

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
BOARD WORK SESSION OCTOBER 17, 2019  
STRAWBERRY HILL CENTER**

**WORK SESSION TOPIC: 2020 BUDGETS**

**CALL TO ORDER:** A quorum being present, the work session was called to order at 8:00 pm by Chair Jay Kinney.

**BOARD MEMBERS PRESENT:** Ken DeWitt, Dawn Janow, Jay Kinney, Michael Pollock. Arrived late: Tom Swolgaard

General Fund Budget: Administrative Division Director Amy Swenson reviewed the draft General Fund Budget for 2020 saying \$2.4 million is projected for reserves at the beginning of the year. Tax revenues are expected to increase in 2020 by \$143,000 with program revenues budgeted to increase by \$133,000. Grant funds in the amount of \$399,000 and awarded by WA State retroactively for the purchase of Sakai Park are also included as additional revenue with a portion of this going towards improvements at Sakai Park, Meigs Park, and the Land Acquisition Fund. Changes in expenses include among others salary scale adjustments, health benefit increases, and an additional staff person for Park Services. Contributions of Park District funds to the pickleball courts and Kids Up Playground at Battle Point Park are budgeted to come out of reserves. Department budgets were reviewed with staff responding to board questions. It was noted that with the exception of the grant funds, the budget for 2020 is essentially a status quo budget. Some interest was expressed by the board in allocating additional funds for more youth to participate in the summer trails crew.

Capital Improvement Fund Budget: Administrative Division Director Amy Swenson presented the draft Capital Improvement Fund Budget for 2020 and together with staff reviewed each project proposed for 2020. Some of these include trails and parking at Sakai Park, District-wide energy upgrades, a fifth cabin at Fay Bainbridge Park, finishing up the Hawley Cove boardwalk, resurfacing 4 tennis courts, replacement of doors at the Nakata Pool, roofing for Seabold Hall, Eagledale Pottery Studio and the Battle Point maintenance shop. The board asked to see project sheets outlining what is involved for each project.

Land Acquisition Fund Budget: Administrative Division Director Amy Swenson presented the draft Land Acquisition Fund Budget for 2020 and noted funds have been set aside in this budget for possible acquisitions based on opportunity and partnerships. It also includes funds for costs related to obtaining trail easements.

Board members provided input on each budget. Staff will incorporate this input into the budgets and present the 2020 budgets as a first reading during the 11/7/19 board meeting. The second reading of the 2020 budgets will be conducted during the 11/21/19 board meeting at which time the budgets must be adopted by resolution to meet the County deadline.

**WORK SESSION ADJOURNED TO REGULAR SESSION** at 9:40 pm.

Elizabeth R. Shepherd  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY: \_\_\_\_\_  
Jay C. Kinney

BY: \_\_\_\_\_  
John Thomas Swolgaard

BY: \_\_\_\_\_  
Kenneth R. DeWitt

BY: \_\_\_\_\_  
Dawn Janow

ATTEST: \_\_\_\_\_  
Michael Pollock