

AGENDA

**Bainbridge Island Metropolitan Park & Recreation District
Regular Board Meeting 6:00 pm
Thursday – September 21, 2023**

Bainbridge Island Recreation Center
11700 Meadowmeer Circle NE
Bainbridge Is, WA 98110
206-842-5661

Remote access options for board meetings available at www.biparks.org.

10. CALL TO ORDER

- 10.1 Roll Call
- 10.2 Adjustments to the Agenda
- 10.3 Conflict of Interest Disclosure
- 10.4 Mission Statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District's parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

20. PUBLIC COMMENTS

30. BOARD CONSENT

- 30.1 Minutes: Regular Board Meeting of September 7, 2023
- 30.2 Financial: Approval of vouchers and payroll.

40. GENERAL BUSINESS

- | | | | |
|------|---|-------|----------|
| 40.1 | 2023 Student Conservation Corps Recap Action: Information only. | Houk | (15 min) |
| 40.2 | Update on Forest Management Plan Action: Information only. | Roush | (15 min) |
| 40.3 | Integrated Pest Management Review Action: Information only. | Roush | (15 min) |
| 40.4 | Integrated Pest Management Application Proposal Action: Motion to approve. | Roush | (15 min) |
| 40.5 | Fuels Reduction Grant Partnership with Bainbridge Island Fire Department Action: Motion to approve. | Roush | (10 min) |

50. STAFF REPORT

60. UPCOMING MEETINGS

| | | | |
|----------|-----------------------|------|-------------------------------------|
| 09/28/23 | Special Board Meeting | 6 pm | Bainbridge Island Recreation Center |
| 10/05/23 | Regular Board Meeting | 6 pm | Bainbridge Island Recreation Center |
| 10/19/23 | Regular Board Meeting | 6 pm | Bainbridge Island Recreation Center |
| 10/19/23 | Work Session | 7 pm | Bainbridge Island Recreation Center |
| 11/02/23 | Regular Board Meeting | 6 pm | Bainbridge Island Recreation Center |

70. BOARD MEMBER REMARKS

- 80. ADJOURNMENT
- 90. ADJOURN TO EXECUTIVE SESSION IF NEEDED
- 100. EXECUTIVE SESSION
- 110. RECONVENE TO REGULAR SESSION
- 120. ADJOURNMENT

Board Committees

Governance
 Capital Facilities
 Program
 Budget & Finance
 Personnel
 Ad Hoc Committee: Forest Management
 Ad Hoc Committee: Sakai Site Planning

2023 Board Representatives

Kinney/Swolgaard
 Kinney/Janow
 Janow/DeWitt
 Goodlin/Janow
 DeWitt/Kinney
 Swolgaard/DeWitt
 Goodlin/Swolgaard

Board Liaisons

Park District Committees:
 Trails Advisory Committee
 Dog Advisory Committee

Goodlin/DeWitt
 Kinney/Janow

Community/Public Agencies:
 Bainbridge Island Parks & Trails Foundation
 Intergovernmental Work Group (IGWG)
 Bainbridge Island School District
 City of Bainbridge Island

Goodlin/Janow
 Kinney/Swolgaard
 Goodlin/Kinney
 DeWitt/Janow

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
 REGULAR BOARD MEETING September 7, 2023
 BAINBRIDGE ISLAND RECREATION CENTER**

CALL TO ORDER: A quorum being present, the meeting was called to order at 6:00 pm by Chair Kinney.

BOARD MEMBERS PRESENT: Ken DeWitt, Tom Goodlin, Dawn Janow, Jay Kinney, Tom Swolgaard.

MISSION STATEMENT: Chair Kinney read the Park District’s mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District’s parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

PUBLIC COMMENTS

Margaret Celestino spoke in support of protecting the Madison Tot Lot during the surrounding development.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the August 3, 2023 regular board meeting, Chair Kinney stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Janow/DeWitt: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

| Batch Date | Fund Number & Name | Warrant Numbers | Total Batch Amt | Pre-Approved |
|------------|--|-----------------|-----------------|--------------|
| 07/11/23 | 001 General Fund 300 Capital Improvement Fund | 26022-26059 | 134,098.90 | 07/11/23 |
| 07/13/23 | 001 General Fund | 26060-26062 | 23,369.35 | 07/13/23 |
| 07/17/23 | 001 General Fund 300 Capital Improvement Fund | 26063-26096 | 43,336.67 | 07/17/23 |
| 07/19/23 | 001 General Fund 300 Capital Improvement Fund | 26097-26149 | 132,406.94 | 07/19/23 |
| 07/25/23 | 001 General Fund | 26150-26154 | 2,655.94 | 07/25/23 |
| 07/28/23 | 001 General Fund | 26155-26204 | 46,580.42 | 07/28/23 |
| | 001 General Fund (July Payroll) | EFT & 3140-3175 | 709,301.61 | |
| 09/07/23 | 001 General Fund | Pre-approval | 463,674.00 | |
| 09/07/23 | 300 Capital Improvement Fund | Pre-approval | 72,287.10 | |

GENERAL BUSINESS

RESOLUTION 2023-06: RCO MAINTENANCE GRANT: Park Services Division Director Dan Hamlin said that Resolution 2023-06 is for a grant application. The grant category is a onetime opportunity from the Recreation and Conservation Office. The project is the refurbishment of the picnic shelters at Battle Point Park and Eagledale Park. Staff are seeking board approval to move forward. Commissioner DeWitt asked if plans include improving ADA access to both the shelters. Dan Hamlin said staff will work to include ADA access in the application. Commissioner Kinney asked what will be done to the shelters. Dan Hamlin said the refurbishment will include replacing the columns, making sure the roof structure is in good shape and

reroofing the shelter, replacing the barbeques, and doing any necessary concrete work. **MSC: Janow/Swolgaard: Approve Resolution 2023-06 the RCO maintenance grant.**

SURVEY REGARDING MAJOR CAPITAL EXPENSES: Commissioner Kinney said that in the spring user groups were pushing for a fieldhouse and a new pool. These projects would require a bond. The board did not think a bond would pass given that the Bainbridge Island School District is planning to go out for a large bond soon. The advocates were claiming the Park District was being too pessimistic. The idea at the time was to survey the community to see if there is 60% support for major capital expenses. Recently the fieldhouse group has found a way to build one privately. The pool group is trying to develop a plan for a privately funded pool. He suggested that the Park District not proceed with a survey at this time as these private projects will probably skew the results. Commissioner Goodlin said that he has heard that the fieldhouse will go forward, and the landowner has offered space for building a pool if the funds can be raised to build it. Options are being explored but there is a long way for the project to go. He said it is probably logical to pause the survey, but the island still has a need for a larger competition pool. If it can happen on private property that is great, but if not, the Park District still needs to look at ways to make that happen. Commissioner Kinney said the pool group may be able to come up with some plans for the Park District that are less expensive than what was suggested a few years back. The survey should be paused so as not to get in the way of what the private groups are doing currently. **MSC: Janow/Swolgaard: Pause the Park District survey regarding major capital expenses and include in the comprehensive plan planning process for 2025.** Commissioner Janow said it is important to survey the community during the planning process for the next comprehensive plan. Commissioner Kinney asked when that will be, and Park Services Division Director Dan Hamlin said most of the planning for the next comprehensive plan will happen in 2025. Commissioner Janow said that the planning process will include a survey and she does not want to overburden constituents with too many surveys and dilute the impact. Commissioner DeWitt said that the planning process will start next year so he thinks waiting is fine. He thinks the survey will be more fruitful at that time because the School District is currently moving forward with plans to turf at least one and maybe more of their fields and may put lights on one of them. If the plans from the fieldhouse group start to come forward that could change what the Park District is looking at doing. Commissioner Janow said the Park District will also have a better sense of what is happening at Strawberry Hill Park and what the needs may be. Commissioner Kinney said and perhaps by that time it will be known what size bond the School District will be asking for.

STAFF REPORT

Recreation Division: Recreation Superintendent Bryan Garoutte said summer 2023 programming had the second highest ever participation numbers. Staff are preparing for fall programs and working on the winter/spring catalog. The Bainbridge Island Recreation Center's 2nd anniversary birthday bash is September 16. There are 537 people signed up to participate in fall soccer. Adult mountain biking programs will be offered.

Park Services Division: Park Services Division Director Dan Hamlin said the Pritchard Park memorial bench is done and is receiving a lot of interest and enthusiasm. The Fort Ward Parade Grounds playground is under construction. The trails manager position has some strong candidates. Work is being planned for the septic at Prue's House. Kudos were given to the summer crew.

Executive Director Terry Lande said Administrative Division Director Amy Swenson has been working on budgets with every department. A new recreation division director has been hired and will start October 2. A new Bainbridge Island Swim Club head coach has been hired.

UPCOMING MEETINGS:

A special board meeting is scheduled for September 28.

BOARD MEMBER REMARKS:

- Commissioner Swolgaard said the Bainbridge Island Parks & Trails Foundation fundraiser was a lot of fun.
- Commissioner Swolgaard said there is a goofy thing in the woods at Sakai Park.
- Commissioner DeWitt said he will not attend the October 5 board meeting.
- Commissioner DeWitt attended a meeting regarding the Sound to Olympics trail with Representative Kilmer.
- Commissioner DeWitt said he attended the unveiling of the troll at Sakai Park.
- Commissioner DeWitt attended the pickleball tournament where he talked to a participant from west Maui.
- Commissioner DeWitt said on August 13 he hosted the Walks with the Commissioners program.
- Commissioner DeWitt stopped by the Fort Ward Parade Grounds playground yesterday and said it looks good.
- Commissioner DeWitt said he stopped by the Pritchard Park memorial bench yesterday. The view is amazing, and the workmanship is phenomenal.
- Commissioner Goodlin asked if the entire board packet is posted online. Staff replied that it is.
- Commissioner Goodlin said he helped staff the Park District booth at the Farmers' Market.
- Commissioner Goodlin said the Sounds of Summer concerts were fun.
- Commissioner Goodlin said he attended the recent Bainbridge Island Parks & Trails Foundation picnic at the Moritani Preserve. Someone mentioned that it would be beneficial to have handicapped parking there.
- Commissioner Goodlin attended the recent Bainbridge Island Parks & Trails Foundation meeting.
- Commissioner Goodlin met with representatives of Friends of the Farm to discuss City of Bainbridge Island owned properties and potential for the Park District taking them over.
- Commissioner Goodlin met with Bainbridge Island Land Trust President Sally Hewett, Vice President Jenny Lange, and Executive Director Cullen Brady. There are still several properties BILT holds on to that if there was some way around the conservation easement issue then there would be the possibility to add them to Park District land. There may be a possibility for some new trails if they were less than multiuse. Commissioner Kinney asked what BILT means by a less than multiuse trail. Commissioner Goodlin said probably pedestrian only. Their mission is conservation, but they also appreciate how important it is to get the public onto their lands, so they look to establish trails. He thinks it is a great collaboration to do with the Park District. BILT does have concerns in some cases about wildlife so they may want some properties to not have bikes or horses. He was encouraged overall as they are interested and eager to get trails in while looking to the conservation easement as a tool for conserving their properties before turning them over to the Park District.
- Commissioner Goodlin said he received a card in the mail about the City of Bainbridge Island comprehensive plan and asked how the Park District participates. Park Services Division Director Dan Hamlin said Senior Planner Matthew Keough has been invited to participate in that process through the stakeholder group.
- Commissioner Janow said that she was at the pickleball tournament, it went well, and people seemed to be having a great time.
- Commissioner Janow said that the Walks with the Commissioners program is paused until spring.
- Commissioner Janow gave kudos to staff for the Sounds of Summer concert series.
- Commissioner Janow said she received a comment about adding electric vehicle charging stations in parks. Executive Director Terry Lande said staff are looking into it.

- Commissioner Janow said that she is super excited that we now have a troll on Bainbridge Island. She thanked the Park District for being a leader in terms of bringing public art to our island in a transformative way. From opening Sakai Park to people who might not have been there before to participating with the Washington State community in terms of creating something dynamic for the pacific northwest. She is overwhelmed with the community support and generosity.
- Commissioner Goodlin said that Commissioner Janow deserves accolades for the amazing amount of work she put in for the troll. He appreciates that gravel trails have been put in for access to the troll and asked if one could be rollable. Park Services Division Director Dan Hamlin said they will be rollable once they are finished. Commissioner Goodlin said he has heard from people that there is now a need for a crosswalk across Madison Avenue from the Aquatic Center to Sakai Park. Park Services Division Director Dan Hamlin said the City of Bainbridge Island is putting in a crosswalk on Madison Avenue to the Dana Berg trail which is a little north of the Aquatic Center.
- Commissioner Janow said she will not attend the October 5 board meeting.
- Commissioner Kinney said that Commissioner Janow did an incredible job bringing the troll to Sakai Park. It is an incredible gift to the community and very popular. It is fun to see so many people enjoying Sakai Park.
- Commissioner Kinney said there will be mediation regarding the Comcast Property this fall.
- Commissioner Kinney said he is looking forward to working on the Capital Improvement Plan for 2024.
- Commissioner Kinney said he is glad to hear that staff have been hired to fill some of the vacant Park District staff positions.

MEETING ADJOURNED to a five-minute recess at 7:02 pm with announced time to reconvene at 7:07 pm. **MEETING RECONVENED** at 7:07 pm.

MEETING ADJOURNED TO EXECUTIVE SESSION at 7:07 pm for discussion of real estate with announced time to reconvene at 7:22 pm.

MEETING RECONVENED at 7:22 pm and **ADJOURNED TO EXECUTIVE SESSION** at 7:22 pm for continued discussion of the above item, with announced time to reconvene at 7:32 pm.

MEETING RECONVENED at 7:32 pm and **ADJOURNED** at 7:32 pm.

Helen M. Stone
 Terry M. Lande
 BAINBRIDGE ISLAND METROPOLITAN
 PARK & RECREATION DISTRICT

BY: _____
 Jay C. Kinney

BY: _____
 John Thomas Swolgaard

BY: _____
 Dawn Janow

BY: _____
 Kenneth R. DeWitt

ATTEST: _____
Tom Goodlin

DRAFT