

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING JUNE 3, 2021
ZOOM VIRTUAL MEETING**

CALL TO ORDER: A quorum being present, the meeting was called to order at 6:01 pm by Chair Janow.

BOARD MEMBERS PRESENT: Ken DeWitt, Dawn Janow, Jay Kinney, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Add item 50.2 Introduction of Recreation Intern and add a five-minute Executive Session to discuss personnel.

MISSION STATEMENT: Commissioner Janow read the Park District’s mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District’s parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Bob Russel said he is a Battle Point Park neighbor and that he is opposed to the proposed lighting of the artificial turf fields at Battle Point Park. He said if lighting is approved for the artificial turf fields it could lead to more requests for lighting of other facilities at Battle Point Park such as the roller hockey rink, pickleball courts, and tennis courts.

BOARD CONSENT

APPROVAL OF PAYMENTS: MSC: DeWitt/Swolgaard: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amt	Pre-Approved
04/13/21	001 General Fund 300 Capital Improvement Fund	21212-21240	267,993.54	04/13/21
04/20/21	001 General Fund	21241-21247	22,853.73	04/20/21
04/27/21	001 General Fund 300 Capital Improvement Fund	21248-21268	52,504.92	04/27/21
05/04/21	001 General Fund 300 Capital Improvement Fund	21269-21306	77,070.09	05/04/21
	001 General Fund (April Payroll)	EFT & 2805-2817	382,542.18	
05/11/21	001 General Fund 300 Capital Improvement Fund	21307-21320	46,061.53	05/11/21
05/18/21	001 General Fund 300 Capital Improvement Fund	21321-21348	47,905.85	05/18/21
05/25/21	001 General Fund 300 Capital Improvement Fund	21349-21377	42,226.23	05/25/21

GENERAL BUSINESS

KIDSUP! PLAYGROUND RENOVATION FUNDING: Park Services Division Director Dan Hamlin gave a history of the last motion approved by the board back on March 4, 2021, to take from reserves a do not exceed amount of \$50,434.20 to finish the KidsUp! Playground renovation project. The \$50,434.20 was intended to bridge a gap in the fundraising done by the Bainbridge Island Parks Foundation to reach the total amount budgeted for the project which was \$604,004 and included \$100,000 of previously budgeted Park District funds. However, the Parks Foundation was able to raise an additional \$50,434.20 and therefore the do not exceed amount of \$50,434.20 approved by the board in March was not going to be

needed. Since that last motion was passed the cost of petroleum products, from which poured in place surfacing is made, has increased significantly. The cost of the poured in place surfacing, which is used to help make the playground accessible, went up by \$67,000. A supporter has stepped in with a \$17,000 donation towards the poured in place surfacing, leaving a new shortfall of \$50,000. Commissioner Swolgaard spoke to how important the KidsUp! Playground is to the community and said he would like to see the project install the surfaces needed to make it inclusive to all. **MSC: Swolgaard/DeWitt: Motion to approve a new do not exceed amount of \$50,000 to complete the KidsUp! Playground project.**

INTRODUCTION OF RECREATION INTERN: Sports Program Manager Julie Miller introduced Intern Parker Goss. Parker said he is from Peoria, Illinois and has just finished up his master's degree in recreation. Parker Goss will be splitting his time at the Park District working with Julie Miller and Youth & Teen Program Manager Shannon Buxton. He said he loves the weather here in the Pacific Northwest and that it is much nicer than back in the Midwest.

2021 YEAR TO DATE BUDGET: Administrative Division Director Amy Swenson shared a presentation regarding the 2021 year to date budget. The \$92,000 CARES Act reimbursement has been received in 2021. Payroll expenses are relatively low due to part-time layoffs related to the coronavirus pandemic; however upcoming summer payroll periods are typically when payroll expenses are highest due to part-time staffing for the summer season, and this will be reflected in the amended 2021 budget. The Park District has 47% remaining in budgeted revenue and 68% remaining in budgeted expenses. The Park District started out the year with 2.7 million dollars in reserves, currently has 4.8 million dollars in reserves and based on the current budget expects to have 3.1 million dollars in reserves at the end of the year.

IN PERSON MEETINGS: Executive Director Terry Lande said that depending on the upcoming guidelines that may be released by the Governor's office, the Park District board meetings could be able to resume being held in person as soon as July 1. However, notice must be sent out before the meeting so the earliest the Park District would be able to give proper notice to meet in person would be for the special board meeting on July 8. There is also the option for holding board meetings both in person and online at the same time. After some discussion it was decided that the July 1 regular board meeting will be held via Zoom, if staff can figure out the logistics the July 8 special board meeting will be held both in person and on Zoom and beginning as of the July 15 regular board meeting all board meetings will return to being held in person.

DIRECTOR'S REPORT

Administrative Division: Administrative Division Director Amy Swenson said she is thankful to be able to rehire the regular part-time office assistant position at this time.

Recreation Division: Recreation Division Director Mark Benishek said staff is preparing for reopening in accordance with Governor Inslee's plan to reopen Washington State either June 30 or when the COVID-19 vaccination rate in the state reaches 70%, whichever comes first. Intern Parker Goss has been assisting Active Adult Program Manager Sue Barrington with the story walk program; some island teachers will be incorporating it into their curriculum before the end of the school year. Marketing Coordinator Allie Smith has been working on the development of the fall catalog and taking new photographs of programs and parks. Community Outreach Coordinator Emily Swift has been lining up sponsors and vendors for special events. Aquatic Program Administrator Megan Pleli is getting ready to launch a round of lifeguard training and recertification courses. Evening summer swim lessons will be offered due to demand from the community. Bainbridge Island Swim Club Head Coach Carolyn Ackerley is retiring at the end of the summer and a search for her replacement is underway with a first round of interviews next week. The Aquatic Program Coordinator position will be posted soon, the employee previously in that position has stepped down and taken on a part-time role. Recreation Superintendent Bryan Garoutte said summer registration numbers have been strong, there are now 179 full summer programs. Staff is excited to have Intern Parker Goss working with the Park District this summer. The Teen Center will be

holding a last day of school celebration for participants. Sports Program Manager Julie Miller held the summer men's softball league team meeting and umpires have been secured for this program. Outdoor Program Manager Nick Prevo has hired two new staff members for paddling programs and one for mountain biking programs. The last session of spring gymnastics programs is winding down and staff is gearing up for summer. Youth & Teen Program Manager Shannon Buxton has hired a new camp director for All-Day Explorer Camp.

Park Services Division: Park Services Division Director Dan Hamlin said he met with City of Bainbridge Island staff regarding road shoulder parking improvements on Miller Road by the Grand Forest; signage has been added regarding not blocking the trailheads. Work is also being done with the City to improve parking at Williams-Olson Park. Staff has a meeting tomorrow with some community members who are interested in adding a roof to the skatepark at Strawberry Hill Park. Today there was a meeting with representatives from the Bainbridge Island Mountain Biking Club about the mountain biking trails to be built on the Strawberry Hill Park property addition. The resurfacing project for the tennis courts is underway; the cracks in the Battle Point Park tennis courts have been found to be caused by cracks in the concrete foundation and the contractor is working to repair the concrete. On June 5 members of the Trails Advisory Committee along with representatives from the Bainbridge Island Parks Foundation are going to staff booths at a couple of trailheads to handout maps and answer questions. Senior Planner Perry Barrett said the request for qualification is out for the replacement of the sail float in Eagle Harbor and interviews will begin next week. QR codes will be posted at Blakely Harbor Park that will direct visitors to the Washington State Department of Ecology's website regarding the clean-up that is underway. Interpretation elements are being assessed for the deck at the Bainbridge Island Japanese American Exclusion Memorial. The restoration permit for vegetation at Blakely Harbor Park is expected to be issued by the City on July 21.

Executive Director Terry Lande said the paperwork is done and the transfer is now complete for the 10-acre property addition to Strawberry Hill Park. He thanked the listing agents Arthur Mortell and Georg Syvertsen, the anonymous donor as well as the Bainbridge Island Parks Foundation board and staff. He and Parks Foundation Executive Director Mary Meier presented at a Senior Center webinar recently regarding the 10-acre property addition to Strawberry Hill Park. Staff is discussing developing a scope of work plan for Strawberry Hill Park, specifically to address the 10-acre property addition but that will also consider the park as a whole. Terry Lande will attend a meeting with Bainbridge Island Football Club, Battle Point Astronomical Association, and Battle Point Night Skies Alliance regarding the proposal for lighting of the artificial turf fields at Battle Point Park.

BOARD MEMBER ITEMS:

- Commissioner Kinney said he likes the idea of doing a scope of work plan for the 10-acre property addition in the context of the entirety of Strawberry Hill Park to take into consideration all the user groups and their needs. The issue of renaming Strawberry Hill Park was discussed most recently at the board meeting on May 20, 2021. Commissioner Kinney volunteered to do the research to establish ownership before the Hayashida family, and at Commissioner Janow's request to establish if there were any Native American populations that utilized the land.
- Commissioner Swolgaard said he fielded some concerns from skateboarders about the drainage in the skatepark at Strawberry Hill Park. Park Services Division Director Dan Hamlin said he will talk to staff about keeping the drain clear of debris.
- Commissioner Swolgaard suggested having trail access from the surrounding neighborhoods to the 10-acre addition to Strawberry Hill Park.
- Commissioner Swolgaard asked for any updates on the fence requested by a property owner along the Old Mill Trail. Commissioner Janow said that Executive Director Terry Lande and Park Services Division Director Dan Hamlin are going to bring her up to speed on it and that they will handle the issue. The commissioners agreed that it is an

operations issue. However, Commissioner Kinney added that one of the functions of the board is to handle public relations issues like this between citizens and staff and said that Commissioner Janow is very adept at that.

- Commissioner DeWitt said he attended a Bainbridge Island Parks Foundation board meeting. The Koura Road to Yukio Lane trail is almost finished. There was overwhelming support for the Park District's levy lid lift expressed unofficially by the Parks Foundation board and formal action will be taken at their next meeting.
- Commissioner Janow said about the 10-acre addition to Strawberry Hill Park that it might be nice to reinstate the Dog Advisory Committee to participate in the scope of work discussion regarding expanding the dog park.

MEETING ADJOURNED to a five-minute recess at 7:16 pm with announced time to reconvene at 7:21 pm. **MEETING RECONVENED** at 7:21 pm.

MEETING ADJOURNED TO EXECUTIVE SESSION at 7:24 pm for discussion of personnel with announced time to reconvene at 7:29 pm.

MEETING RECONVENED at 7:29 pm and **ADJOURNED TO EXECUTIVE SESSION** at 7:30 pm for discussion of real estate, with announced time to reconvene at 9:00 pm.

MEETING RECONVENED at 9:01 pm and **ADJOURNED TO EXECUTIVE SESSION** at 9:01 pm for continued discussion of the above item, with announced time to reconvene at 9:46 pm.

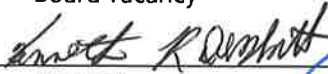
MEETING RECONVENED at 9:46 pm and **ADJOURNED TO EXECUTIVE SESSION** at 9:46 pm for continued discussion of the above item, with announced time to reconvene at 9:56 pm.

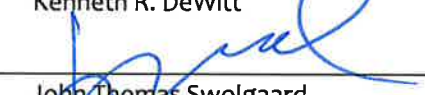
MEETING RECONVENED at 9:56 pm and **ADJOURNED** at 9:56 pm.


Helen M. Stone
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Dawn Janow

BY: _____
Board Vacancy

BY: 
Kenneth R. DeWitt

BY: 
John Thomas Swolgaard

ATTEST: 
Jay C. Kinney