BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2020-08

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, ADOPTING REVISED PERSONNEL POLICIES FOR THE DISTRICT'S POLICY MANUAL

WHEREAS, the Bainbridge Island Metropolitan Park & Recreation District has in place a District Policy Manual that includes board, operational and personnel policies that the Board of Commissioners adopts by resolution when new policies are needed or current policies require revision; and

WHEREAS, this Resolution 2020-08 pertains to the District's personnel policies adopted by Resolution 2011-01 on January 20, 2011; and

WHEREAS, two sections of the above mentioned personnel polices titled "Section 4003: Hours of Work" and "Section 4005: Compensation Scale" are in need of being revised to include the following:

- 1. In section 4003 a new sub-section titled "Hours of Work Reduction" gives the District's Executive Director the right to modify hours of work and a new sub-section titled "Furlough" to give the District's Executive Director the ability to furlough employees.
- 2. In section 4005 revision to the existing "Wage Freeze" sub-section to keep it consistent with language in the new "Wage Reduction" sub-section which allows the District's Executive Director to make decisions on wage reductions.

WHEREAS, the above revisions to the District's personnel policies have been prepared by staff, reviewed by the leadership team, and approved by the Board of Commissioners by motion and are now ready for adoption by the Board of Commissioners and inclusion in the District's Policy Manual,

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the above personnel policy revisions be adopted and included in the Park District's Policy Manual.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this <u>21st</u> day of <u>May 21, 2020</u>, the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

John Thomas Swolgaard

Dawn Janow /

Kristine Cox

Y: No Vinne

ATTEST: MARKET B. D. 1864

Kenneth R. DeWitt