

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2020-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, REVERTING THE FUND LIMIT OF THE IMPREST FUND AND HOW IT CAN BE USED DUE TO THE CONCLUSION OF EMERGENCY FUNDING NEEDS.

WHEREAS, the Bainbridge Island Metropolitan Park & Recreation District has an imprest fund checking account referred to as the General Operating Account which is used to pay expenses that require a check sooner than can be provided through the Park District's accounts payable system; and

WHEREAS the Park District's accounts payable system is no longer offline and can now be accessed after the a cyber attack on the Park District's internal server network; and

WHEREAS, the accounts payable system is operable again concluding emergency funding needs as outlined in Resolution 2020-06 which was needed to provide some temporary means for paying expenses related to Park District operating functions; and

WHEREAS, the imprest fund will revert to a fund limit of \$30,000 and be limited to specific uses such as permits, special events, and swim meet fees in accordance with Resolution 2019-04 adopted by the Board of Commissioners on May 16, 2019; and

WHEREAS, there is no longer need to temporarily raise the fund limit, expand the use of funds from the imprest fund beyond what is currently specified in the above resolution 2019-04, or receive board authorization to wire funds from the Park District's payroll account at Kitsap County into the imprest fund,

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the following items related to the Park District's imprest fund checking account (General Operating Account) be concluded as the accounts payable system is once again operable:

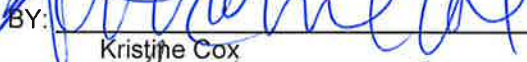
- 1) Decrease the fund limit from \$80,000 to \$30,000.
- 2) Decrease the uses the imprest can be used for to pre-emergency status.
- 3) Conclude the authorization of the Park District to wire funds from its payroll account at Kitsap County into the imprest fund.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 2nd day of July 2, 2020, the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: 
John Thomas Swolgaard

BY: 
Dawn Janow

BY: 
Kristine Cox

BY: 
Jay C. Kinney

ATTEST: 
Kenneth R. DeWitt