

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

JOB DESCRIPTION

Title:	CDL Driver
Reports to:	Recreation Program Manager
Position Status:	Part Time
Pay Status:	Hourly

JOB SUMMARY

The CDL Driver is responsible for driving the truck or other large vehicles and transporting the Showmobile Stage to and from events and setting up the stage.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS

1. Responsible for and have sufficient mechanical knowledge to perform pre and post trip inspections to make sure stage and truck are mechanically sound and ensure any safety issues are addressed prior to leaving the Park District Facility.
2. Refuels the vehicle in accordance with Park District procedures.
3. Drive the vehicle in a safe manner following all laws and regulations.
4. Completes all required forms and submits them in a timely manner
5. Safely set up the stage for various performances in the timeline necessary for that particular event or
6. Operates the equipment in a safe manner.
7. Is able to follow the itinerary of the assigned trip and to maintain the schedule.
8. Demonstrates ability to handle emergencies and follow all Park District regulations and legal requirements should an accident occur.
9. Maintains the cleanliness of the truck.
10. Perform other duties and responsibilities as assigned

QUALIFICATIONS

- High School Diploma or Equivalent.
- Possess a Class "A" Commercial Drivers License with passenger endorsement and a current US DOT Medical Examiner's Certificate.
- Must pass all applicable screening tests and legally required drug testing.
- CPR and/or First Aid training

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of safe driving techniques and map reading.
- Mechanical skills and ability necessary to check the vehicle to ensure it is in a safe operating condition.
- Ability to exercise good judgment in evaluating situations and making decisions.
- Ability to communicate well with participants, hosts, Center staff and personnel from vendors and the sites visited.
- Possesses the temperament and good judgment to deal with senior adults and difficulties that may arise on a trip.
- Ability to understand and follow oral and written direction and to maintain confidentiality

WORK ENVIRONMENT AND PHYSICAL EFFORT

This is a non-smoking work environment. Bus Driver works at the site of the vehicle, driving the bus and at the destination of the various trips. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- This individual is regularly required to stand; walk; talk or hear.
- Drivers must be able to be able sit for long periods and be able to operate controls to maneuver and control the bus under all driving conditions.
- Also requires sufficient strength and agility to assist passengers in evacuating the vehicle during emergencies as well as daily loading and unloading.
- The individual is occasionally required to stoop, kneel, or crouch.
- The individual must regularly lift and/or move up to 50 pounds.

SIGNATURES

This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed by job holders within this job. But this job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, responsibilities or working conditions associated with the position.

Employee Name

Manager Name

Employee Signature

Manager Signature