

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
 REGULAR BOARD MEETING OCTOBER 17, 2019
 STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:02 pm by Chair Kinney.

BOARD MEMBERS PRESENT: Ken DeWitt, Dawn Janow, Jay Kinney, Michael Pollock. Absent: Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Add to Unfinished Business: Salary Scale Review

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Taylor Gibbons, island resident, said he grew up on the island and is an advocate for tennis. He said it was upsetting to lose the tennis courts at Waterfront Park and then to have security restrictions placed on when the high school courts can be used. He said he lives on the island and works in town; he would love to have some public tennis courts in Winslow.

Loanne Harmeling, island resident, said she understands there may be an opportunity in this budget to introduce courts at Sakai Park and is here to support this. She said additional tennis courts in the downtown core would provide a good public opportunity as the area grows. She said the tennis community is prepared and willing to work with the Park District on design and contribute financially.

Paul Clark, island resident, said he grew up on the island and commented on the limitations tennis players face with the set schedule at the high school, pickleball use of tennis courts, Park District use of tennis courts for programming, and the age/condition of courts at Strawberry Hill and Eagledale Parks. He would love to see some new more centrally located courts on the island and thinks there is both the support and demand for this.

Ned Kiley, island resident, said he supports including two tennis courts for Sakai Park in the 2020 budget. He said he's played tennis for 66 years, has played all over the world, and that tennis has been a great way to meet people. He said there are too few places to play on the island that aren't highly scheduled. He said when he moved to the island in 1992, the high school courts were available for use most anytime and provided a place to play and meet people. Having two tennis courts at Sakai Park will open access to courts; having them at Sakai Park is especially important considering the density and increasing demographics in this downtown area.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon making the following revisions to the minutes of the October 3, 2019 regular board meeting, Chair Kinney stated the minutes stand approved as corrected: p. 2: change "Only one was responsive" to "One was not responsive".

APPROVAL OF PAYMENTS: MSC: Janow/Pollock: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amount	Pre-Approved
10/08/19	001 General Fund 300 Capital Improvement Fund	19022-19057	99,780.81	10/7/19

UNFINISHED BUSINESS

INTEGRATED PEST MANAGEMENT REPORT: Park Services Division Director Dan Hamlin gave a report on the Park District's use of pesticides from 2017-2019. Park District pesticide use is governed by policy and requires board approval. In addition, the Park District works closely with Kitsap County Noxious Weed Control. Minimal levels of

glyphosate are used in District parks and have decreased over the years from 5 gallons across 1600 park acres to 0.2 gallons. While glyphosate has been indicated as a probable carcinogen at extremely elevated levels, studies have indicated the likelihood of it causing cancer is low or non-existent when applied as directed at appropriate rates. Despite this, the Park District uses very little glyphosate. When it is used, safety measures are taken such as application with non-powered equipment, spot treatment in areas with minimal human contact, application in optimal weather such as no wind, and posting signs in areas where applied. Any application must be done under the observation of a licensed staff person. Overall the Park District approaches weed management through mechanical and biological methods. This includes: fertilizing, irrigation, pruning and plant care to ensure healthy plants that compete better with weeds; mulching with raw wood chips for ivy suppression; volunteer labor and goats for the removal of invasive vegetation. These methods will continue to be used in the coming year. Any use of glyphosate will be minimal and will be brought before the board for approval prior to application.

SALARY SCALE REVIEW: Administrative Division Director Amy Swenson introduced consultant Paula Willems who has worked 35 years in human resources and was hired by the Park District in 2018 to review the part-time salary scale, address new legislative regulations, and update job descriptions. The job was then expanded to include full-time and regular part-time salary scales and job descriptions, since these were affected by the changes made for the part-time positions. Paula Willems provided an overview of her work saying she conducted salary scale comparisons, reviewed market data, and ran a gender discrimination test. Steps were taken to equalize and simplify the three salary scales. Job descriptions were reviewed, updated and standardized. Legislative issues were addressed including the WA State mandate for minimum wage increases and the implication this has for regular part-time and full-time positions. Wage adjustments were made to the salary scales to reflect legislative requirements, utilize market data, and ensure equal between pay categories. The conclusion of this project brings the Park District's salary scales and job descriptions up to date.

DIRECTOR'S REPORT

Recreation Division: Division Director Mark Benishek said tonight's report will be given by the Recreation Program Managers who are here at the board meeting this evening. Each manager spoke briefly about highlights of their programs some of which are as follows. Sports Program Manager Julie Miller said tot soccer for children ages 1-1/2 to four years has finished up; self-defense classes are now being offered. Youth & Teen Program Manager Shannon Buxton said 56 participants are in the chess program; the sewing program is expanding with the purchase of 16 sewing machines. Outdoor Program Manager Jeff Ozimek said many outdoor programs have expanded including sailing, mountain biking, paddling, and canine programs; Stevens Pass has been bought out by another outfit which has increased ticket prices and will affect the ski program. Gymnastics Program Manager Jason Balangue said a clinic was recently offered by Olympics medalist and gymnast Betty Okino; a class show featuring gymnasts from all the gymnastics classes will be presented at the end of this session. Active Adult Program Manager Sue Barrington said she is seeking grant funds for an intergenerational Art Lab that will feature a free day of classes, studio time, and community art projects to give participants an opportunity to sample various forms of art. Aquatic Program Manager Megan Pleli said the new lane lines at both pools have been installed; last weekend the Aquatic Center was packed with multiple events and activities; the Float and Float event is starting up again this weekend. Community Outreach Program Manager Ashley Miller said preparations for the haunted hayride next week are in full swing with plans to carve 450 pumpkins this weekend; Breakfast with Santa has sold out and the Kiwanis Club will be making the pancakes.

Park Services Division: Division Director Dan Hamlin said staff is working hard on the upcoming haunted hayride; the old playground at Fay Bainbridge Park has been removed and the new playground equipment will be installed in the next few weeks; the ceremonial groundbreaking for pickleball courts at Battle Point Park will be held on Sunday; the

new trails map that is being developed in conjunction with the City will identify key areas for funding and when completed will be brought before both the Park Board and City Council.

Administrative Division: Division Director Amy Swenson provided information requested by the board at the 10/3/19 board meeting pertaining to how past projects have been funded. Her breakdown by project included funds contributed through grants, donations of user groups and other donors, and amounts contributed by the Park District. It was noted that requests for additional park amenities often come from outside user groups who work with the Park District on their proposed project and contribute significantly towards it. Commissioner Janow mentioned that the list of projects did not include the roller hockey rink and that Bainbridge Island Roller Hockey raised all \$55,000 needed for the project.

BOARD MEMBER ITEMS:

- Commissioner DeWitt said he met recently with several pool proponents and updated them on the project.
- Commissioner Pollock said Puget Sound Energy has issued a Request for Information looking for possible sites in the community to locate and develop solar resources.
- Commissioner Janow said she met with several pool proponents as well, attended a recent Trails Advisory Committee, and attended a forum of park commissioners at the Senior Center. She would love to see more community art brought into park buildings.
- Commissioner Kinney said Kitsap Sewer District #7 board member Sarah Lee recently commended Park District staff for their meticulous craftwork in refurbishing the old Fort Ward bakery building.

MEETING ADJOURNED TO BUDGET WORK SESSION at 7:53 pm.

MEETING RECONVENED at 9:41 pm and **ADJOURNED TO EXECUTIVE SESSION** at 9:42 pm for discussion of personnel and real estate, with announced time to reconvene at 9:50 pm.

MEETING RECONVENED at 9:50 and **ADJOURNED** at 9:51 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____

Jay C. Kinney

BY: _____

John Thomas Swolgaard

BY: _____

Kenneth R. DeWitt

BY: _____

Dawn Janow

ATTEST: _____

Michael Pollock