

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
 REGULAR BOARD MEETING February 15, 2024
 BAINBRIDGE ISLAND RECREATION CENTER**

CALL TO ORDER: A quorum being present, the meeting was called to order at 6:00 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Ken DeWitt, Tom Goodlin, Dawn Janow, Jay Kinney, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Add item 40.05 for Kitsap Public Utility District and an executive session for legal for ten minutes.

MISSION STATEMENT: Chair Swolgaard read the Park District’s mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District’s parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

PUBLIC COMMENTS

Loanne Harmeling spoke to share that Bainbridge Community Tennis Association received a \$50,000 grant from the Rotary Club towards the two new tennis courts planned for Sakai Park. She said that she is hopeful that there could eventually be four tennis courts at Sakai Park as the tennis community has always wanted more courts and the two planned courts will be replacing the two at Battle Point Park.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the February 1, 2024 regular board meeting, Chair Swolgaard stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: DeWitt/Janow: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amt	Pre-Approved
02/05/24	001 General Fund 300 Capital Improvement Fund	27398-27420	83,626.24	02/05/24
02/12/24	001 General Fund	27421-27448	152,294.96	02/12/24

MSC: DeWitt/Janow: I have also reviewed the following voucher/warrant and move that it be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amt	Pre-Approved
	300 Capital Improvement Fund	Pre-approval	123,396	

GENERAL BUSINESS

KITSAP PUBLIC UTILITY DISTRICT: Park Services Division Director Dan Hamlin introduced Civil Engineer Bryan Ransom from Kitsap Public Utility District. KPUD and the Park District signed an interlocal agreement to expand the KPUD easement at Gazzam Lake Nature Preserve so they could build a larger water storage tank. That ILA was approved by the board at the May 20, 2021 regular board meeting. KPUD staff found out on Tuesday that the large concrete tank they were planning to build is not constructable because there is a fault line running directly underneath the site. The solution that has been offered is to build three smaller concrete tanks in the general footprint of the originally proposed large tank. Smaller tanks are cheaper to build and easier to maintain. The project is federally funded so with that comes deadlines. He said if the board has any qualms about the design change KPUD should know now. The storm water plan is going to be the same as

the project is still under the 5,000 square foot threshold that requires more intensive storm water mitigation. The issue is the way the storm water manual is written and the way the City of Bainbridge Island code is written which views projects based on property rather than within an easement on the property. Within the code the property can be used for storm water dispersion even though the property owner is not the same as the easement owner and the easement is creating the storm water. The current plan is to do a curtain drain to a dry well and overflow from there, but there is some concern about whether COBI will agree to that. If COBI requires full dispersion a covenant with the Park District will be needed. Commissioner Janow asked if this plan will allow for more water storage and if it is cheaper why it was not originally an option. Bryan Ransom said yes, it will create more storage and that he inherited this project when he started at KPUD in 2022. Commissioner Swolgaard said visually the three tanks will be bigger because of the bigger footprint. Commissioner Goodlin asked for clarification about the storm water disbursement and if it has always been in the plan. Bryan Ransom said yes it has but he brought it up because he does not know if a project like this has ever come to COBI where there is a massive property with a tiny easement. If the size of the property is considered clearly the water can be dispersed but a covenant with the Park District as the property owner would then be needed saying the dispersion area would never be developed. Dan Hamlin said the interlocal agreement currently in place allows KPUD to move forward with this proposal but if there are any major reservations from the board they would like to know now. Commissioner DeWitt said what would require action is if COBI says KPUD needs to go outside their easement to expand the storm water system. Dan Hamlin said Bryan Ransom is also checking in with the Bainbridge Island Land Trust.

RAY WILLIAMSON POOL RENOVATION UPDATE: Park Services Division Director Dan Hamlin said staff are doing weekly check-ins with Stemper Architecture Collaborative regarding the Ray Williamson pool renovation. Last week there was a meeting with the City of Bainbridge Island planning department and a building official. Staff asked again if the 2018 International Building Code currently applied to the project would change to the 2021 IBC going into effect on March 15 if the original project scope was amended to the two-lane expansion. COBI staff confirmed verbally that if the project flows in a two-year progression starting in 2024 and continuing in 2025 it would not be moved under the 2021 IBC. Staff have asked for that answer in writing as it is significant. Dan Hamlin attended a Bainbridge Island Parks & Trails Foundation meeting to update them on this project. BIPTF has options ranging from not participating in the project, to acting as a fiscal agent and taking donations for the Park District or entering into a project agreement and actively helping fundraise. On February 28 staff will host a community meeting at the Aquatic Center to share information, answer questions, and try to rally support for a committee. Stemper has been asked for a Phase I price with any possible savings that could be realized by moving anything not necessary from Phase I to Phase II. This will determine the lowest dollar amount that is needed to start Phase I in 2024. Staff will meet with the Finance Committee tomorrow to discuss funding the project. How the project impacts the Capital Improvement Fund long term is among the many considerations. Commissioner Janow asked when the project would have to go out to bid. Dan Hamlin said the goal is to have Phase I out to bid by the end of April.

BOARD RETREAT DISCUSSION: Commissioner Janow said there are two things which the board needs a process to address. The first thing is board policies which could be discussed at board meetings. The second thing is how to fund the Ray Williamson pool renovation which should probably be a retreat. Commissioner DeWitt said the big thing is the Ray Williamson pool but also looking generally at what the Park District wants to have vs what it must have. If a decision is made to widen the Ray Williamson pool the question is how it will be funded. Priorities for capital improvement needs must be looked at as the pool renovation is going to take up a lot of resources for the next few years. After some discussion the board agreed on March 14 at 6:00 pm for a retreat regarding funding for the Ray Williamson pool renovation.

STAFF REPORT

Recreation Division: Recreation Division Director Madison Collins said BIRC is up 205 memberships from the same time last year. BIRC is also up about \$60,000 in sales from the same time last year, which includes personal training, small group

training, tennis lessons, and concessions. There was a middle school dance for Valentine's Day which had 15 more attendees than the December dance. Aquatic Program Administrator Jenette Reneau said Puget Sound Energy is working on the electrical grid in the area next week causing an Aquatic Center closure. Staff at the Aquatic Center are working towards giving the facility a facelift with furniture and deck equipment replacements, new banners and pictures, and updated signage.

Administrative Division: Administrative Division Director Amy Swenson said accounting staff are working with recreation staff to help with spring and summer hiring. Accounting staff are actively training on the new accounting software and are excited about the system. Work is being done to get all Park District facilities on the same phone system.

Park Services Division: Park Services Superintendent David Harry said he has been working on septic systems. He has also been learning about changes to the rules for drinking water systems. All the equipment that was stolen from the maintenance yard in the fall of 2023 has now been replaced other than the truck. Park Services Division Director Dan Hamlin said to clarify the January 18 board meeting minutes, the anonymous donor for the Comcast Property came through the Bainbridge Island Parks & Trails Foundation and the Park District is grateful for its partnership with BIPTF. Staff will meet with the Department of Ecology's restoration group next week regarding Blakely Harbor Park. Commissioner Goodlin asked if there are any updates on the tennis courts being built at Sakai Park. Dan Hamlin said staff are working through the potential stream buffer issue and anticipate having the permits submitted to the City of Bainbridge Island by early March.

BOARD MEMBER REMARKS:

- Commissioner Goodlin said that he has heard from users about parking challenges at Bainbridge Island Recreation Center and experienced it himself. Recreation Division Director Madison Collins said staff is meeting with Meadowmeer Golf & Country Club soon for idea planning as well as thinking internally about when classes and programs are offered to offset the busy times.
- Commissioner Goodlin said he attended a Bainbridge Island Parks & Trails Foundation meeting.
- Commissioner Goodlin said he attended a Trails Advisory Committee meeting.
- Commissioner Kinney said he has walked around the bike park area at Strawberry Hill Park. He asked when the bike park trail construction will start. Park Services Division Director Dan Hamlin said that is dependent on funding from Bainbridge Island Parks & Trails Foundation. The permits are getting close to being 100% construction documents and it is possible that construction could start as early as this summer.
- Commissioner Kinney said he had coffee with Asaph Glosser, who served as a Park District commissioner in 2021.
- Commissioner DeWitt attended the Bainbridge Island Land Trust's annual dinner.
- Commissioner DeWitt said he went to the recent Park District volunteer appreciation event, and it was a lot of fun.
- Commissioner DeWitt said he went to the Roses and Noses event on February 10.
- Commissioner DeWitt said he had a great time at Executive Director Terry Lande's retirement party February 10.
- Commissioner DeWitt said that he got a card from Chuck Field's widow, and she is amendable to naming something in the Park District in his memory. Chuck Field was the director of the Park District from 1980-1998.
- Commissioner Janow said that every time she picks up and looks at the National Recreation and Park Association magazine everything is exactly the same as what the Park District is doing. This agency is on the cutting edge doing everything one would expect and anticipate, it is almost like reading what is happening at this agency. She complimented everyone on a job well done.

- Commissioner Janow said she is interested in the Park District establishing a small scholarship for a Bainbridge High School senior. She said it could be a way to draw kids to jobs with the Park District and reward kids who have worked for the Park District.
- Commissioner Swolgaard said he took his grandson to the bike park area at Strawberry Hill Park. He had no idea how big that piece of property was until it was thinned out.
- Commissioner Swolgaard said there are two articles in the National Recreation and Park Association magazine that he mentioned to staff, one about federal funding and one about cell towers.

Executive Director Terry Lande said thank you to everyone who came to his retirement party. It was an incredible evening for him. Commissioner DeWitt brought a full circle moment to his attention. When he first started in the park and recreation business 46 years ago, he was already a Jimmy Buffet fan. He asked Commissioner Janow to read the back of his Jimmy Buffett t-shirt which said, "Changes in attitudes, changes in latitudes, nothing remains quite the same, through all of the islands and all of the highlands, if we couldn't laugh, we'd all go insane." These are lyrics from his daughter Michaela's favorite song, and it is how he and his family have lived and enjoyed life every chance they have gotten. At the party on Saturday night Commissioner DeWitt gave him a shirt that says, "It's five o'clock somewhere." He said it is going to be five o'clock somewhere, sometime in his near future.

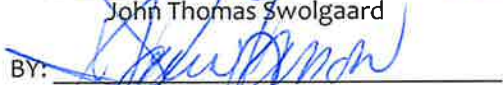
MEETING ADJOURNED to a five-minute recess at 7:11 pm with announced time to reconvene at 7:16 pm. **MEETING RECONVENED** at 7:16 pm.

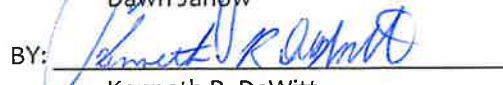
MEETING ADJOURNED TO EXECUTIVE SESSION at 7:16 pm for discussion of legal with announced time to reconvene at 7:21 pm.

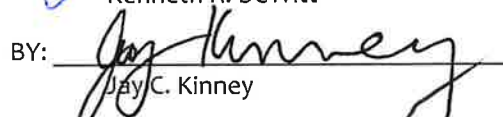
MEETING RECONVENED at 7:21 pm and **ADJOURNED** at 7:26 pm.

Helen M. Stone
 Terry M. Lande
 BAINBRIDGE ISLAND METROPOLITAN
 PARK & RECREATION DISTRICT

BY: 
 John Thomas Swolgaard

BY: 
 Dawn Janow

BY: 
 Kenneth R. DeWitt

BY: 
 Jay C. Kinney

ATTEST: 
 Tom Goodlin