

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
 REGULAR BOARD MEETING October 5, 2023  
 BAINBRIDGE ISLAND RECREATION CENTER**

**CALL TO ORDER:** A quorum being present, the meeting was called to order at 6:00 pm by Chair Kinney.

**BOARD MEMBERS PRESENT:** Tom Goodlin, Jay Kinney, Tom Swolgaard.

**ADJUSTMENTS TO AGENDA:** An executive session scheduled for 6:30 pm for 30 minutes was announced for real estate and potential litigation.

**MISSION STATEMENT:** Chair Kinney read the Park District’s mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District’s parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

**BOARD CONSENT**

**APPROVAL OF MINUTES:**

Upon making the following revision to the minutes of the September 21, 2023 regular board meeting, Chair Kinney stated the minutes stand approved as corrected: on page 2, under Forest Management Plan Update, nine lines down, correct spelling from hazzard to hazard.

**APPROVAL OF PAYMENTS: MSC: Goodlin/Swolgaard: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.**

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amt	Pre-Approved
09/27/23	001 General Fund 300 Capital Improvement Fund 310 Land Acquisition Fund	26561-26629	216,212.08	09/27/23
	001 General Fund (Sept. Payroll)	EFT & 3200-3217	678,322.02	
10/05/23	001 General Fund	Pre-approval	78,520.59	

**GENERAL BUSINESS**

**NEW STAFF INTRODUCTIONS:** Executive Director Terry Lande introduced Recreation Division Director Madison Collins, who has a recreation and facility management background.

**DOCK EXTENSION INTERLOCAL AGREEMENT AND SUBLEASE WITH CITY OF BAINBRIDGE ISLAND:** Senior Planner Matthew Keough said that the existing interlocal agreement with the City of Bainbridge Island has a time limit on it. When one of the replacement options is built, whether the sail float replacement or the dock extension, that interlocal agreement ends. Staff received word from the Recreation and Conservation Office that to receive the grant, more control and tenure was needed. The second interlocal agreement, before the board tonight, is to agree to extend the lease period with the Department of Natural Resources indefinitely. The commitment goes beyond 25 years which is what RCO was looking for. The sublease from COBI is for the land they lease from the DNR. If the Park District never receives a permit for the dock extension, the sublease also retains the Park District’s right to maintain activities and the existing sail float. There have been no significant changes to the agreement or sublease since the board packet went out. **MSC: Swolgaard/Goodlin: Motion to approve dock extension interlocal agreement with the City of Bainbridge Island.**

Haley Lhamon, sailing coordinator for the Park District, spoke in support of the dock extension.

**MSC: Swolgaard/Goodlin: Motion to adopt dock extension sublease with the City of Bainbridge Island.** Matthew Keough pointed out on the sublease that there is a fee for leasing aquatic lands from the DNR. COBI pays that fee and will be forwarding a portion of it to the Park District based on the size of the dock extension. It is estimated that the annual cost for the dock extension sublease will be about \$3,072.

#### **STAFF REPORT**

**Park Services Division:** Park Services Division Director Dan Hamlin said construction on the Fort Ward Parade Grounds playground continues with the goal of having the playground complete by the end of the month. Commissioner Kinney asked about the status of the neighborhood raising money for playground structures in addition to the donated one. Dan Hamlin said they already raised the money for those additional playground elements. Staff are preparing for the Haunted Hayride. Ballfield work and invasive species treatments in parks are underway. The trails program manager position has been offered to one of the candidates.

**Recreation Division:** Recreation Division Director Madison Collins said recreation staff are working to reduce program redundancies and fill programs. Staffing is an issue with part-time positions that need to be filled. Work on the winter/spring recreation program catalog is underway.

#### **BOARD MEMBER REMARKS:**

- Commissioner Goodlin said that an islander asked him about the former salmon farm pier, which has been purchased by a private owner, becoming public like Point White Pier.
- Commissioner Goodlin said a couple of people have asked him about the dilapidated buildings at Fort Ward Park and if there is any way to preserve them. Park Services Division Director Dan Hamlin said that a structural engineer assessed the buildings and found that there is nothing salvageable. There does need to be a discussion on what to do with that footprint. Commissioner Kinney said the barracks were found to be moldy with lots of rot; they were only built to last temporarily. Executive Director Terry Lande said that leaving the current buildings in place allows the Park district to preserve the building footprint.
- Commissioner Goodlin said that someone on Facebook threw out the idea of an adult ski bus and there seemed to be a fair amount of interest in it. Executive Director Terry Lande said he would talk to Outdoor Program Manager Stacey Stoner about it.
- Commissioner Goodlin said a community member suggested putting a trail through the Winslow ravine.
- Commissioner Goodlin said he heard that the signage by the troll about not climbing on it was confusing.

**MEETING ADJOURNED** to an eight-minute recess at 6:27 pm with announced time to reconvene at 6:35 pm. **MEETING RECONVENED** at 6:35 pm.

**MEETING ADJOURNED TO EXECUTIVE SESSION** at 6:35 pm for discussion of real estate with announced time to reconvene at 7:05 pm.

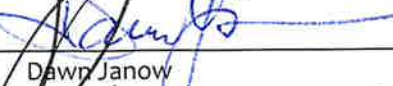
**MEETING RECONVENED** at 7:05 pm and **ADJOURNED TO EXECUTIVE SESSION** at 7:05 pm for continued discussion of the above item, with announced time to reconvene at 7:15 pm.

**MEETING RECONVENED** at 7:15 pm and **ADJOURNED** at 7:15 pm.

Helen M. Stone  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY:   
Jay C. Kinney

BY:   
John Thomas Swolgaard

BY:   
Dawn Janow

BY:   
Kenneth R. DeWitt

ATTEST:   
Tom Goodlin