

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
BOARD WORK SESSION OCTOBER 21, 2021
ZOOM VIRTUAL MEETING**

WORK SESSION TOPIC: 2022 BUDGETS

CALL TO ORDER: A quorum being present, the meeting was called to order at 8:11 pm by Chair Janow.

BOARD MEMBERS PRESENT: Ken DeWitt, Asaph Glosser, Dawn Janow, Jay Kinney, Tom Swolgaard.

General Fund Budget: Administrative Division Director Amy Swenson said that 2022 tax revenue is projected to be about 2 million dollars with an expected 2.9 million dollar increase in total revenue. Not including Bainbridge Island Recreation Center, staff is projecting 6.4 million dollars in expenses for payroll and benefits, an increase of about 1 million dollars. Transfers to the Capital Improvement Fund from the General Fund are projected to go up to about 1.18 million dollars, a \$636,386 increase due to the levy lid lift funds being received. A decrease in transfers to the Land Acquisition Fund is being recommended as there is already a reserve in that fund. Without BIRC the operational expenses for the Park District are expected to go up \$602,467. For BIRC staff is proposing 1.6 million dollars in expenses and revenue of 1.9 million dollars. At the end of 2022 staff projects 4 million dollars in reserves. Commissioner DeWitt asked if the auditor would raise questions about the Park District projecting 4 million dollars in reserves. Amy Swenson said that is not an issue for the auditor unless the amount in reserves were to go way over the total budget. This year the consumer price index (CPI) is 5.2% and staff is proposing a 4% cost of living adjustment (COLA) for all staff. Commissioner Janow asked why staff is proposing a 4% COLA not a 5.2% COLA. Amy Swenson said that because part-time staff costs are not subsidized, if the COLA is raised too much, program prices will also have to go up which was a concern for staff. Terry Lande said another reason is that the CPI has been volatile recently, so staff chose the middle ground. Commissioner Glosser asked about having different COLAs for part-time versus full-time. Amy Swenson said that in 2022 minimum wage will go up to \$14.49 so the entire pay scale must be raised up. The subsidy for the Aquatic Center is projected to be \$724,501 in 2022, down slightly from 2021 due to the projected relaxation of COVID-19 restrictions and reestablishing higher staffing levels. Commissioner Kinney said that he is in favor of the Park District procuring electric trucks once they are available and even putting off purchasing of new trucks until then. Park Services Division Director Dan Hamlin said that within 2-3 years staff will have more robust options for buying electric vehicles. Commissioner DeWitt said there will also be a need for vehicle charging facilities. Commissioner Swolgaard said he has complete confidence in staff to make as environmentally friendly decisions as possible.

Capital Improvement Fund Budget: Park Services Division Director Dan Hamlin presented the draft 2022 Capital Improvement Fund budget including \$300,000 for Ray Williamson pool renovations. Commissioner Kinney brought up the need for replacement of the Battle Point Park maintenance shop. He suggested that the Park District start putting money aside for eventual replacement of the shop. Executive Director Terry Lande said staff can put together a plan in 2022 for what needs to be done there and what it is going to cost.

Land Acquisition Fund Budget: Administrative Division Director Amy Swenson said staff projects \$500,000 in reserves in the Land Acquisition Fund in the beginning of 2022. This money has been set aside over multiple years in accordance with the agreement entered with the Bainbridge Island Land Trust towards the purchase of the Rockaway Bluff property on the condition that it is transferred to the Park District once it is purchased. Staff is proposing that an additional \$100,000 be transferred to this fund for easements in 2022.

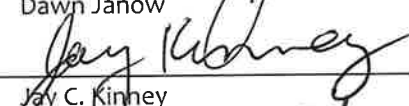
Commissioner DeWitt said that it does not seem like commissioners are getting a lot of input in things the community is telling them they would like to see. For example, for several years he has been asked when a restroom will be built in the Grand Forest and about accessibility issues on trails. Executive Director Terry Lande said tonight is the night to share that kind of input with staff. The board can swap out one project for another higher priority project. Commissioner DeWitt said the Grand Forest restroom does not have to be done in 2022 but he would like to see it in the six-year Capital Improvement

Fund plan. Terry Lande said he will make sure it gets put in the six-year plan. Commissioner Swolgaard asked about the plan for restrooms at the Marshall Road entrance to Gazzam Lake Nature Preserve. Commissioner DeWitt said that location is complicated due to the conservation easement held by the Bainbridge Island Land Trust on that property. Commissioner Swolgaard said due to the amount of reserves the Park District has that he thinks more projects can be added. Terry Lande said there is a point where the problem is not money but staff time, whether the work is being done in house by staff or overseen by staff if contracted out. Staff tries hard to limit the projects to an amount that can be accomplished in one year and he does not want to see money spent on projects if they cannot be well managed by staff due to limitations on staff time.

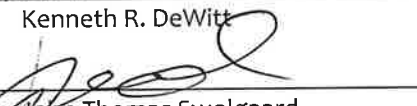
MEETING ADJOURNED at 10:06 pm.


Helen M. Stone
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Dawn Janow

BY: 
Jay C. Kinney

BY: 
Kenneth R. DeWitt

BY: 
John Thomas Swolgaard

ATTEST: 
Asaph Glosser