

## AGENDA

### Bainbridge Island Metropolitan Park & Recreation District Regular Board Meeting 6:00 pm Thursday – May 5, 2022

#### Hybrid Meeting

##### In-person Option

Bainbridge Island Recreation Center  
(Large Exercise Room)  
11700 Meadowmeer Circle NE  
Bainbridge Is, WA 98110  
206-842-5661

##### Zoom Option

Please click [here](#) to join the meeting,  
or use the following information:  
[https://zoom.us/  
1-253-215-8782](https://zoom.us/j/12532158782)  
Webinar ID: 860 5635 1301  
Passcode: 091323

#### 10. CALL TO ORDER

- 10.1 Roll Call
- 10.2 Adjustments to the Agenda
- 10.3 Conflict of Interest Disclosure
- 10.4 Mission Statement

#### 20. PUBLIC COMMENTS (Oral Communications from Audience)

- 20.1 Public comments on topics not itemized elsewhere on the agenda.  
**Action:** Information only.
- 20.2 Public comments on agenda topics.  
**Action:** Information only.

#### 30. BOARD CONSENT

- 30.1 Minutes: Regular Board Meeting of April 21, 2022
- 30.2 Financial: Approval of vouchers and payroll.

#### 40. GENERAL BUSINESS

- 40.1 Bike Park Update Hamlin (15 min)  
**Action:** Information only.

#### 50. DIRECTOR'S REPORT

- 50.1 Director's Report
- 50.2 Upcoming Meetings/Work Sessions/Events

05/19/22	Regular Board Meeting	6 pm	Hybrid Meeting
06/02/22	Regular Board Meeting	6 pm	Hybrid Meeting
06/16/22	Regular Board Meeting	6 pm	Hybrid Meeting
07/07/22	Regular Board Meeting	6 pm	Hybrid Meeting
07/21/22	Regular Board Meeting	6 pm	Hybrid Meeting

#### 60. BOARD MEMBER ITEMS

- 60.1 Remarks from Board Members
- 60.2 Board Member Committee Reports

#### 70. WRITTEN COMMUNICATIONS

#### 80. ADJOURNMENT

- 90. ADJOURN TO EXECUTIVE SESSION IF NEEDED
- 100. EXECUTIVE SESSION
- 110. RECONVENE TO REGULAR SESSION
- 120. ADJOURNMENT

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**Board Committees**

**2022 Board Representatives**

Governance	DeWitt/Kinney
Capital Facilities Program	Janow/Kinney
Budget & Finance	Janow
Personnel	DeWitt/Goodlin
Ad Hoc Committee: Forest Management	Janow/DeWitt
Ad Hoc Committee: Sakai Site Planning	Swolgaard/DeWitt
	Goodlin/Swolgaard

**Board Liaisons**

Park District Committees:	
Trails Advisory Committee	Swolgaard/DeWitt
Dog Advisory Committee	Kinney/Janow
Community/Public Agencies:	
Bainbridge Island Parks Foundation	Janow/Kinney
Intergovernmental Work Group (IGWG)	DeWitt/Kinney
Bainbridge Island School District	Kinney/Goodlin
City of Bainbridge Island	Janow/DeWitt

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***Mission Statement***

*The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District's parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.*

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
REGULAR BOARD MEETING April 21, 2022  
HYBRID MEETING**

**CALL TO ORDER:** A quorum being present, the meeting was called to order at 6:00 pm by Chair DeWitt.

**BOARD MEMBERS PRESENT:** Ken DeWitt, Tom Goodlin, Dawn Janow, Jay Kinney, Tom Swolgaard.

**ADJUSTMENTS TO AGENDA:** Add an executive session for real estate after item 20.2 for 15 minutes.

**MISSION STATEMENT:** Commissioner DeWitt read the Park District’s mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District’s parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

**MEETING ADJOURNED TO EXECUTIVE SESSION** at 6:02 pm for discussion of real estate with announced time to reconvene at 6:17 pm.

**MEETING RECONVENED** at 6:19 pm.

**BOARD CONSENT**

**APPROVAL OF MINUTES:**

Upon hearing there were no corrections to the minutes of the March 31, 2022 board retreat, Chair DeWitt stated the minutes stand approved as submitted.

Upon hearing there were no corrections to the minutes of the April 7, 2022 regular board meeting, Chair DeWitt stated the minutes stand approved as submitted.

**APPROVAL OF PAYMENTS: MSC: Goodlin/Swolgaard: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.**

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amt	Pre-Approved
04/12/22	001 General Fund	22869-22913	145,909.95	04/12/22

**GENERAL BUSINESS**

**SAIL FLOAT AGREEMENT WITH THE CITY OF BAINBRIDGE ISLAND:** Senior Planner Perry Barrett said the interlocal agreement is to give the Park District the ability to construct, maintain, and operate the sail float as an attachment to the City of Bainbridge Island’s dock at Waterfront Park. All permitting will be provided for including extensive shoreline permitting. Mitigation will be required. Commissioner Goodlin asked what the mitigation would entail. Perry Barrett said there is no onsite mitigation. The mitigation will happen on COBI suggested sites and be less than a quarter of an acre. Park Services Division Director Dan Hamlin said the interlocal agreement was drafted by Park District Attorney Hayes Gori and the final version will go to the City Council in May. **MSC: Janow/Kinney: Move forward with the sail float with the City of Bainbridge Island and authorize the Executive Director to sign the interlocal agreement.**

**RESOLUTION 2022-06: RECREATION AND CONSERVATION OFFICE GRANT FOR SAIL FLOAT:** Commissioner DeWitt said that this resolution is a bit different than usual as it is a form required by the Recreation and Conservation Office. Senior Planner Perry Barrett said this resolution will authorize the Park District to pursue a reimbursement grant through RCO. The grant will most likely be in the aquatic lands category for development and public access. There is a \$500,000 cap on the grant and a \$500,000 match is required. **MSC: Janow/Kinney: Move to approve the Recreation and Conservation Office grant for the sail float and authorize the board chair to sign Resolution 2022-06.**

**SAKAI PARK/SOUND TO OLYMPICS TRAIL PLANNING:** Park Services Division Director Dan Hamlin said this topic was introduced at the last regular board meeting. There is a request from the City of Bainbridge Island for funding for the planning of the Sound to Olympics trail from where it currently ends at the south end of Sakai Park to the Agate Pass bridge. The total budget estimate is \$215,000. Bainbridge Island Parks Foundation has committed \$50,000 to the project and the Park District is being asked to commit \$25,000. There will be an agreement which will state that the Park District will be in control of the route through Sakai Park. This process will develop a preliminary design that will establish the route to the bridge and provide a rough estimate for the construction cost through Sakai Park. **MSC: Janow/Swolgaard: Approve \$25,000 to move ahead with the Sakai Park Sound to Olympics trail planning in coordination with the City of Bainbridge Island and Bainbridge Island Parks Foundation, subject to the agreement.**

### **DIRECTOR'S REPORT**

**Recreation Division:** Recreation Division Director Mark Benishek said yesterday was the first day of summer registration. Registration numbers were at historic levels, with \$966,000 of summer programming revenue collected so far. There are still spaces available in programs, including swim lessons. The next step for staff is to see if those who were waitlisted for programs can be accommodated. Hiring for part-time summer staff will begin soon. Commissioner Janow asked if there will be swim lessons at Bainbridge Island Recreation Center this summer. Mark Benishek said yes, swimming lessons have been expanded to BIRC. The Parker Post will be mailed out at the beginning of June to promote summer registration. Sports Program Coordinator Audree Gormanson launched a soccer program with 23 parent/child pairs enrolled. Summer soccer camp sold out for the first time with over 93 kids enrolled. Staff is gearing up to open the BIRC pool in May, although opening is weather dependent. Fitness Coordinator Marie Figgins has hired a few new instructors. Zumba and yoga classes have been filling up and more evening sections are being added. Katie Rochon with the gymnastics department has resigned due to her family relocating to Spokane. Gymnastics competition season has almost wrapped up. Youth & Teen Program Manager Shannon Buxton's All-Day Explorer Camp has already filled up for the entire summer. Outdoor Program Manager Nick Prevo has relaunched social paddling programs and is bringing on an additional hiking instructor. There will be an Earth Day Event on Sunday at Rotary Park. The Park District will intermittently have a booth at the Farmers' Market through the summer.

**Park Services Division:** Park Services Division Director Dan Hamlin said Park Services Superintendent David Harry has hired two Park Maintenance Coordinators for construction. Cabin four at Fay Bainbridge Park is reaching completion and most of the furniture has been delivered. Staff will be breaking ground on cabin five soon. A lot of work has been done on the Sands Field irrigation well. Earth Corps recently did some work at Moritani Preserve. Natural Resources Manager Lydia Roush met with Arborist Katy Bigelow. Ben Dunscombe, the new Trails Technician, is doing an awesome job. The recent community meeting regarding the skate park renovation went well. The Dog Advisory Committee has three new members and will meet soon. Senior Planner Perry Barrett said the permit for Schel Chelb Park general trail access has been received. Work is underway to finalize the contract with the bike park consultant.

### **BOARD MEMBER ITEMS:**

- Commissioner Janow said she will not be at the May 19 regular board meeting.
- Commissioner Janow said the summer catalog is incredible and she thanked staff for their hard work.
- Commissioner Janow said she met with Executive Director Terry Lande on Monday and Dave Johnson popped into his office. Dave Johnson's proposal to build a field house will probably be on the agenda for the June 2 regular board meeting.

- Commissioner Goodlin said he really enjoyed the staff reports tonight and the fact that registration went well, that there is still availability in programs, and that staff is working to accommodate individuals placed on waitlists.
- Commissioner Swolgaard said he understands that the adult softball league nights have changed and now conflict with youth little league, making participation difficult for parents. Recreation Division Director Mark Benishek said he would investigate.
- Commissioner Swolgaard said the community meeting for the skate park renovation was phenomenal. There must have been over 60 people in attendance. There was a wide range of age groups represented and lots of ideas. He was especially impressed with the kids, who were very enthusiastic. One young man said they would like a place at Strawberry Hill Park so that they have a place that is safe, and that they are allowed to skate.
- Commissioner Kinney praised staff for the summer catalog.
- Commissioner DeWitt asked how non-resident registration went this morning. Recreation Division Director Mark Benishek said traditionally non-resident registration is only about 6-9% of total registrations, and this morning it was hardly noticeable. Commissioner Janow asked about the blip during the first day of registration. Mark Benishek said there was a bug in the system at the Aquatic Center and staff had an issue registering people in person. However, 96% of registration was done online.
- Commissioner DeWitt asked if Recreation Division Director Mark Benishek has any specifics regarding the increase in registration for programs at Bainbridge Island Recreation Center. Mark Benishek said there is no historical data but programs that have been offered at BIRC seem to be selling out at about double the size of historic camps at the facility.
- Commissioner DeWitt said he went to the Boston Marathon where his daughter participated. It is neat to see events returning across the country after the COVID-19 pandemic.
- Commissioner DeWitt said he was at his high school reunion two weeks ago where he talked to some people involved in the parks and recreation industry, it is amazing what this Park District does compared to other places. The thought and vision that goes into what the Park District does is appreciated.

**MEETING ADJOURNED** at 7:08 pm.

Helen M. Stone  
 Terry M. Lande  
 BAINBRIDGE ISLAND METROPOLITAN  
 PARK & RECREATION DISTRICT

BY: \_\_\_\_\_  
 Kenneth R. DeWitt

BY: \_\_\_\_\_  
 Jay C. Kinney

BY: \_\_\_\_\_  
 Tom Goodlin

BY: \_\_\_\_\_  
 Dawn Janow

ATTEST: \_\_\_\_\_  
 John Thomas Swolgaard