

January 8, 2020

Safety Committee meeting minutes

Present: Amy, Chris A, Lisa, Nick, Jeannie, Kate and Julie.

Guest: Mike Pratt

Amy - notetaker

Employee incident reports

Employee incidents reports were reviewed. Committee recommended that the front counter at the pool have a sharps container.

Follow up from previous incident reports: Stairs outside SH office was checked to make sure they were per code and they are.

Loose panels on shop roof: BP maintenance shop will be having a new roof installed in 2020

Budget: No activity

Facility Inspections scheduled:

Intern house: Nick/Jeanni

Rotary snack shack: Amy/ Chris

SHC Building: Mike O/Rachel

Mini Gym: Chris/Julie

SH Office: Jeannie/Julie

Aquatics: Lisa/Kate

Other Business:

Hearing test are scheduled for March 11 at the pool. 1 to 3 p.m.

APP Addition:

It was agreed that earthquake procedures should be added to the APP with specific instructions on how to handle buildings with propane. Buildings with Propane: Aquatic, Prues, Eagledale and Straw Hill Center.

*It was noted that anytime staff smells propane they should immediately exit the building and call the fire department*

Ideas: Put a note on maps in facilities to show where the shut off valve is for propane

Putting flexible hoses in and tie down on the tanks (Mike P is planning to tie down the tanks)

Questions: Who will be responsible to determine when the propane should be turned back on after an event (David? Doug? Dan? Fire Dept.?). Chris will follow up with David/Dan and Doug.