

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
 REGULAR BOARD MEETING DECEMBER 3, 2020
 ZOOM VIRTUAL MEETING**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:00 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Kristine Cox, Ken DeWitt, Dawn Janow, Jay Kinney, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Add item 50.4 for Vincent Road/City of Bainbridge Island Trail Easement Agreement.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Loanne Harmeling, island resident, asked who is responsible for keeping tennis courts relatively dry and free of debris, specifically at the High School. Executive Director Terry Lande said that for issues regarding the High School tennis courts she would need to talk to the School District. Loanne Harmeling asked about the protocol for what tennis players are supposed to do if the tennis courts at Battle Point Park are being used by pickleball players when they arrive. Park Services Division Director Dan Hamlin said that tennis players have priority on the tennis courts and pickleball players should finish their game and leave the courts if tennis players arrive; signs were posted this week indicating that. Loanne Harmeling said several tennis players have reported that pickleball nets have been left up after pickleball users have left the tennis courts. Dan Hamlin said he will email the pickleball group leaders with a reminder to remove pickleball nets from the tennis courts after use.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the November 19, 2020 regular board meeting, Chair Swolgaard stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Cox/Janow: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amt	Pre-Approved
12/01/20	001 General Fund 300 Capital Improvement Fund	20818-20844	26,066.76	12/01/20
	001 General Fund (Nov. Payroll)	EFT & 2769-2774	359,876.34	

GENERAL BUSINESS

PROPOSED SKATE PARK IMPROVEMENTS: Commissioner Swolgaard said there have been communications from some community members regarding potential work they would like to see done at the Strawberry Hill Park skate park.

Megan Curtis made a presentation to the board regarding reasons she believes the skate park needs a cover including: danger of using a wet skate park and increasing popularity of the sport. She said there are people interested in doing volunteer work to make this happen and the skateboard community is willing to fundraise for this project. She suggested that covering the skate park surface may keep maintenance costs down in the future.

Rhett Stephens said that there is a vibrant skate population on the island and the difficulty has always been that seasonally there is nowhere to skate anywhere on the Kitsap peninsula when it is wet.

Commissioner Janow asked if there is any drainage in the skate park or moss issues at the skate park. Park Services Division Director Dan Hamlin said it has drains and he is not aware of any moss issues. He said that major

reconstruction and resurfacing maintenance was performed just a couple of years ago and that ongoing maintenance keeps the skate park in the shape it is in. Commissioner Janow asked if a cover would change the maintenance needs for the skate park surface. Dan Hamlin said a cover over the skate park would change the maintenance needs as moisture does lead to degradation of the coating and it could have some impacts on cracks caused by freezing and thawing.

Executive Director Terry Lande said that today there was a person who posted on the Bainbridge Islanders Facebook page who is interested in putting a skate park in a barn and suggested that everyone should collaborate to work on a solution for the community. Dan Hamlin said he has been talking to two other individuals interested in skate park improvements and can connect Megan Curtis with them. The two other individuals have already met with Park District staff and are currently gathering information regarding both materials and costs and solidifying project details so that this proposal can be looked at in relation to other Park District needs.

Commissioner Janow suggested considering environment impacts of the proposed project materials. Commissioner Kinney asked that all individuals interested in the proposed skate park cover communicate with staff at this point. He suggested that in the spring the board have a comprehensive agenda topic regarding demand on the island for covered sports facilities, including what existing sports facilities could benefit from a cover and the possibility of building a gym or fieldhouse in connection with Sakai Park. Commissioner Swolgaard brought up the issue of lighting restrictions at Strawberry Hill Park in the context of how those restrictions could affect a cover on the skate park. Commissioner DeWitt said that lighting can be researched at the staff and committee level. In response to a question, Terry Lande said that a project timeline is unknown. He suggested all the individuals interested in skate park improvements should connect and collaborate then design and fundraising can begin. The expectation historically for proposed projects like this one is that most of the money is raised by the special interest group. Commissioner Swolgaard said the City of Bainbridge Island permitting process itself will need to be taken into consideration for the project timeline as it will likely take four to six months due to impacts from the coronavirus.

INTERLOCAL AGREEMENT WITH THE CITY OF BAINBRIDGE ISLAND REGARDING TRAIL CONSTRUCTION: Park Services Division Director Dan Hamlin said he wanted to recognize three people in attendance tonight that have participated in this conversation: Engineering Project Manager Mark Epstein with the City of Bainbridge Island, Bainbridge Island Parks Foundation Executive Director Barb Trafton and Kirk Robinson from the Bainbridge Island Parks Foundation Trails Committee. Dan Hamlin said that the City Council will be presented with the interlocal agreement in January. The interlocal agreement is a framework which lays the ground rules for the two agencies when working together on shared projects for the community. Moving forward specific projects will be developed using this framework. The original idea behind the interlocal agreement was for the City to have the Park District build trails on City property to facilitate making trail connections for the community. The City would have the lead role in design, surveying and permitting, while the Park District would build and maintain trails. The interlocal agreement ties the Park District to all bid laws and legal requirements, has a termination clause, states that staff work solely for the agency at which they are employed and lays out financial responsibilities and how each agency will be compensated. Commissioner Janow asked if the document addresses if the Park District will assume long-term maintenance of trails and how the agency will be reimbursed. Dan Hamlin said the document lays out how hours for any long-term maintenance agreed upon would be tracked and submitted on an annual basis, as would work done by the City; these numbers will be reconciled at the end of the year. There will be an addition to the agreement before it is presented for approval outlining the value of the work that will be completed so that value can be tracked on an ongoing basis to avoid having a large payment due at the end of the year. Commissioner Janow asked how estimated costs included in the document presented were decided. Dan Hamlin said that state law dictated those numbers. Commissioner DeWitt

brought up the issue of prevailing wage to make sure that the Park District is not put in the position of paying under prevailing wage. Dan Hamlin said he will investigate the prevailing wage issue to make sure that the Park District is protected. Commissioner Kinney asked about the permit application and acquisition section of the interlocal agreement to verify that the cost of the Park District applying for a permit will not be superseded by this agreement. Dan Hamlin said that he will ask Park District Attorney Hayes Gori to investigate and address that potential. Mark Epstein said the intention was that on projects where the Park District was handling building trails on City property, that the City would pay for permitting. Commissioner Swolgaard asked when the interlocal agreement will be brought back to the board. Commissioner Janow suggested waiting until the City Council has had a chance to look at it. Mark Epstein said it would be helpful to be able to report to the City Council that the commissioners are generally in favor of the agreement. **MSC: DeWitt/Janow: Authorize the staff to move forward working with the City of Bainbridge Island on an interlocal agreement for shared services.** Barb Trafton thanked the commissioners and said that this agreement speaks to Executive Director Terry Lande's leadership in building and improving relationships between the Park District and the City.

LOCAL PARKS FUNDING OPTION: Executive Director Terry Lande said the draft letter as presented in the board packet asks Washington State Senator Christine Rolfes to support new legislation that would allow for communities across the state to assess a 1/10 of 1 percent sales tax for parks and recreation agencies. He said this funding option is not as important for the Park District as it is for other agencies in the county, due to the Park District's funding structure. Other local parks and recreation agencies have been much more significantly affected by coronavirus related economic repercussions. Commissioner Janow said in theory she would like to offer support as she wants to be supportive of neighboring agencies, but she is concerned with how potential funds would be divided by the agencies. Terry Lande said individual communities could opt to run a ballot measure or a group of agencies in a county could run a ballot measure collectively. The only way the Park District would have further involvement with the issue would be if the legislature approves it and then the Park District board decided to put it to a community vote. Commissioner DeWitt clarified that this request is just about declaring support for the passage of legislation to allow communities to levy a tax for parks and recreation agencies. **MSC: DeWitt/Kinney: Move to approve the letter to Washington State Senator Christine Rolfes regarding legislation for local parks funding options and authorize the board chair to sign.**

VINCENT ROAD/CITY OF BAINBRIDGE ISLAND TRAIL EASEMENT AGREEMENT: Park Services Division Director Dan Hamlin said the Bainbridge Island Parks Foundation has secured a commitment to an easement at the north end of the City of Bainbridge Island's Vincent Road transfer station property. Dan Hamlin said the Parks Foundation has done a phenomenal job of seeking out interest, negotiating and gaining trail easements for the Park District. This easement reflects a commitment to a crucial trail connection for a trail route between Winslow and Gazzam Lake Nature Preserve. It is an incredible example of cooperation between the Park District, Parks Foundation and the City of Bainbridge Island to provide trail connections for the community. Bainbridge Island Parks Foundation Executive Director Barb Trafton asked if there are any commissioners opposed the easement and said if not, then that is enough to advance the conversation. No commissioners indicated opposition to the easement. It will be brought back to the Park District board for approval after the City of Bainbridge Island finalizes the easement.

DIRECTOR'S REPORT

Recreation Division: Recreation Division Director Mark Benishek said that the Aquatic Center is running smoothly and that both lap and recreation swimming opportunities remain popular. Bainbridge Aquatic Masters and Bainbridge Island Swim Club are consistently having good attendance numbers. The final session of swim lessons is wrapping up and positive feedback has been received from the participants. Community Outreach Coordinator Emily Swift has

started the process of decorating Fay Bainbridge Park for the Holiday at Fay drive through special event. Marketing Coordinator Allie Smith is wrapping up production of the winter/spring catalog and marketing insert. Active Adult Program Manager Sue Barrington is busy working with Washington Recreation and Park Association and health equity for active adults; she is gaining knowledge for new programming opportunities and networking. The Governor's most recent mandate further restricting recreation programming is scheduled to terminate December 14, staff is staying in contact with the Governor's office in order to stay abreast of future developments. Sports Program Manager Julie Miller will be offering a new adult soccer program this winter and spring due to interest from the community. New rules and court number signs have been posted at the tennis and pickleball courts. Staff has recently finished work to offer sports facility reservations for the community which will be available in the new year. Eagledale Pottery Studio students recently had the opportunity to pick up finished projects from the Eagledale Picnic Shelter. Eagledale Pottery Studio staff started a project where participants will make cups and fill them with soup or tea and give them out to essential workers. A sewing "class in a bag" has been a successful program after the most recent pivot to increased virtual programming. Gymnastics teams continue to have Zoom practices with 90% of the team members participating in the virtual option. Outdoor Program Manager Nick Prevo ran a full hiking program last weekend and is currently looking into offering a bicycle polo program.

Administrative Division: Administrative Division Director Amy Swenson said that the CARES Act reimbursement materials have been turned in to the City of Bainbridge Island. Staff has been working to answer questions related to specific items and supporting documentation has been provided as requested.

Park Services Division: Senior Planner Perry Barrett and Park District Attorney Hayes Gori have been working on the Pritchard Park transfer, the goal is to have the transfer complete by the end of December. Perry Barrett is also working on agreements for the Rockaway Bluff Preserve and Ted Olson Nature Preserve with the Bainbridge Island Land Trust. A possible trail easement at the Marshall Hotel is being explored, which would tie into the Sakai Park trail. Park Services Division Director Dan Hamlin emphasized that Hayes Gori has been working very hard on the Pritchard Park transfer and that there has been a lot of activity in the last couple of weeks. Park Services staff is assisting with setting up for the Holiday at Fay special event. Staff is submitting paperwork for grant funds from the Bainbridge Island Parks Foundation for Blakely Harbor Park, Moritani Preserve, trails crew, Founders Courts, Williams-Olson Park and KidsUp! Playground. The Trails Advisory Committee will meet December 14 via Zoom. Sand around the jetty bridge at Blakely Harbor Park was washed out by a recent king tide and is being replaced with $\frac{3}{4}$ minus gravel. The Hawley Cove Park boardwalk connection to the accessible parking lot is now complete. Staff had a recent meeting with the City of Bainbridge Island planning department and notes that significant things are being accomplished between the two agencies.

Executive Director Terry Lande said that after concerns were raised, contact was made with Dean Sakai, who resides in the life estate in Sakai Park. Dean Sakai is doing well and intends to remain living in the life estate. Terry Lande said he had a discussion with Commissioner Janow about topics to be addressed by the Park District in 2021.

BOARD MEMBER ITEMS:

- Commissioner Cox said that she has been hiking a lot and Park District trails and bridges look great. She asked if it was possible to have sandpaper paint applied to the bridges when they are dry to reduce slipping. Park Services Division Director Dan Hamlin said that while sandpaper paint does not last long, a grid can be added to bridges to reduce slipping.
- Commissioner Kinney said he hiked various trails last weekend and there was high compliance with people wearing masks.

- Commissioner DeWitt said he attended a recent Bainbridge Island Parks Foundation meeting.
- Commissioner Janow asked if the board wants to think about allocating Park District funding towards the additional property being purchased adjacent to the Ted Olson Nature Preserve, which the Park District has agreed to accept.
- Commissioner Janow said she got an email from City Councilor Michael Pollock regarding safety concerns on Point White Drive near Schel Chelb Park. A citizen is asking what the City of Bainbridge Island and maybe the Park District can do to keep people safe in that area. Executive Director Terry Lande said the Park District will be building a split rail fence as a barrier along the road.
- Commissioner Janow is excited about the potential for the relationship between being developed between the City of Bainbridge Island and the Park District.
- Commissioner Swolgaard said he was out over the weekend hiking at Fort Ward Park and it was great to see so many people out in masks enjoying themselves in the sun.
- Commissioner Swolgaard said a message was received by commissioners from Michael Cox about a climate action plan developed for the City of Bainbridge Island. Executive Director Terry Lande said he responded to Michael Cox letting him know the Park District has an Environmental Stewardship Committee and that the committee would be happy to talk with him about the climate action plan and how elements from it could be integrated into the Park District's efforts in this area.
- Commissioner Swolgaard inquired after the status of the proposed mountain bike course at Grand Forest North. Park Services Division Director Dan Hamlin said the project is on hold because of opposition in the neighborhood and the coronavirus pandemic. There are several people who would want to make a public comment on the matter, and it can be addressed whenever the Park District is ready.

MEETING ADJOURNED at 7:36 pm.

Helen M. Stone
 Terry M. Lande
 BAINBRIDGE ISLAND METROPOLITAN
 PARK & RECREATION DISTRICT

BY: _____
 John Thomas Swolgaard

BY: _____
 Dawn Janow

BY: _____
 Kristine Cox

BY: _____
 Jay C. Kinney

ATTEST: _____
 Kenneth R. DeWitt