



Bainbridge Island Metro Park & Recreation District

Recreation Division Reopening Plan

Phase 3

As Kitsap County transitions into Phase 3, many of our recreational and cultural programs will be reconvening under new operational standards to help protect community members and our staff. The Park District staff has drafted these new standards based on research from Governor Inslee's "Safe Start" plan, Washington Department of Health, Kitsap Public Health District, National Recreation & Park Association, and the Washington Recreation & Park Association. As we all may have read and heard in the news, this reopening will be gradual and segmented. We understand the initial reopening will seem restrictive and provide some inconveniences, but it is for everyone's well-being and safety. As conditions change throughout this next phase, the Park District will continue to adapt our guidelines for the health of everyone involved.

The Park District gives special consideration to vulnerable groups of all ages. We remind all participants that guidelines issued from Washington State, KPHD, and the CDC are being followed with the utmost care. Our programs have been designed to provide a healthy, safe environment for all participants, and our staff welcomes ALL who decide they are ready to re-engage with such activities at this time.

However, we acknowledge the caution expressed by our governing bodies in regard to the vulnerability of certain community members, including adults aged 65+ and individuals with pre-existing medical conditions. We ask that you make your personal decision to return to public activity with careful consideration. If you believe it is in your best interest at this time, know we are pleased to greet you. If you are not yet ready, know we also support your decision and will appreciatively anticipate your return.

Upon reopening, offerings will be limited in capacity, may be modified, and subject to limited availability or closed, based on direction from health experts and government officials to promote physical distancing. Once you have registered for a recreational program, a Park District staff member will reach out to you with guidance on how the program will be following the new health guidelines.

We reserve the right to cancel any reservation, admission, EVENTS, or program activities, and provide applicable refunds per the Park District's refund policy.

COVID-19 WARNING

We have taken enhanced health and safety measures to protect all Park District participants and staff. You must follow all posted instructions while participating in Park District programming.

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness, or even death. According to the Centers for Disease Control and Prevention, senior citizens and individuals with underlying medical conditions are especially vulnerable.

The Park District gives special consideration to vulnerable groups of all ages. We remind all participants that guidelines issued from Washington State, KPHD, and the CDC are being followed with the utmost care. Our programs have been designed to provide a healthy, safe environment for all participants, and our staff welcomes ALL who decide they are ready to re-engage with such activities at this time.

However, we acknowledge the caution expressed by our governing bodies in regard to the vulnerability of certain community members, including adults aged 60+ and individuals with pre-existing medical conditions. We ask that you make your personal decision to return to public activity with careful consideration. If you believe it is in your best interest at this time, know we are pleased to greet you. If you are not yet ready, know we also support your decision and will appreciatively anticipate your return.

By registering for Park District programming, you voluntarily assume all risks related to exposure to COVID-19.

Let's all work together to stay healthy!

PHASE 3 – KITSAP COUNTY GUIDELINES

All businesses operating during Phase 3 have a general obligation to keep a safe and healthy facility in accordance with state and federal law, and comply with the following COVID-19 work site-specific safety practices, as outlined in Governor Jay Inslee's "Stay Home, Stay Healthy" Proclamation 20-25, and in accordance with the Washington State Department of Labor & Industries [General Requirements and Prevention Ideas for Workplaces](#) and the Washington State Department of Health [Workplace and Employer Resources & Recommendations](#). All businesses are required to post signage at the entrance to their business to actively encourage their customers to use cloth face coverings when inside with their staff.

No business, job/worksite, or establishment may operate until they can meet and maintain all the requirements in this document, including providing materials, schedules, and equipment required to comply. Additional considerations are made as suggestions and may be adopted, as appropriate.

- All issues regarding worker safety and health are subject to enforcement action under L&I's Division of Occupational Safety and Health (DOSH).
- Employers can request COVID-19 prevention advice and help from L&I's Division of Occupational Safety and Health (DOSH).

Recreational Programming

Phase 3 authorized operations of outdoor and indoor recreational programming. All facilities and outdoor recreational programs operating during Phase 3 must adopt a written procedure for employee safety and customer interaction that is at least as strict as this procedure and complies with the safety and health requirements below.

Prior to reopening, all facilities are required to develop at each location a comprehensive COVID-19 exposure control, mitigation and recovery plan. The plan must include procedures regarding the following control measures: PPE utilization; on-location physical distancing; hygiene; sanitation; symptom monitoring; incident reporting; location disinfection procedures; COVID-19 safety training; exposure response procedures and a post-exposure incident project-wide recovery plan. A copy of the plan must be available at the location and available for inspection by state and local authorities.

Aquatic Facilities

Phase 3 will allow the reopening of the Aquatic Center. The facility will follow the guidance provide by the Washington Department of Health. The [COVID-19 Prevention Guidance and Reopening of Water Recreation Facilities in Phases](#) and [the Water Recreation Facility Occupancy in Phase 3 and 4 \(Supplemental Guidance\)](#) plan will provide the structure for the reopen of the Aquatic Center. The reopen plan will be at least as strict as the procedures below, and complies with the safety and health requirements listed below.

Phase 3 Water Recreational Facility Restrictions

- Limit the number of patrons for each pool to 50% of the normal bather capacity or less while effectively abiding by the minimum six-foot physical distancing requirement.
 - All parts of the facility are required to adhere to physical distancing guidelines.
 - Consideration for what types of activities offered will be evaluated to ensure the facility is meeting all operational guidelines
 - People from the same household can be together, but there should be plenty of space to allow for physical distancing between people from different households.

- Limit the number of people (staff and patrons) to 50 within the same facility enclosure. Adjust the number downward to effectively practice the six-foot physical distancing. One facility enclosure may contain multiple pools. If it is a large facility enclosure, a waterpark, for example, consult the local health jurisdiction to agree on a reasonable number.
- Implement user rotation and staggering as necessary to control crowds.

Summer Camps

The Governor's "Safe Start" plan for reopening Washington State recommends that Summer Day Camp and Youth Programming direct follow the guidelines outlined below, and do not start until their local school year typically ends.

[Child Care, Youth Development, and Summer Day Camps During Covid-19](#) Outbreak (6.19.2020)

Face Coverings

As of June 26, 2020, the Governors issued [Proclamation 20-05](#), which mandates the requirement for face coverings for all employees and participants. All programs and facilities will follow the guidelines and expectations outlined in the proclamation.

Pre-Session Screening

- Placed signage at facility entrances to instruct patrons that they cannot enter if they have been diagnosed with COVID-19 (have not recovered or are still within the required 14-day quarantine), had symptoms of COVID-19 (within the last 24 hours), or had contact with a person that has or is suspected to have COVID-19 (within the last 14 days).
- A staff member at a facility may conduct a temperature screening and/or questionnaire of clients at the facility entrance.

Safety and Social Distancing Practices

- Social distancing guidelines of at least six feet of separation must be maintained by every person in the facility at all times to the greatest extent possible. Each facility will have a social distancing plan that explains where clients can be at a given time in lobby or waiting areas, private offices, and programming areas. Place signage at entrances and throughout the facility to instruct clients of the enhanced social distancing requirements.
- Authorized access to the facility should primarily be through the front door. Other access points should be kept closed.
- Program related equipment will be adjusted or access restricted in order to maintain proper social distancing standards. Frequently clean and disinfect high-touch surfaces, such as program equipment, handrails, doorknobs, and restrooms. Sanitation workers disinfecting these areas must

be provided appropriate personal protective equipment (PPE) for these work tasks and trained on work expectations. If these areas cannot be cleaned and disinfected frequently, these locations shall be shut down until such measures can be achieved and maintained.

- Total number of people in the facility, to include staff, and clients, will be limited to 50 percent of the facility's building occupancy, as determined by the fire code.
- Congregations of no more than five people will be allowed in common areas such as employee break rooms and lobbies, and only if social distancing may be maintained.
- Training sessions must be staggered to maintain social distancing and limited capacity in a facility.

Sanitation Protocols

- Ensure restrooms are frequently cleaned and appropriately disinfected throughout the day.
- Clients shall be required to bring their own water bottles. Water fountain use shall be restricted to water bottle filling stations only. Congregating at water bottle filling stations shall be limited.
- Soap and running water shall be abundantly provided for frequent handwashing.
- Hand sanitizer with at least 60% alcohol must be available and distributed throughout the facility.
- All clients will wash their hands or use facility provided hand sanitizer upon entrance to the facility and prior to entering the training floor. This will be confirmed by the lead instructor/employee.
- Equipment will be sanitized immediately after each use. Sanitation spray or wipes will be dispersed throughout the training floor.
- All employees must wash their hands and/or use hand sanitizer before and after each working shift.
- Facility provided towel service will be discontinued during Phase 3.
- For guidance on choosing safer disinfectants: Safer Cleaning, Sanitizing and Disinfecting Strategies to Reduce and Prevent COVID-19 Transmission, [UWDEOHS](#)

Employee Protection

- Screen all employees reporting to work for COVID-19 symptoms as outlined by the CDC
- Employees will need to take their temperature at home prior to arriving at the business, and take their temperature when they arrive for work. Thermometers used at the facility shall be 'no touch' or 'no contact' to the greatest extent possible. If a 'no touch' or 'no contact' thermometer is not available, the thermometer must be properly sanitized and disinfected between each use. Any employee with a temperature of 100.4°F or higher is considered to have a fever and must be sent home.
- Staff must be sent home if they're sick or feel sick. If an employee reports feeling sick and goes home, the area where the person worked should be immediately disinfected.
- **Staff must wear face coverings** (employer is required to provide) and other personal protection items as required by the Washington State Department of Labor & Industries. Facility owners should provide training on personal protective equipment based on CDC guidelines and in accordance with the Washington State Department of Health guidelines.
- Staff must wash hands frequently with soap and water and use hand sanitizer.

- ***If a staff member is confirmed to have COVID-19, facility program manager should inform staff of their possible exposure, but maintain confidentiality as required by the Americans with Disabilities Act. The program manager should instruct employees how to proceed based on the CDC Public Health Recommendations for Community-related Exposure.***

Ventilation

- Keep doors and windows open where possible and utilize fans to improve ventilation. Adjust mechanical ventilation systems to bring in as much outside air as possible.