

AGENDA

**Bainbridge Island Metropolitan Park & Recreation District
Regular Board Meeting 6:00 pm
Thursday – November 16, 2023**

Bainbridge Island Recreation Center
11700 Meadowmeer Circle NE
Bainbridge Is, WA 98110
206-842-5661

Remote access options for board meetings available at www.biparks.org.

10. CALL TO ORDER

- 10.1** Roll Call
- 10.2** Adjustments to the Agenda
- 10.3** Conflict of Interest Disclosure
- 10.4** Mission Statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District's parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

20. PUBLIC COMMENTS

30. BOARD CONSENT

- 30.1** Minutes: Regular Board Meeting of November 2, 2023
- 30.2** Financial: Approval of vouchers and payroll.

40. GENERAL BUSINESS

- 40.1** Resolution 2023-07:
2024 General Fund Budget Swenson (10 min)
Action: Second reading and motion to adopt.
- 40.2** Resolution 2023-08:
2024 Capital Improvement Fund Budget Swenson (10 min)
Action: Second reading and motion to adopt.
- 40.3** Resolution 2023-09:
2024 Land Acquisition Fund Budget Swenson (5 min)
Action: Second reading and motion to adopt.
- 40.4** Resolution 2023-10:
2024 Turf Field Replacement Fund Swenson (5 min)
Action: Second reading and motion to adopt.
- 40.5** Resolution 2023-11:
2024 Bond Redemption Fund Swenson (5 min)
Action: Second reading and motion to adopt.
- 40.6** Resolution 2023-12:
2024 Salary Scale Swenson (5 min)
Action: Motion to adopt.
- 40.7** Resolution 2023-13:
2024 Regular Property Tax Levy Assessment Swenson (5 min)
Action: Motion to adopt.

40.8 Resolution 2023-14:
 2024 Bond Levy Tax Assessment Swenson (5 min)
Action: Motion to adopt.

50. **STAFF REPORT**

60. **UPCOMING MEETINGS**

12/07/23	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center
12/21/23	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center
01/04/24	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center
01/18/24	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center
02/01/24	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center

70. **BOARD MEMBER REMARKS**

80. **ADJOURNMENT**

90. **ADJOURN TO EXECUTIVE SESSION IF NEEDED**

100. **EXECUTIVE SESSION**

110. **RECONVENE TO REGULAR SESSION**

120. **ADJOURNMENT**

Board Committees

Governance
 Capital Facilities
 Program
 Budget & Finance
 Personnel
 Ad Hoc Committee: Forest Management
 Ad Hoc Committee: Sakai Site Planning

2023 Board Representatives

Kinney/Swolgaard
 Kinney/Janow
 Janow/DeWitt
 Goodlin/Janow
 DeWitt/Kinney
 Swolgaard/DeWitt
 Goodlin/Swolgaard

Board Liaisons

Park District Committees:
 Trails Advisory Committee
 Dog Advisory Committee

Goodlin/DeWitt
 Kinney/Janow

Community/Public Agencies:
 Bainbridge Island Parks & Trails Foundation
 Intergovernmental Work Group (IGWG)
 Bainbridge Island School District
 City of Bainbridge Island

Goodlin/Janow
 Kinney/Swolgaard
 Goodlin/Kinney
 DeWitt/Janow

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
 REGULAR BOARD MEETING November 2, 2023
 BAINBRIDGE ISLAND RECREATION CENTER**

CALL TO ORDER: A quorum being present, the meeting was called to order at 6:00 pm by Chair Kinney.

BOARD MEMBERS PRESENT: Ken DeWitt, Tom Goodlin, Dawn Janow, Jay Kinney, Tom Swolgaard.

MISSION STATEMENT: Chair Kinney read the Park District’s mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District’s parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the October 19, 2023 regular board meeting, Chair Kinney stated the minutes stand approved as submitted.

Upon making the following revisions to the minutes of the October 19, 2023 board work session, Chair Kinney stated the minutes stand approved as corrected: on page three, second to last paragraph, add to the end of the last sentence: and the budget modified.

APPROVAL OF PAYMENTS: MSC: Janow/Swolgaard: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amt	Pre-Approved
10/24/23	001 General Fund 300 Capital Improvement Fund 310 Land Acquisition Fund	26750-26777	74,335.86	10/24/23
10/30/23	001 General Fund	26778-26781	13,823.33	10/30/23
	001 General Fund (Oct. Payroll)	EFT & 3218-3229	625,357.73	

GENERAL BUSINESS

DONOR AGREEMENT WITH BAINBRIDGE ISLAND PARKS & TRAILS FOUNDATION: Commissioner Kinney said that this is for the Comcast Property which the Park District is buying. Executive Director Terry Lande said Park District Attorney Hayes Gori has reviewed and approved this agreement as have the attorneys with the Bainbridge Island Parks & Trails Foundation. BIPTF Executive Director Mary Meier said that this agreement will go before the BIPTF board next week and the BIPTF is excited to make this happen. **MSC: DeWitt/Swolgaard: Move to approve the donor agreement with Bainbridge Island Parks & Trails Foundation for the Comcast Property purchase and authorize the executive director to sign.** Commissioner Janow spoke to the generosity of the anonymous donor. Commissioner DeWitt said this is exciting. He was driving through Strawberry Hill Park this morning envisioning what the Park District will be able to do with that property and said it will be fun to paint that canvas. Commissioner Janow asked how big Strawberry Hill Park will be with this addition. Park Services Division Director Dan Hamlin said 37 acres. Commissioner Goodlin said he does not know if this transaction would be happening without the anonymous donor and that everyone is grateful for this opportunity. Commissioner Kinney asked Mary Meier to let the donor know about the Park District’s deep gratitude. Generations of islanders are going to enjoy that park. Commissioner Janow thanked BIPTF for their time and energy to make this happen.

2024 BUDGETS: Administrative Division Director Amy Swenson said tonight is the first reading of the 2024 budgets and November 16 will be the final reading. There have been some changes since the work session which she will go over.

Staff are estimating 7 million dollars in reserves in the General Fund at the beginning of 2024. Looking at revenue less expenses, the Park District will dip into reserves by about \$303,000 in 2024. That is mostly due to interfund transfers to the Capital Improvement Fund. Regarding property tax, the Park District is eligible to levy 4.5% due to the 2021 lid lift. The amount of the increase is about \$442,000 including new construction. Bainbridge Island Recreation Center program fees are projected to go up by \$299,000 and other recreation is projected to rise \$153,000. The new adaptive recreation department will increase subsidy by \$122,000. Recreation Division Director Madison Collins said the new position will focus on accessibility and inclusion across all the things the Park District does. Commissioner Goodlin asked for clarification that the subsidy amount mentioned does not include any physical changes to facilities like adding wheelchair ramps. Madison Collins said that is correct, that amount is just for programmatic funding. Park Services Division Director Dan Hamlin said this individual will participate in assessments for the ADA transition plan including identifying priorities for funding through the Capital Improvement Fund. Amy Swenson said the proposed 4.5% cost of living adjustment will equate to \$211,000 for full-time and regular part-time staff. Health insurance is going up 4.5%, which is about \$49,000. As a service organization, payroll and benefits are the Park District's biggest expenses. Other proposed changes to the budget include increases in legal fees and increases for liability and property insurance fees.

Changes to the General Fund since the board work session include an increase in transfer to the Capital Improvement Fund of \$15,800 for the softball batting cage at Strawberry Hill Park. There was an increase in both revenue and expenses in the Student Conservation Corps cost center due to a grant received for that program. The contract with the Kitsap Humane Society was taken out of the budget. There were also some small adjustments in the recreation division budgets. Employee discounts are now being handled differently, they will not be accounted for in the budget as an expense any longer, equaling a reduction in the budget of \$20,000. Hardware for phone system replacement at BIRC and the Aquatic Center equals an increase of \$20,000.

Regarding the Capital Improvement Fund, Dan Hamlin asked if there are any questions about any of the items which staff went over at the board work session. Commissioner Kinney said he got an inquiry from a constituent and wanted to confirm that tennis is moving out of Battle Point Park to Sakai Park where the new tennis courts are being built and that the pickleball group is paying the \$80,000 to renovate the current tennis courts at Battle Point Park into pickleball courts. Furthermore, the Park District is funding \$170,000 in 2024 towards tennis courts at Sakai Park and the renovation of the current tennis courts is not going to be done until the new tennis courts are built. Executive Director Terry Lande said that is correct and that the Park District is spending a total of \$200,000 on the Sakai Park tennis courts, with \$30,000 being spent in 2023. Commissioner Janow asked if the fencing cost is included in that amount and Dan Hamlin said yes. Commissioner Goodlin asked if the Park District has been approached about financially supporting the planned visitor center at the Bainbridge Island Japanese American Exclusion Memorial. Terry Lande said only peripherally by supporting grant applications. Regarding the other funding category in the Capital Improvement Fund, Commissioner Goodlin asked where the money is coming from for Moritani Preserve and Williams-Olson Park. Dan Hamlin said for the Moritani Preserve it is money raised by the Bainbridge Island Parks & Trails Foundation's committee for that site. The Williams-Olson Park money is being held by the BIPTF. Terry Lande said the BIPTF has been holding that money for a long time due to the permit process for Williams-Olson Park taking a long time. However, the permit is now in hand. Dan Hamlin said staff are looking into an electric vehicle charging station grant and have identified the probable locations as BIRC, the Aquatic Center, and Battle Point Park.

The Land Acquisition Fund will have about \$267,000 in it at the beginning of 2024. There are some potential land purchases and trail easements on the horizon which would theoretically spend the fund down to zero. Commissioner Goodlin asked about the current restrictions on that fund. Amy Swenson said it is money from the levy lid lift in 2008 which required 75% of lid lift funds to go towards land acquisition or development. Those funds were transferred into either the Capital Improvement Fund or the Land Acquisition Fund. Commissioner Janow noted that the lid lift passed in 2021 does not have that restriction. Commissioner Goodlin asked about the 1-million-dollar Recreation and Conservation Office grant received for Sakai Park. Amy Swenson said it is in reserves in the General Fund. Commissioner Goodlin asked if it will be spent in 2024 and mentioned that he thought there was a timeline for it to be spent. Dan Hamlin said the grant is a reimbursement grant for purchasing the property and is unencumbered. The timeline is for the development of active recreation at Sakai Park which will be fulfilled by the tennis courts being built there. There was no requirement to spend a specific amount of money at Sakai Park, the requirement was for development in general. Terry Lande said the money is completely unencumbered; it goes to the bottom line.

Amy Swenson asked if there are any questions regarding the department budgets handed out at the board work session. Commissioner Janow asked if the BIRC bonds could be paid off early without penalty. Amy Swenson said she will investigate that. Commissioner Goodlin asked why revenue is down overall if the Park District is putting aside the estimated \$600,000 projected revenue from BIRC into reserves. Amy Swenson said there is a robust Capital Improvement Fund budget in 2024 which will cause the Park District to spend a bit out of reserves. The BIRC surplus will go into the General Fund. Terry Lande said staff will track how much BIRC makes in excess of expenses, but the money goes into the General Fund reserve amount. Amy Swenson said it is unencumbered money. Commissioner Janow said the Park District's estimated ending cash balance has gone up significantly in the time she has been on the board. Terry Lande said staff has been preparing for when the BIRC principal and interest payment comes due. Amy Swenson said getting the 2021 lid lift approved helped build up the amount in reserves. A big part of the plan for that money is for it to go towards the Ray Williamson pool renovation.

Commissioner Kinney reminded the board that any changes to the budgets must be made tonight so that the budgets can be approved at the November 16 regular board meeting. Terry Lande noted that the 2024 budgets will probably be amended throughout the course of the year so changes can be made later.

STAFF REPORT

Park Services Division: Park Services Division Director Dan Hamlin said the Fort Ward Parade Grounds playground celebration was a large event and gave kudos to staff. The police have not found any of the equipment that was stolen from the Battle Point Park maintenance yard. The police have all the video footage and staff have started processing an insurance claim. Terry Lande said the people who broke in and stole were casual, slow, methodical, professional type thieves. His guess is that the police will never find anything that was stolen. Commissioner Goodlin said maybe practices could be reviewed and Dan Hamlin said internal procedures are being reviewed. Commissioner Swolgaard asked about the value of the loss. Dan Hamlin said close to \$100,000. All positions in Park Services are currently filled. Staff met today with the contractor for the Strawberry Hill Park dog park fencing project who will start delivering materials next week and is targeting the end of the month for completion.

Recreation Division: Recreation Division Director Madison Collins said preparations are underway for winter/spring recreation programs and the catalog should be viewable online on December 4. The new Bainbridge Island Swim Club coach has added 10-12 new swimmers to the team. There is a middle school dance this Saturday. Recreation Superintendent Bryan Garoutte said staff are working to update the registration software landing page for customers. Staff have been cleaning out and purging unneeded supplies and equipment. There is going to be an adult ski bus on Tuesdays this winter.

Executive Director Terry Lande said today there was a farewell party for Marketing Coordinator Allie Smith who has resigned to take a job with the City of Seattle. The marketing coordinator position has been posted since Monday and there were already 14 applications as of noon today. The Haunted Hayride was a success and staff are already discussing how to improve the event for next year. A couple of months ago staff were informed that it was time to purge all facilities of equipment and supplies that are no longer needed. Park Services staff will be picking up the unneeded stuff soon for disposal and/or donation as appropriate.

BOARD MEMBER REMARKS:

- Commissioner Janow said that she was at the Fort Ward Parade Grounds playground opening and it was joyful to see the families, kids, and community members who worked so hard to make it happen. It demonstrated the power of community.
- Commissioner Janow wished good luck to Marketing Coordinator Allie Smith at her new job and noted that Allie Smith started out as a Park District intern.
- Commissioner Goodlin said on October 21 he volunteered for trail work at Gazzam Lake Nature Preserve and worked to close social trails. It is a big effort. A couple walked down a social trail volunteers were trying to close and one of them was rather belligerent which gave him a flavor for that. It is going to be a lot of work to close the social trails.
- Commissioner Goodlin said he went on a walk with the Bainbridge Island Parks & Trails Foundation held at the Day Road farms.
- Commissioner Goodlin said he met with John Grinter to talk about trails and walked the City of Bainbridge Island right-of-way on Wardwell Road.
- Commissioner Goodlin said he has been approached again about the privately owned dock east of Fort Ward Park being turned into a public park.
- Commissioner Goodlin said he knows there is talk about putting a cover over the Bainbridge Island Recreation Center pool, but someone said to him the reason they really like the BIRC pool is because it is outside. Executive Director Terry Lande said staff are looking for something that can be taken down seasonally.
- Commissioner Swolgaard said that the coach for the club volleyball team got ahold of him to complain that the Park District reserves all the gym space on the island. Recreation Superintendent Bryan Garoutte said once the Park District makes their schedule, they release a lot of the gym time back to the School District for other programs to request.
- Commissioner Swolgaard said he read in the City of Bainbridge Island newsletter about emergency preparedness hubs and noted that a couple of them are in parks. He asked what was at Battle Point Park regarding emergency preparedness. Executive Director Terry Lande said it is a place to land a helicopter. Commissioner DeWitt said there is storage for supplies.
- Commissioner Swolgaard said Bainbridge Rentals is now out of business. That facility was part of the emergency plan for the island so it will need to be addressed.
- Commissioner Swolgaard said there was a letter in 98110 from Dale Spoor who is concerned about the new trail to Gazzam Lake Nature Preserve. One of the things Dale Spoor alleged was that the Park District has not engaged any wildlife experts and that the open space of the park will be invaded. Park Services Division Director Dan Hamlin said he has spoken with Dale Spoor and sent him the original wildlife study. Commissioner Goodlin said he got an email from Paul Kuntz and there were a lot of factual errors in it that also showed up in Dale Spoor's letter to the editor.

Executive Director Terry Lande said staff have spent hours talking to them about this and some people are just going to believe what they want to believe.

- Commissioner DeWitt said that the importance of emergency hubs really hit home for him when he was in Maui. The work agencies are doing to coordinate efforts on Bainbridge Island for emergency preparedness is important.
- Commissioner DeWitt said the Fort Ward Parade Grounds playground opening was great and his takeaway was that it was a wonderful community building effort.
- Commissioner DeWitt said on Monday he and his wife were flying home from Washington DC on Alaska Airlines when a passenger overdosed. There was Narcan on the plane, but it was in IV form, luckily his wife who is a medical professional had some Narcan. He thinks it is important to have Narcan in your first aid kit and in your car because you never know when you are going to come across this situation.
- Commissioner Kinney said when the Park District gets the Comcast Property the building on the property will need to be assessed and it may need to have some money spent on it. He asked if funds for that should be in the 2024 budget. Executive Director Terry Lande said the budget can be amended for that after staff figures out what is needed.
- Commissioner Goodlin asked if it is part of the Park District mandate to participate in emergency preparedness. Executive Director Terry Lande said yes, the Park District is heavily involved. Park Services Superintendent David Harry is an experienced and active member of the operations team. There is emergency supply storage in the Transmitter Building and all the hubs have supplies for emergencies. Park Services Division Director Dan Hamlin said in the event of an emergency all equipment and every employee becomes a resource for emergency response. Terry Lande said the City of Bainbridge Island has a position dedicated to this work.

MEETING ADJOURNED at 7:14 pm.

Helen M. Stone
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____
Jay C. Kinney

BY: _____
John Thomas Swolgaard

BY: _____
Dawn Janow

BY: _____
Kenneth R. DeWitt

ATTEST: _____
Tom Goodlin

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2023-07

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, ADOPTING A GENERAL FUND BUDGET FOR 2024.

BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the General Fund budget for fiscal year 2024, a copy of which is attached hereto as Exhibit "A", and incorporated by this reference in its entirety, be and the same are hereby adopted and ratified.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 16th day of November, 2023 the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Jay C. Kinney

BY: _____
John Thomas Swolgaard

BY: _____
Dawn Janow

BY: _____
Kenneth R. DeWitt

ATTEST: _____
Tom Goodlin

Exhibit A**BAINBRIDGE ISLAND METRO PARK AND RECREATION DISTRICT
GENERAL FUND**

	Budget 2024
Beginning Cash Balance	7,003,311.00
<u>Revenue</u>	
Tax Revenue Operations	9,007,587.00
Administration	90,111.00
Park Services	574,300.00
Recreation	6,477,770.00
Total Revenue	16,149,768.00
<u>Expenses</u>	
Administration	3,209,189.00
Interfund Transfers	2,751,000.00
Park Services	3,288,861.00
Recreation	7,204,295.00
Total Expenses	16,453,345.00
Excess or (Deficiency) of	
Revenue over Expenditures	(303,577.00)
Estimated Ending Cash	6,699,734.00

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2023-08

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, ADOPTING A CAPITAL IMPROVEMENT FUND BUDGET FOR 2024.

BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the Capital Improvement Fund budget for fiscal year 2024, a copy of which is attached hereto as Exhibit "A", and incorporated by this reference in its entirety, be and the same are hereby adopted and ratified.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 16th day of November, 2023 the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Jay C. Kinney

BY: _____
John Thomas Swolgaard

BY: _____
Dawn Janow

BY: _____
Kenneth R. DeWitt

ATTEST: _____
Tom Goodlin

Bainbridge Island Metro Park and Recreation District
 Capital Improvement

2024 Capital Improvement Fund
 Budget

Exhibit A



Projects	Funding	Capital or Deferred Maint	FY24	FY25	FY26	FY27	FY 28
1 AQ Nakata Boiler	General Fund	Capital	100,000				
2 AQ Nakata Pool Liner	General Fund	Capital	30,000				
3 Aquatic Ray Replacement Pool Upgrades	General Fund	Capital	500,000	300,000			35,000
4 Aquatic Nakata steel truss re-coating	General Fund	Deferred Maint			40,000		
5 Battle Point large picnic shelter	General Fund	Capital	50,000				
6 Battle Point Turf Field	General Fund	Capital		1,200,000			
7 Maintenance Area Plan	General Fund	Capital				200,000	500,000
8 BPP Bathrooms	General Fund	Capital	220,000				
9 Battle Point Transmitter membrane roof	General Fund	Large Maintenance	50,000				
10 Cave Property Improvements	General Fund	Capital		200,000			
11 Eagle Dale Roof	General Fund	Capital				150,000	
12 Eagle Harbor Sail Float	General Fund	Capital	1,000,000				

Projects	Funding	Capital or Deferred Maint					
			FY24	FY25	FY26	FY27	FY 28
13 Fay Bathroom/shower	General Fund	Capital	350,000				
14 Ft Ward Shelter	General Fund	Capital			50,000		
15 Grand Forest Parking Expansion	General Fund	Capital	50,000				
16 Hidden Cove Shelter	General Fund	Capital				50,000	
17 Island Center Hall Heat	General Fund	Capital	25,000				
18 Island Center Hall Septic	General Fund	Capital		25,000			
19 Meigs trails corridor trail construction	General Fund	Capital	85,000				
20 Gideon Playground Improvements	General Fund	Capital			50,000		
21 Pt White Pier	General Fund	Capital		250,000			
22 Pritchard Park improvements	General Fund	Capital				50,000	
23 Hill Top septic	General Fund	Capital	35,000				
24 Sakai Improvements	General Fund	Capital			200,000		
25 Seabold Playground	General Fund	Capital		20,000			
26 Seabold Roof Replacement	General Fund	Capital			40,000		
27 Seabold Foundation	General Fund	Capital		25,000			
28 Strawberry Hill batting cage	General Fund	Capital	15,000				
29 Strawberry Bike area	General Fund	Capital	41,000				
30 Strawberry Hill Center Heat pump	General Fund	Capital		25,000			
31 Tennis Court	General Fund	Capital	170,000				

Projects	Funding	Capital or Deferred Maint	FY24	FY25	FY26	FY27	FY 28
32 SH Skate bowl Painting	General Fund	Large Maintenance	30,000				
33 SH Snack Shack roof	General Fund	Large Maintenance			25,000		
34 Tennis Court Resurface	General Fund	Capital		60,000			
35 Williams Shelter	General Fund	Capital		10,000		10,000	10,000
36 TOTAL GENERAL AND LID LIFT FUNDING			2,751,000	2,115,000	405,000	460,000	545,000
37							
38 Aquatic - Nakata Liner	Settlement	Capital	300,000				
39 Battle Point Turf Field	Grant	Capital			500,000		
40 BP Tennis/Pickleball improvements	donation Dept of Commerce	Capital	80,000				
41 EV Station's	Grant/Donations	Capital	50,000				
42 Moritani Habitat	/BI Parks	Capital	10,000	10,000	10,000	10,000	10,000
43 Point White Pier RCO Grant Park Improvements	Donations	Capital		250,000			
44 (Eagle Harbor Float)	Grant	Capital	500,000				
45 Strawberry Bike area	Donation	Capital	500,000				
46 Strawberry Hill Snack Shack Strawberry Hill Skate Park	Donation	Capital					50,000
47 Improvements	Donation	Capital	500,000				
48 Strawberry Hill batting cage	Donation	Capital	35,000				
49 Tennis courts	Donation	Capital	200,000				

Projects	Funding	Capital or Deferred Maint	FY24	FY25	FY26	FY27	FY 28
50 Williams	Grant/Donations /BI Parks	Capital	130,000				
51	TOTAL OTHER FUNDING		2,305,000	260,000	510,000	10,000	60,000
52							
53	TOTAL ALL PROJECTS		5,056,000	2,375,000	915,000.00	470,000.00	605,000.00

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2023-09

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, ADOPTING A LAND ACQUISITION FUND BUDGET FOR 2024.

BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the Land Acquisition Fund Budget for fiscal year 2024, a copy of which is attached hereto as Exhibit "A", and incorporated by this reference in its entirety, be and the same are hereby adopted and ratified.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 16th day of November, 2023 the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Jay C. Kinney

BY: _____
John Thomas Swolgaard

BY: _____
Dawn Janow

BY: _____
Kenneth R. DeWitt

ATTEST: _____
Tom Goodlin

LAND AQUITION FUND

Title	2023 Budget	2024 Budget
Estimated Beginning Balance	\$ 317,000.00	\$ 267,120.00
Investment Interest	\$ 120.00	\$ 120.00
Total Income	\$ 120.00	\$ 120.00
Park Facilities - Trail Easements	\$ 50,000.00	\$ 50,000.00
Park Facilities - Land	\$ -	\$ 217,240.00
Total Expenses	\$ 50,000.00	\$ 267,240.00
Estimated Ending Balance	\$ 267,120.00	\$ -

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2023-10

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, ADOPTING A TURF FIELD REPLACEMENT FUND BUDGET FOR 2024.

BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the Turf Field Replacement Fund Budget for fiscal year 2024, a copy of which is attached hereto as Exhibit "A", and incorporated by this reference in its entirety, be and the same are hereby adopted and ratified.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 16th day of November, 2023 the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Jay C. Kinney

BY: _____
John Thomas Swolgaard

BY: _____
Dawn Janow

BY: _____
Kenneth R. DeWitt

ATTEST: _____
Tom Goodlin

2024 BUDGET TOTALS

Exhibit A

Bainbridge Island Metro Park And Recreation

Time: 09:48:38 Date: 10/27/2023

Page: 1

320 Turf Field Replacement Fund

01/01/2024 To: 12/31/2024

REVENUES

308 Beginning Balances

308 91 00 20 Estimated Beginning Balance 5,000.00

308 Beginning Balances 5,000.00

360 Misc Revenues

361 11 03 20 Investment Interest 120.00

360 Misc Revenues 120.00

397 Interfund Transfers

397 00 01 00 Transfer From CC 29 7,000.00

397 Interfund Transfers 7,000.00

Fund Revenues: 12,120.00

Excess/Deficit: 12,120.00

2024 BUDGET TOTALS

Bainbridge Island Metro Park And Recreation Distri

Time: 09:48:38 Date: 10/27/2023

Page: 2

Fund	Revenues	Expenditures	Net
320 Turf Field Replacement Fund	12,120.00	0.00	12,120.00
	<u>12,120.00</u>	<u>0.00</u>	<u>12,120.00</u>

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2023-11

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, ADOPTING A BOND REDEMPTION FUND BUDGET FOR 2024.

BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the Bond Redemption Fund Budget for fiscal year 2024, a copy of which is attached hereto as Exhibit "A", and incorporated by this reference in its entirety, be and the same are hereby adopted and ratified.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 16th day of November, 2023 the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Jay C. Kinney

BY: _____
John Thomas Swolgaard

BY: _____
Dawn Janow

BY: _____
Kenneth R. DeWitt

ATTEST: _____
Tom Goodlin

2024 BUDGET TOTALS

Exhibit A

Bainbridge Island Metro Park And Recreation

Time: 10:03:17 Date: 10/27/2023

Page: 1

200 Debt Service Fund 01/01/2024 To: 12/31/2024

REVENUES

330 State Generated Revenues		
311 10 00 01	Property Tax Revenue	458,975.00
330 State Generated Revenues		458,975.00

397 Interfund Transfers		
397 00 00 20	Transfers In	255,558.00
397 Interfund Transfers		255,558.00

Fund Revenues:	714,533.00
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EXPENDITURES

591 Debt Service		
591 76 70 00	Red Of Long Term Debt - Debt Service: Principal	310,000.00
592 76 80 00	Interest And Other Debt Service Costs - Debt Service: Interest And Related Costs	404,533.00
591 Debt Service		714,533.00

Fund Expenditures:	714,533.00
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Excess/Deficit:	0.00
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2024 BUDGET TOTALS

Bainbridge Island Metro Park And Recreation Distri

Time: 10:03:17 Date: 10/27/2023

Page: 2

Fund	Revenues	Expenditures	Net
200 Debt Service Fund	714,533.00	714,533.00	0.00
	714,533.00	714,533.00	0.00

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2023-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, AUTHORIZING 2024 SALARIES FOR PERSONNEL OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT.

WHEREAS, the 2024 General Fund Budget has been reviewed and approved by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District; and

WHEREAS, the attached salary scale for 2024 includes changes reflected in the 2024 General Fund Budget which include a 4.5% cost of living adjustment for all staff based on a rise in the consumer price index;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, as follows:

1. That monthly salaries for full time personnel and that hourly wage rates for regular part-time and part-time employees are established and attached hereto as Exhibit "A" for the year, 2024.
2. That the Park District Executive Director may authorize scheduled/periodic salary step increases based on merit evaluation, and in accordance with Park District personnel policies or as amended.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 16th day of November, 2023, the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Jay C. Kinney

BY: _____
John Thomas Swolgaard

BY: _____
Dawn Janow

BY: _____
Kenneth R. DeWitt

ATTEST: _____
Tom Goodlin

**Bainbridge Island Metro Park and Recreation
2024 Salary Scale**

Exhibit A

FULL TIME SALARY SCALE (40 hours equivalent)

BAINBRIDGE ISLAND METRO PARK AND RECREATION DISTRICT

POSITION	Hourly/Salary	2023	2024		C Step	D Step	E Step	F Step	G Step	H Step	I Step	J Step	K Step	L Step
		A Step	A Step	B Step										
Office Specialist	Hourly	24.70	25.82	26.59	27.39	28.21	29.06	29.93	30.83	31.75	32.70	33.68	34.69	35.74
	Monthly Equiv.	4,282	4,475	4,609	4,747	4,890	5,036	5,187	5,343	5,503	5,668	5,838	6,014	6,194
	Annual Equiv.	51,384	53,696	55,307	56,966	58,675	60,435	62,248	64,116	66,039	68,020	70,061	72,163	74,328
Maintenance Tech	Hourly	25.94	27.11	27.92	28.76	29.62	30.51	31.42	32.37	33.34	34.34	35.37	36.43	37.52
	Monthly Equiv.	4,496	4,698	4,839	4,985	5,134	5,288	5,447	5,610	5,778	5,952	6,130	6,314	6,504
	Annual Equiv.	53,953	56,381	58,072	59,814	61,609	63,457	65,361	67,321	69,341	71,421	73,564	75,771	78,044
Rec Prog Specialist	Hourly	27.17	28.40	29.25	30.13	31.03	31.96	32.92	33.91	34.93	35.97	37.05	38.16	39.31
	Monthly Equiv.	4,710	4,922	5,070	5,222	5,379	5,540	5,706	5,877	6,054	6,235	6,422	6,615	6,813
	Annual Equiv.	56,522	59,065	60,837	62,662	64,542	66,479	68,473	70,527	72,643	74,822	77,067	79,379	81,760
Senior Office Specialist	Hourly	27.17	28.40	29.25	30.13	31.03	31.96	32.92	33.91	34.93	35.97	37.05	38.16	39.31
	Monthly Equiv.	4,710	4,922	5,070	5,222	5,379	5,540	5,706	5,877	6,054	6,235	6,422	6,615	6,813
	Annual Equiv.	56,522	59,065	60,837	62,662	64,542	66,479	68,473	70,527	72,643	74,822	77,067	79,379	81,760
Accounting Coordinator	Hourly	30.88	32.27	33.24	34.24	35.26	36.32	37.41	38.53	39.69	40.88	42.10	43.37	44.67
	Monthly Equiv.	5,352	5,593	5,761	5,934	6,112	6,295	6,484	6,679	6,879	7,085	7,298	7,517	7,742
	Annual Equiv.	64,230	67,120	69,134	71,208	73,344	75,544	77,810	80,145	82,549	85,025	87,576	90,204	92,910
Recreation Program Coord	Hourly	30.88	32.27	33.24	34.24	35.26	36.32	37.41	38.53	39.69	40.88	42.10	43.37	44.67
	Monthly Equiv.	5,352	5,593	5,761	5,934	6,112	6,295	6,484	6,679	6,879	7,085	7,298	7,517	7,742
	Annual Equiv.	64,230	67,120	69,134	71,208	73,344	75,544	77,810	80,145	82,549	85,025	87,576	90,204	92,910
Maintenance Coordinator Rec Program Coordinator	Hourly	30.88	32.27	33.24	34.24	35.26	36.32	37.41	38.53	39.69	40.88	42.10	43.37	44.67
	Monthly Equiv.	5,352	5,593	5,761	5,934	6,112	6,295	6,484	6,679	6,879	7,085	7,298	7,517	7,742
	Annual Equiv.	64,230	67,120	69,134	71,208	73,344	75,544	77,810	80,145	82,549	85,025	87,576	90,204	92,910
Office Supervisor	Hourly	30.88	32.27	33.24	34.24	35.26	36.32	37.41	38.53	39.69	40.88	42.10	43.37	44.67
	Monthly Equiv.	5,352	5,593	5,761	5,934	6,112	6,295	6,484	6,679	6,879	7,085	7,298	7,517	7,742
	Annual Equiv.	64,230	67,120	69,134	71,208	73,344	75,544	77,810	80,145	82,549	85,025	87,576	90,204	92,910
Head Swim Coach	Monthly	5,352	5,593	5,761	5,934	6,112	6,295	6,484	6,678	6,879	7,085	7,298	7,517	7,742
	Annual	30.88	32.27	33.24	34.23	35.26	36.32	37.41	38.53	39.69	40.88	42.10	43.37	44.67
	Annual Equiv.	64,226	67,116	69,130	71,203	73,340	75,540	77,806	80,140	82,544	85,021	87,571	90,198	92,904

Bainbridge Island Metro Park and Recreation 2024 Salary Scale

BAINBRIDGE ISLAND METRO PARK AND RECREATION DISTRICT

POSITION	Hourly/Salary	2023		2024										
		A Step	A Step	B Step	C Step	D Step	E Step	F Step	G Step	H Step	I Step	J Step	K Step	L Step
IT Manager <i>*scale change in 2023</i>	Monthly Annual	6,637 79,649	6,936 83,233	7,144 85,730	7,359 88,302	7,579 90,951	7,807 93,680	8,041 96,490	8,282 99,385	8,531 102,367	8,786 105,438	9,050 108,601	9,322 111,859	9,601 115,215
Facility Maint Manager	Monthly Annual	6,156 73,869	6,433 77,193	6,626 79,508	6,824 81,894	7,029 84,350	7,240 86,881	7,457 89,487	7,681 92,172	7,911 94,937	8,149 97,785	8,393 100,719	8,645 103,740	8,904 106,853
Natural Resource Manager	Monthly Annual	6,156 73,869	6,433 77,193	6,626 79,508	6,824 81,894	7,029 84,350	7,240 86,881	7,457 89,487	7,681 92,172	7,911 94,937	8,149 97,785	8,393 100,719	8,645 103,740	8,904 106,853
Parks Program Manager	Monthly Annual	5,674 68,087	5,929 71,151	6,107 73,286	6,290 75,484	6,479 77,749	6,673 80,081	6,874 82,484	7,080 84,958	7,292 87,507	7,511 90,132	7,736 92,836	7,968 95,621	8,207 98,490
Rec Prog Manager	Monthly Annual	5,674 68,087	5,929 71,151	6,107 73,286	6,290 75,484	6,479 77,749	6,673 80,081	6,874 82,484	7,080 84,958	7,292 87,507	7,511 90,132	7,736 92,836	7,968 95,621	8,207 98,490
Exec Services Manager	Monthly Annual	5,674 68,087	5,929 71,151	6,107 73,286	6,290 75,484	6,479 77,749	6,673 80,081	6,874 82,484	7,080 84,958	7,292 87,507	7,511 90,132	7,736 92,836	7,968 95,621	8,207 98,490
Program Administrator	Monthly Annual	6,637 79,649	6,936 83,233	7,144 85,730	7,359 88,302	7,579 90,951	7,807 93,680	8,041 96,490	8,282 99,385	8,531 102,367	8,786 105,438	9,050 108,601	9,322 111,859	9,601 115,215
Parks/Recreation Superintendent	Monthly Annual	7,708 92,496	8,055 96,658	8,296 99,558	8,545 102,545	8,802 105,621	9,066 108,790	9,338 112,053	9,618 115,415	9,906 118,877	10,204 122,444	10,510 126,117	10,825 129,901	11,150 133,798
Senior Planner	Monthly Annual	7,708 92,496	8,055 96,658	8,296 99,558	8,545 102,545	8,802 105,621	9,066 108,790	9,338 112,053	9,618 115,415	9,906 118,877	10,204 122,444	10,510 126,117	10,825 129,901	11,150 133,798
Division Director	Monthly Annual	8,350 100,204	8,726 104,713	8,988 107,854	9,258 111,090	9,535 114,423	9,821 117,856	10,116 121,391	10,419 125,033	10,732 128,784	11,054 132,647	11,386 136,627	11,727 140,726	12,079 144,947

BAINBRIDGE ISLAND METROPOLITAN PARK RECREATION DISTRICT

2024 Salary Scale

PART-TIME SALARY SCALE FOR 2024 - ALL HOURLY

POSITION	2023		2024										
	A step	A step	B Step	C Step	D Step	E Step	F Step	G Step	H Step	I Step	J Step	K Step	L Step
Student Conservation Corp and Trails Crew	\$ 16.68	\$ 17.43	17.95	18.49	19.05	19.62	20.21	20.81	21.44	22.08	22.74	23.43	24.13
Park Aide	\$ 16.69	\$ 17.44	17.96	18.50	19.05	19.63	20.21	20.82	21.45	22.09	22.75	23.43	24.14
Camp Counselor	\$ 16.69	\$ 17.44	17.96	18.50	19.05	19.63	20.21	20.82	21.45	22.09	22.75	23.43	24.14
Recreation Assistant	\$ 16.69	\$ 17.44	17.96	18.50	19.05	19.63	20.21	20.82	21.45	22.09	22.75	23.43	24.14
Front Desk Clerk	\$ 17.91	\$ 18.72	19.28	19.86	20.45	21.07	21.70	22.35	23.02	23.71	24.42	25.15	25.91
Senior Recreation Assistant	\$ 17.91	\$ 18.72	19.28	19.86	20.45	21.07	21.70	22.35	23.02	23.71	24.42	25.15	25.91
Lifeguard	\$ 18.53	\$ 19.36	19.94	20.54	21.16	21.79	22.45	23.12	23.81	24.53	25.26	26.02	26.80
Recreation Instructor	\$ 18.53	\$ 19.36	19.94	20.54	21.16	21.79	22.45	23.12	23.81	24.53	25.26	26.02	26.80
Aquatics Instructor	\$ 19.76	\$ 20.65	21.27	21.91	22.57	23.24	23.94	24.66	25.40	26.16	26.95	27.76	28.59
Recreation Program Leader	\$ 19.76	\$ 20.65	21.27	21.91	22.57	23.24	23.94	24.66	25.40	26.16	26.95	27.76	28.59
Senior Lifeguard	\$ 21.00	\$ 21.94	22.60	23.28	23.98	24.70	25.44	26.20	26.99	27.80	28.63	29.49	30.37
Camp Program Supervisor	\$ 21.00	\$ 21.94	22.60	23.28	23.98	24.70	25.44	26.20	26.99	27.80	28.63	29.49	30.37
Recreation Specialist	\$ 21.00	\$ 21.94	22.60	23.28	23.98	24.70	25.44	26.20	26.99	27.80	28.63	29.49	30.37
Teen Center Program Supervisor	\$ 21.00	\$ 21.94	22.60	23.28	23.98	24.70	25.44	26.20	26.99	27.80	28.63	29.49	30.37
Senior Student Conservation Corp	\$ 21.00	\$ 21.94	22.60	23.28	23.98	24.70	25.44	26.20	26.99	27.80	28.63	29.49	30.37
Office Assistant	\$ 22.23	\$ 23.23	23.93	24.65	25.39	26.15	26.93	27.74	28.58	29.43	30.32	31.22	32.16
Event Assistant	\$ 22.23	\$ 23.23	23.93	24.65	25.39	26.15	26.93	27.74	28.58	29.43	30.32	31.22	32.16
Recreation Program Coordinator	\$ 23.47	\$ 24.53	25.26	26.02	26.80	27.60	28.43	29.28	30.16	31.07	32.00	32.96	33.95
Assistant Swim Coach	\$ 23.47	\$ 24.53	25.26	26.02	26.80	27.60	28.43	29.28	30.16	31.07	32.00	32.96	33.95
Senior Recreation Instructor	\$ 23.47	\$ 24.53	25.26	26.02	26.80	27.60	28.43	29.28	30.16	31.07	32.00	32.96	33.95
Swim Coach - Assistant	\$ 23.47	\$ 24.53	25.26	26.02	26.80	27.60	28.43	29.28	30.16	31.07	32.00	32.96	33.95
Student Conservation/Trails Crew Coordinator	\$ 23.47	\$ 24.53	25.26	26.02	26.80	27.60	28.43	29.28	30.16	31.07	32.00	32.96	33.95
Office Specialist	\$ 24.70	\$ 25.82	26.59	27.39	28.21	29.06	29.93	30.83	31.75	32.70	33.68	34.69	35.74
Maintenance Tech	\$ 25.94	\$ 27.11	27.92	28.76	29.62	30.51	31.42	32.37	33.34	34.34	35.37	36.43	37.52
CDL Driver	\$ 30.26	\$ 31.62	32.57	33.55	34.56	35.59	36.66	37.76	38.89	40.06	41.26	42.50	43.78

Step Scale from A to L is 3%

Executive Director has authority to negotiate hourly pay rates for short term, highly specialized, part-time employees.

BAINBRIDGE ISLAND METROPOLITAN PARK RECREATION DISTRICT

2024 Salary Scale

REGULAR PART-TIME SALARY SCALE FOR 2024 - ALL HOURLY

	2023	2024											
POSITION	A Step	A Step	B Step	C Step	D Step	E Step	F Step	G Step	H Step	I Step	J Step	K Step	L Step
Office Assistant	22.23	23.23	23.93	24.65	25.39	26.15	26.93	27.74	28.58	29.43	30.32	31.22	32.16
Head Lifeguard	23.47	24.53	25.26	26.02	26.80	27.60	28.43	29.28	30.16	31.07	32.00	32.96	33.95
Office Specialist	24.70	25.82	26.59	27.39	28.21	29.06	29.93	30.83	31.75	32.70	33.68	34.69	35.74
Maintenance Tech	25.94	27.11	27.92	28.76	29.62	30.51	31.42	32.37	33.34	34.34	35.37	36.43	37.52
Rec. Program Specialist	27.17	28.40	29.25	30.13	31.03	31.96	32.92	33.91	34.93	35.97	37.05	38.16	39.31
Maintenance Coordinator	30.88	32.27	33.24	34.24	35.26	36.32	37.41	38.53	39.69	40.88	42.10	43.37	44.67

Step Scale from A to L is 3%

Executive Director has authority to negotiate hourly pay rates for short term, highly specialized, part-time employees.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2023-13

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, AUTHORIZING AND DIRECTING THE COUNTY ASSESSOR TO LEVY REGULAR PROPERTY TAXES FOR COLLECTION IN 2024.

WHEREAS, pursuant to RCW 84.55.120, a properly noticed public hearing was held on November 16, 2023 to consider the revenue sources including the 2024 regular and excess property tax levies; and

WHEREAS, on August 3, 2021, Proposition No. 1 was approved by the voters of the District, limiting annual levy increases for the years 2023 to 2027 to the annual increase (measured from June to June) in the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) for the Seattle-Tacoma-Bellevue statistical area, as compiled by the U.S. Bureau of Labor Statistics; and

WHEREAS, the maximum allowable regular levy for collection in calendar year 2024 is calculated to be \$9,067,057, which is equal to the lesser of (i) the amount estimated to be produced at the District's maximum statutory rate (\$0.75/\$1,000); or (ii) the District's highest previous levy (\$8,545,216) multiplied by the voter-approved limit factor of 4.5% (the CPI-W index change from June 2022 to June 2023), plus new construction and other adjustments pursuant to RCW 84.55.010; and

WHEREAS, the Board of Commissioners has determined that it is in the best interests of the District that the levy amount for collection in 2024 shall be the amount set forth below and is within the applicable limitations set by the voters;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the District ("Board") as follows:

Section 1. Regular Property Tax Levy. Based on the voter-approved limitation on annual levy increases, the Board has determined that the Regular Property Tax levy for collection in calendar year 2024 is fixed and established in the amount of \$9,067,057. This Regular Property Tax levy represents a dollar increase of \$364,595 and a percentage increase of 4.5% from the levy amount set for collection in the previous year, excluding the addition of new construction, improvements to property, any increase in the value of state assessed property, any annexations that have occurred, and administrative refunds made as shown below:

2024 Regular Levy	\$9,067,057.00
Less 2023 Regular Levy Amount	8,545,216.00
Less New Construction	76,620.00
Less Refunds	20,626.00
Less additional tax revenues	60,000.00
Total Increase	364,595.00

Percent Increase **4.5**

The Chair of the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District be authorized to sign on behalf of the District, the Levy Certification hereto attached as Exhibit "A".

Section 2. Notice to Kitsap County. This resolution shall be certified to the proper County officials, as provided by law, and taxes herein levied shall be collected on behalf of the District at the time

and in the manner provided by the laws of the State of Washington for the collection of taxes for metropolitan park and recreation districts.

Section 3. Severability; Necessary Corrections. Should any section, paragraph, sentence, clause or phrase of this resolution, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this resolution be preempted by State or Federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances. The Secretary of the Board is authorized to make necessary corrections to this resolution to correct any typographical, scrivener's or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or section/subsection numbering and references.

Section 4. Effective Date. This resolution shall become effective immediately upon its adoption, as provided by law.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 16th day of November 2023 the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Jay C. Kinney

BY: _____
John Thomas Swolgaard

BY: _____
Dawn Janow

BY: _____
Kenneth R. DeWitt

ATTEST: _____
Tom Goodlin



Form 64 0100

Levy Certification

Submit this document, or something similar, to the **county legislative authority on or before November 30** of the year preceding the year in which the levy amounts are to be collected.

Courtesy copy may be provided to the county assessor.

This form is not designed for the certification of levies under RCW 84.52.070.

In accordance with RCW 84.52.020, I Jay Kinney (Name),
Board Chair (Title), for Bainbridge Island Metro Park & Rec District (District name),
do hereby certify to the Kitsap (Name of county) County legislative authority
that the Board of Commissioners (Commissioners, Council, Board, etc.) of said district requests
that the following levy amounts be collected in 2024 (Year of collection) as provided in the district's
budget, which was adopted following a public hearing held on 11/16/23 (Date of public hearing).

Regular levies

Levy	General levy	Other levy* <input type="text"/>
Total certified levy request amount, which includes the amounts below.	9,067,057.00	
Administrative refund amount	20,626.00	
Non-voted bond debt amount		
Other*		

Excess levies

Levy	General (n/a for school districts)	Bond	Enrichment (school districts only)	Cap. project	Other levy* <input type="text"/>
Total certified levy request amount, which includes the amounts below.					
Administrative refund amount					
Other*					

*Examples of other levy types may include EMS, school district transportation, or construction levies. Examples of other amounts may include levy error correction or adjudicated refund amount. Please include a description when using the "other" options.

Signature: _____ **Date:** _____

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BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2023-14

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, AUTHORIZING AND DIRECTING THE COUNTY ASSESSOR TO LEVY AND EXTEND UPON THE BOOKS OF KITSAP COUNTY THE SUM OF \$518,975 FOR COLLECTION IN 2024 FOR THE PURPOSE OF PAYING THE INTEREST AND PRINCIPAL PAYMENTS DUE ON JUNE 1, 2024, AND DECEMBER 1, 2024, ON GENERAL OBLIGATION BOND INDEBTEDNESS OF THE DISTRICT.

WHEREAS, many of the voter-approved general obligation bonds referenced in Resolution 2014-24 and adopted on November 25, 2014 have been paid off or were consolidated in the voter approved general obligation refunding bonds approved by Resolution 2009-14 and adopted on August 27, 2009; and

WHEREAS, the last bond refunded in accordance with Resolution 2009-14 adopted on August 27, 2009 was paid off at the end of 2018; and

WHEREAS, the current outstanding voter-approved indebtedness of the Bainbridge Island Metropolitan Park & Recreation District was assumed in accordance with Resolution 2015-12 adopted on June 18, 2015; and

WHEREAS, payments of interest and/or principal on the above referenced bond are made twice a year and are due and payable on June 1, 2024 and December 1, 2024,

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that:

There shall be need of \$518,975 to pay the interest and principal on the above referenced bond that will become due and payable on the dates indicated above, and that the Board of Commissioners does hereby certify the need for an excess levy upon all taxable property within the Bainbridge Island Metropolitan Park & Recreation District to raise \$518,975, and does hereby authorize, direct and request the County Assessor to extend upon the books of Kitsap County the need for taxation to raise \$518,975 for the Bainbridge Island Metropolitan Park & Recreation District for collection in 2024 with such amount broken down as follows:

Administrative Fee	0.00
Principal	310,000.00
Interest	148,975.00
Reserve for Uncollected Taxes	<u>60,000.00</u>
Total Levy Amount	518,975.00

And that the Chair of the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District be authorized to sign on behalf of the District, the Levy Certification hereto attached as Exhibit "A",

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 16th day of November, 2023.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Jay C. Kinney

BY: _____
John Thomas Swolgaard

BY: _____
Dawn Janow

BY: _____
Kenneth R. DeWitt

ATTEST: _____
Tom Goodlin



Form 64 0100

Levy Certification

Submit this document, or something similar, to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected.

Courtesy copy may be provided to the county assessor.

This form is not designed for the certification of levies under RCW 84.52.070.

In accordance with RCW 84.52.020, I Jay Kinney (Name), Board Chair (Title), for Bainbridge Island Metro Park & Rec District (District name), do hereby certify to the Kitsap (Name of county) County legislative authority that the Board of Commissioners (Commissioners, Council, Board, etc.) of said district requests that the following levy amounts be collected in 2024 (Year of collection) as provided in the district's budget, which was adopted following a public hearing held on 11/16/23 (Date of public hearing).

Regular levies

Table with 3 columns: Levy, General levy, Other levy*. Rows include Total certified levy request amount, Administrative refund amount, Non-voted bond debt amount, and Other*.

Excess levies

Table with 6 columns: Levy, General (n/a for school districts), Bond, Enrichment (school districts only), Cap. project, Other levy*. Rows include Total certified levy request amount, Administrative refund amount, and Other*.

*Examples of other levy types may include EMS, school district transportation, or construction levies. Examples of other amounts may include levy error correction or adjudicated refund amount. Please include a description when using the "other" options.

Signature: _____ Date: _____

To request this document in an alternate format, please complete the form dor.wa.gov/AccessibilityRequest or call 360-705-6705. Teletype (TTY) users please dial 711.