

## COVID-19 Protocol – Sailing Programs

### ***Point of Contact***

Depending on the program, the point of contact on site for sailing programs will be either Sailing Program Coordinator or Sailing Camp Program Supervisor.

### ***Safety Training***

All staff members have received training about the signs, symptoms, and proper procedures for COVID-19. Each day, the importance of proper hygiene, sanitation, and following protocol is emphasized to staff by the lead point of contact on site.

### ***Staff Screening***

Staff members will be told to stay home if they are feeling ill and will be required to take their temperature each day before reporting for work. If a staff member has a fever or fails the health questionnaire, he/she will not be permitted to work that day. Staff members will be given the following health questionnaire:

- Have you taken medications to lower your or your child's temperature?
- Have you or your child developed a new cough that cannot be attribute to another health condition?
- Have you or your child developed a new shortness of breath that cannot be attributed to another health condition?
- Have you or your child developed a new sore throat that cannot be attributed to another health condition?
- Have you or your child developed new muscle aches (myalgias) that cannot be attribute to another health condition or specific activity like physical exercise?
- Have you or your child been around anyone (family, friends, public) showing symptoms of COVID-19 in the past 14 days?

### ***Pre-Program Email***

The pre-program email should contain information about the modifications we have made to that specific camp to help prevent the spread of COVID-19. Participants should be advised that they will be required to have a facemask. Any participants who have tested positive for COVID-19, or have been exposed to someone who tested positive for COVID-19 in the past 14 days, will not be permitted to attend the program.

### ***Drop Off/Pick Up***

The following protocols should be followed each day at the beginning and end of programs:

- Six feet of distance will be maintained between people to adhere to social distancing guidelines.
- Participants must wash hands or use hand sanitizer with at least 60% alcohol at the beginning of a program.
- Staff and participants alike must wear a mask even if social distancing can be maintained.
- There will be separate containers of pens – one for used pens, and one for disinfected pens.
  - Only use our pens for sign-in if participants do not bring their own.

- Health Screening – A temperature screening or health questionnaire will be conducted on each participant before each program.
  - Temperature Screening:
    - Contactless thermometers will be used if a temperature screening is conducted.
    - Participants will be sent home if temperature is higher than 100.4°F.
  - Health Questionnaire:
    - Have you taken medications to lower your or your child’s temperature?
    - Have you or your child developed a new cough that cannot be attribute to another health condition?
    - Have you or your child developed a new shortness of breath that cannot be attributed to another health condition?
    - Have you or your child developed a new sore throat that cannot be attributed to another health condition?
    - Have you or your child developed new muscle aches (myalgias) that cannot be attribute to another health condition or specific activity like physical exercise?
    - Have you or your child been around anyone (family, friends, public) showing symptoms of COVID-19 in the past 14 days?
  - If a participant fails the health screening, quietly escort that participant away from the group. Notify the participant of the failed health screening and politely ask them to leave the program area. Do not let the participant into the program area for any reason.
  - Note the names of anyone who potentially could have been infected by the participant who failed the health screening.
  - Outdoor Program Manager will be notified if anyone fails the health screening.

### ***Program***

The following protocols must be followed while the program is running:

- Group sizes will be limited to 5.
- Single-handed boats will be used.
  - Double-handed boats may be used by participants from the same household.
- Six feet of distance will be maintained between all group members to adhere to social distancing guidelines.
- Facemasks must be worn by participants and staff alike when in a group of other people and inside of a facility.
  - Masks may be removed when the group is away from the dock and on the water.
  - Facemasks must be put back on when coming together to regroup or tying up at the dock.
- Wash hands frequently with plenty of soap and water for minimally 20 seconds.
  - Hand sanitizer with at least 60% alcohol may be used if soap and water is not an option.
  - Hand washing is required after using the restroom and before eating.
- Participants will be advised to not touch their face with unwashed hands.
- Participants must be issued the same equipment each day or bring their own equipment.
- Equipment must be disinfected between uses as well as at the beginning and end of each day.
- If a participant reports feeling ill during the camp, the participant will be isolated from the rest of the participants and sent home.

- Any equipment the sick participant was using should be immediately disinfected.

### ***Ill Participant***

The following protocols must be followed if a participant reports feeling ill or exhibits the signs/symptoms of COVID-19:

- Participant must put on a mask, be isolated from the rest of the group, and sent home.
  - A staff member will escort the participant back to the designated isolation area and supervise participant until the participant's ride arrives.
    - Staff member must stay at least six feet away from participant and wear mask.
- Make a note of everyone, both staff and participants, attending the program that day that could have been affected by the ill participant.
- Any equipment, items, or surfaces the participant touched must be set aside or closed off and disinfected after 24 hours.
  - Do not use any equipment or items, or touch any surfaces, that the ill participant touched until properly disinfected.
- Participants will not be permitted to return to the program if they leave due to illness.
- Notify the Outdoor Program Manager if a staff member or participant leaves the program due to illness.
- Local health officials, affected staff members, and affected participants will be notified if one of our staff members or participants tests positive for COVID-19.

### ***Food***

The following protocols must be followed during snacks or meals:

- Participants must bring their own food, storage containers, and utensils to day programs.
  - Participants will be responsible for storing their food and snacks.
- Staff and participants alike must wash hands with soap and water for at least 20 seconds before eating.
  - Hand sanitizer with at least 60% alcohol may be used when using soap and water is not an option.
- For overnight programs, participants will be responsible for bringing their own utensil, plate/bowl, and cup.
  - Each person will be responsible for washing, drying, and storing his or her own dishes.
- Staff members must wash hands with soap and water for at least 20 seconds before preparing a meal on overnight trips.
  - Hand sanitizer with at least 60% alcohol may be used when using soap and water is not an option.
- Staff members must wear a facemask during meal preparation.

### ***End of Program***

The following protocols should be followed after each program:

- All boats and equipment used that day must be thoroughly disinfected. This includes pens used for sign-in/out.
  - Equipment must be disinfected in an area where the runoff is not getting into the Puget Sound.
- All touch surfaces (tables, counters, doorknobs/door handles, chairs, light switches, etc.) must be disinfected.
- Bathrooms must be thoroughly cleaned and disinfected.