

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
 REGULAR BOARD MEETING November 17, 2022  
 BAINBRIDGE ISLAND RECREATION CENTER**

**CALL TO ORDER:** A quorum being present, the meeting was called to order at 6:00 pm by Chair DeWitt.

**BOARD MEMBERS PRESENT:** Ken DeWitt, Tom Goodlin, Jay Kinney, Tom Swolgaard.

**MISSION STATEMENT:** Commissioner DeWitt read the Park District’s mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District’s parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Thomas Dildine spoke in opposition to a playground in the Fort Ward historic district.

Jessica Malouf spoke in support of a playground in Fort Ward.

Matthew Malouf spoke in support of a playground in Fort Ward.

Charlie Olsen spoke in support of a playground in Fort Ward.

Mary Dombrowski spoke in support of a playground on the Fort Ward Parade Grounds.

Grant Morgan spoke in support of a playground in Fort Ward.

Jessica Morgan spoke in support of a playground in Fort Ward.

Chandler Foster spoke in support of a playground in Fort Ward but not on the Fort Ward Parade Grounds.

Mike Sumsy spoke in support of a playground on the Fort Ward Parade Grounds.

JD Sumsy spoke in support of a playground on the Fort Ward Parade Grounds.

**BOARD CONSENT**

**APPROVAL OF MINUTES:**

Upon hearing there were no corrections to the minutes of the November 3, 2022 regular board meeting, Chair DeWitt stated the minutes stand approved as submitted.

**APPROVAL OF PAYMENTS: MSC: Goodlin/Swolgaard: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.**

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amt	Pre-Approved
10/19/22	001 General Fund	23818-23831	30,471.34	10/19/22
10/27/22	001 General Fund 300 Capital Improvement Fund	23832-23869	74,555.51	10/27/22
11/03/22	001 General Fund 300 Capital Improvement Fund 310 Land Acquisition Fund	23872-23891	72,599.67	11/03/22
11/09/22	001 General Fund 300 Capital Improvement Fund 310 Land Acquisition Fund	23892-23964	140,199.53	11/09/22

	001 General Fund (Oct. Payroll)	EFT & 3038-3050	640,167.27	
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**GENERAL BUSINESS**

**SKATEPARK PRESENTATION:** Creative Services Manager Douglas Slingerland said that in November of 2021 the Park District established a project agreement with the Bainbridge Island Parks & Trails Foundation and began gathering names of potential committee members to design an expansion of the skatepark at Strawberry Hill Park. A request for proposals for the skatepark design was posted and favorable responses were received from five companies. Park District and BIPTF staff completed evaluation scoring sheets of the firms and selected two finalists. In December of 2021 seven committee members were selected. Two committee members who would vote on the design firm finalists were also selected. In January of 2022 the two committee members selected to vote, along with staff, interviewed and scored the two finalists. Upon tabulation of scoring and review of references, Grindline Skateparks Inc was selected as the design firm. In April of 2022 a public meeting was held where concept ideas were presented, and input was gathered from the community. In June of 2022 Grindline Skateparks Inc presented a first draft of the proposed design to the committee and gathered input. In September of 2022 Grindline Skateparks Inc met with the youth advisory group and gathered more input on the design. Then a final draft of the design was presented to the committee reflecting all the ideas and comments gathered. In October of 2022 the committee reviewed the final draft of the proposed design and voted to approve it and to move forward with a presentation to the board and the community. The volunteer committee members were thanked, including Jessica Miller, Jillian Bateman, Natalie Rodriguez, Kimberly Hendrickson, Gary Bedel, Cyrus Watson, Fionna Yates, Jeremiah Aden, and Sara Suseyi.

James Klinedinst, the project manager with Grindline Skateparks Inc was introduced. The project goals were to add to the existing skatepark bowl with a new state of the art cast in place concrete skatepark addition, to get input from the community, and to get buy in for a final design. The final design is a large diverse skatepark that will be added to the current skatepark bowl. A survey about the skatepark got over 140 responses from diverse user groups. The direction received was to add the street skating element which is like an urban environment and is missing in the current skatepark. He shared images of the design which would be next to the current skatepark. The new area will be more beginner friendly, geared towards younger children, and include more street skate elements. He said it will be a world class skatepark when it is complete. An orca whale, a representation of a ferry boat, and a strawberry are incorporated into the design. The design has been separated into phases. The total budget is estimated at about 1.5 million dollars. Douglas Slingerland said the plan is to start with phase one of the project and proceed to the other stages as fundraising allows. While a roof for the skatepark was requested, that will not be part of the project at this time. The next steps will be revisions of the concept, then construction documents and fundraising.

The expanded skatepark area will be to the southwest of the existing skatepark, parallel with the existing dog park fence line. Minimal maintenance is needed for a concrete skatepark, but basic yearly maintenance is recommended.

Commissioner DeWitt said that it looks like the existing playground will have to be moved. Executive Director Terry Lande said that is part of the master plan for the entirety of Strawberry Hill Park which is being developed. Park Services Division Director Dan Hamlin said the board will see that report in the first quarter of 2023.

Andy Caro spoke to make some suggestions regarding the skatepark design.

Phil Hendrickson asked when the skatepark expansion will be complete.

Douglas Slingerland said fundraising and permitting are the two challenges to completing the skatepark expansion. James Klinedinst said it would take about 4-5 months to build the first phase. Terry Lande said the timing of the permitting process is out of the Park District's control making permitting the biggest challenge.

Kameron Loveless spoke in support of the skatepark.

Matthew Malouf spoke in support of the skatepark and made some suggestions regarding design.

Charlie Olsen spoke in support of the skatepark and made some suggestions regarding design.

Jillian Bateman spoke in support of the skatepark.

**MEETING ADJOURNED** to a five-minute recess at 7:01 pm with announced time to reconvene at 7:06 pm. **MEETING RECONVENED** at 7:07 pm.

**RESOLUTION 2022-13: 2023 GENERAL FUND BUDGET:** Administrative Division Director Amy Swenson asked if there were any questions. Commissioner Kinney said that the budget was explained well over the last few months and thanked staff for all the work they have done. **MSC: Kinney/Swolgaard: Move to adopt Resolution 2022-13 regarding the General Fund budget for 2023.**

**RESOLUTION 2022-14: 2023 CAPITAL IMPROVEMENT FUND BUDGET: MSC: Kinney/Swolgaard: Move to adopt Resolution 2022-14 regarding the Capital Improvement Fund budget for 2023.**

**RESOLUTION 2022-15: 2023 LAND ACQUISITION FUND BUDGET: MSC: Goodlin/Kinney: Move that the board approve Resolution 2022-15 regarding the Land Acquisition Fund budget for 2023.**

**RESOLUTION 2022-16: 2023 TURF FIELD REPLACEMENT FUND BUDGET:** Administrative Division Director Amy Swenson said that a resolution would be needed to change the name of the fund. If the board decides to pursue that it will need to be an agenda item. **MSC: Kinney/Swolgaard: Move to adopt Resolution 2022-16 regarding the Turf Field Replacement Fund budget for 2023.**

**RESOLUTION 2022-17: 2023 SALARY SCALE:** Administrative Division Director Amy Swenson said the 2023 salary scale includes a 7% cost of living adjustment and the individual steps are 3%. **MSC: Swolgaard/Kinney: Move to approve Resolution 2022-17 the 2023 salary scale.**

**RESOLUTION 2022-18: 2023 REGULAR PROPERTY TAX LEVY ASSESSMENT:** Administrative Division Director Amy Swenson said this resolution authorizes the Park District to collect regular property taxes. The 2023 regular levy is what the Park District is authorized to collect, which in 2023 is a 9.5% increase. For the next four years the Park District is authorized to collect taxes based on the consumer price index per the last levy lid lift. The authorization will then return to allowing collection of an additional 1% plus new construction. **MSC: Kinney/Swolgaard: Move to adopt Resolution 2022-18 authorizing and directing the county assessor to levy regular property taxes for collection in 2023.**

**RESOLUTION 2022-19: 2023 BOND LEVY TAX ASSESSMENT:** Administrative Division Director Amy Swenson said this is for the Sakai Park bond. **MSC: Kinney/Swolgaard: Move to adopt Resolution 2022-19 for collecting \$512,825 for the purpose of paying interest and principal payments due on June 1, 2023, and December 1, 2023, for the general obligation bond for Sakai Park.** Commissioner Swolgaard thanked staff for putting the budget together.

#### **DIRECTOR'S REPORT**

**Recreation Division:** Recreation Division Director Mark Benishek said that there is a new block printing class being offered. An additional pottery instructor has been hired. There will be a lifeguard class this weekend. Staff is working on the final proofing of the winter/spring recreation catalog. Recreation Superintendent Bryan Garoutte said that Teen Center attendance is picking up. The new Outdoor Program Manager Stacey Stoner is doing a great job. There was a meeting for the volunteer basketball coaches last week. Bainbridge Island Recreation Center will be having a Turkey Day workout on November 23. The BIRC maintenance staff were thanked for their hard work.

Park Services Division: Park Services Division Director Dan Hamlin said he met with Denise Stoughton about the Kindred Spirit mailbox project she proposed at the last board meeting. The Strawberry Hill Park artificial turf field project has reached 30% design. The Dog Advisory Committee met and there are changes to the proposed fencing plan for the dog park expansion. The bike park presentation will be at the December 15 regular board meeting. There was a meeting with the Williams-Olson Park neighborhood last night. The park is seeing more use than was anticipated and more parking is needed. Staff is planning a luncheon for retiring Park Maintenance Technician Nino Dosono on November 30. Senior Planner Perry Barrett said that an appraiser has been secured for an easement adjacent to Strawberry Hill Park. The Waterfront Park dock extension project received assignment of a project manager from the Corps of Engineers. The Williams-Olson Park site plans are being worked on. Work is being done on updating the road right-of-way permit for Shel Chelb Park.

Administrative Division: Administrative Division Director Amy Swenson said the biennial audit is going to start next week. Executive Director Terry Lande said there will be a news conference tomorrow in the lower Fort Ward area because the Department of Public Lands is not renewing the permits for the fish pens. Staff has received the investigation report written by Investigator EJ Swainson who investigated the allegations regarding Bainbridge Island Swim Club Head Coach Kyle Harris. Staff is planning to have the necessary redactions done by December 2 so that it can be distributed in response to public records requests. The report is also being reviewed by an attorney. The investigator's job is to present the facts. An attorney will review the investigation report to see if further discipline is warranted. When EJ Swainson completed the investigation, he was asked if there was anything he found that should cause staff to be worried about kids' safety and EJ Swainson said that Kyle Harris presented no danger or threat of danger.

**BOARD MEMBER ITEMS:**

- Commissioner Kinney asked if Park Services Division Director Dan Hamlin would be making a presentation at the next board meeting regarding the Fort Ward playground. Dan Hamlin suggested that he present an update on the outstanding issues including the impact of the historic district and permitting questions. Commissioner Kinney said that the board must take the long view on these types of decisions as they affect generations of people.
- Commissioner Goodlin said that he sent around an email he received about appreciating the wild nature of Sakai Park as well as ideas on how to improve it.
- Commissioner Goodlin said that someone asked him recently about the status of the bathroom at Blakely Harbor Park. Park Services Division Director Dan Hamlin said staff is still waiting on a part.
- Commissioner DeWitt thanked Administrative Division Director Amy Swenson and all the staff for their work preparing the 2023 budgets.

**MEETING ADJOURNED** at 7:59 pm.

Helen M. Stone  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY:   
Kenneth R. DeWitt

BY:   
Jay C. Kinney

BY:   
Tom Goodlin  
BY:   
Dawn Janow

ATTEST: \_\_\_\_\_  
John Thomas Swolgaard