



REQUEST FOR BIDS – SMALL WORKS PROJECT WILLIAMS OLSON PARK PAVING #1820

DATE OF ISSUANCE: April 24, 2024

BIDS ARE DUE NO LATER THAN: May 8, 2024 3:00 PM (Pacific Time)

LOCATION OF PROJECT: Williams Olson Park, 6200 Williams Lane NE, Bainbridge Island, Washington

BID SUBMITTAL LOCATION: Submittals are to be sent to michellem@biparks.org

TECHNICAL QUESTIONS: David Harry Dharry@biparks.org; 206-354-4659.

BID OPENING: There will be no formal bid opening because the project is under the amount requiring such.

BID DOCUMENTS AND UPDATES MAY BE VIEWED AT www.biparks.org/doing-business

Request for Bid Requirements:

- A bid bond is not required.
- State prevailing wages are required. Contractor is required to pay prevailing wage rates for the appropriate category of work and shall submit to WA State Labor & Industries, for itself and any subcontractors, the following form: statement of Intent to Pay Prevailing Wages prior to beginning work. Prevailing wage form(s) Affidavit of Wages paid will be required upon completion of work. This can be done online at: www.lni.wa.gov, click on Trades and Licensing then Prevailing Wage.
- Each contractor, subcontractor, or employer shall keep accurate payroll records for three years from the date of acceptance of the public works project by the District, pursuant to RCW [49.28.065](#), for each laborer, worker, and mechanic employed by the contractor for work performed on a public works project, pursuant to RCW 39.12.120, effective January 1, 2020.
- A contractor, subcontractor, or employer shall file a copy of its certified payroll records using the WA State Labor & Industries' online system at least once per month. If the WA State Labor & Industries' online system is not used, a contractor, subcontractor, or employer shall file a copy of its certified payroll records directly with WA State Labor & Industries in a format approved by WA State Labor & Industries at least once per month, pursuant to RCW 39.12.120, effective January 1, 2020.
- If the work is valued at \$35,000 (including 9.2% sales tax) or more, payment and performance bonds are required, and 10% retainage will be withheld. For contracts less than \$35,000 the contractor can post payment and performance bonds or elect to

receive 90% payment upon acceptance of the work with approved intents and 10% payment after 45 days and approved affidavits, whichever is later. The costs for any applicable bonds are the responsibility of the contractor and shall be included in their bid pricing.

- For contracts under \$2,500, payment will be made at project completion.
- Insurance is required on all projects, naming the District as an additional insured. See Section 3 under general requirements.
- The bidder must meet mandatory bidder responsibility as required by RCW 39.04.350 and the General Requirements. Per RCW 39.06.020, a contractor must verify that all subcontractors of any tier meet the same responsibility requirements and that they are also licensed as a plumbing, electrical or elevator contractor if required. In accordance with revised responsible bidder criteria in RCW 39.04.350, all businesses are required to have training before bidding and/or performing work on public works projects. Note: this applies to all public works projects that start on or after July 1, 2019. To verify a bidder's training status or exempt status, check the [LNI Verify a contractor website](#), using a business name or UBI number.
- The District is using MRSC Rosters for generating contractor rosters and notifications for this project. Contractors submitting bids must be registered in the MRSC Rosters system NO LATER THAN THE BID SUBMITTAL DEADLINE. For information on the MRSC Rosters system, please visit: www.mrscrosters.org.
- Notice to proceed will be issued when all paperwork and contracts are in order.
- Construction to be completed in accordance with these specifications and the site drawings (if applicable).

It is the intent that the project be 100% complete no later than June 15, 2024.

General Requirements and Standard Specifications

1. Disposal

Project waste shall be disposed of legally at a Contractor furnished waste site.

2. Safety

Execute all operations and provide a safe work environment in accordance with OSHA and Labor & Industries standards and regulations. The requirement applies to all Contractor personnel, associated subcontractors, working in other trades, jobsite visitors and District staff working at the site.

Contractor shall obey all applicable OSHA/WISHA, Labor & Industries Construction, General Health and Safety and General Occupational Health Standards (WAC 296-24, 296-62 and 296-155); and provide all necessary Fall Protection and Fall Arrest safety compliance equipment or plans and conduct any monitoring or physical testing equipment needed during this project.

3. Indemnification/Defend/Hold Harmless and Insurance

The Contractor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, their agents, representatives, employees, or subcontractors.

No Limitation Contractor's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the District's recourse to any remedy available at law or in equity.

A. Minimum Scope of Insurance

Contractor shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 or the equivalent and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The District shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the District.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the state of Washington.

B. Minimum Amounts of Insurance

Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$2,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$4,000,000 general aggregate, and a \$4,000,000 products-completed operations aggregate limit.

Contractor agrees to defend, indemnify, protect, and hold harmless the District, its officers, officials, employees, and volunteers from and against any and all claims, suits, actions, liabilities, demands, losses, defense costs, or expenses, including attorney fees and expert witness fees, or liability of any kind or nature which the District, its officers, agents, employees, or volunteers may sustain or incur or which may be imposed upon them for injury to or death of persons, or damage to property arising out of Contractor's negligent or wrongful acts or omissions arising out of or in any way related to the performance or non-performance of this project, excepting only liability arising out of the sole negligence of the District.

4. Permits and Fees

Mandatory Bidder Responsibility Criteria

It is the intent to award a contract to the lowest responsible bidder. Before being awarded, the Bidder must meet the following bidder responsibility criteria to be considered a responsible bidder. The Bidder may be required by the District to submit documentation demonstrating compliance with the criteria.

The Bidder must:

- A. Have a current certificate of registration in compliance with Chapter 18.27 RCW, which

must have been in effect at the time of bid submittal;

B. Have a current Washington Unified Business Identifier (UBI) number;

C. If applicable:

1. Have Industrial Insurance (workers' compensation) coverage for the Bidder's employees working in Washington, as required in Title 51 RCW;

2. Have a Washington Employment Security Department number, as required in Title 50 RCW;

3. Have a Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;

D. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3) or be suspended or debarred from working on a federally funded project according to the federal website www.sam.gov.

E. Not be in violation relating to Wage Payments as defined in RCW 49-48-082 or any provision of Chapters 49.46 or 49.52.

Attachment A - Scope of Work

ATTACHED:

Browne Wheeler Civil Plan Set and Specifications

**Bainbridge Island Metropolitan Park & Recreation District
Williams Olson Park Paving Project**

Project #1820

**Attachment A
SCOPE OF WORK**

It is the responsibility of the contractor to furnish all materials, equipment, and prevailing wage labor required to complete all work in accordance with specifications and site civil plans as follows:

PREP AND PAVE PARKING LOT

1. +/- 5,100 Square Feet
2. - Rough grade area to be paved
3. - Redistribute crushed rock as needed
4. - Customer will supply additional crushed rock that is needed.
5. - Finish grade and compact
6. - Install and process asphalt to 2" average compacted depth up to 68 tons
7. - Roll and compact asphalt
8. - Hand tamp and shore edges as needed
9. - Apply tac emulsion to exposed edges of asphalt
10. - Hot tar seams as needed
11. - Prevailing Wage

STRIPING

12. - 6 Parking Stalls
13. - 1 Handicap Stall
14. - 1 Crosshatch

An important note: the access road to the site is narrow. Please ensure your equipment can make it to the job site.

The contractor shall be a company with demonstrated successful experience installing similar projects and products and having at least five (5) years of experience.

33-3600.1 Materials

All materials will be per the design specifications with no variations unless approved by the District Project Manager and Browne Wheeler Engineers.

33-3600.2 Payment

See Bid Form

April 24, 2024
SWR Project #1820

PROPOSAL

To the Board of Commissioners
Bainbridge Island Metropolitan Park & Recreation District
Bainbridge Island, Washington

The undersigned hereby certifies that they have examined the locations and constructions details of work outlined in the Plans and Specifications for:

Williams Olson Park Paving SWR Project #1820

on Bainbridge Island in Kitsap County, WA, and has read and thoroughly understands the plans, specifications, and contract governing the work included in this improvement, and the method by which payment will be made for said work, and hereby propose to undertake and complete the work included in this improvement in accordance with the said plans, specifications, and contract and at the following schedule of rates and prices.

NOTE: - Unit prices and total prices for all items, all extensions, and total amount of bid must be shown.
- Show prices and legible figures (not words) written in ink or typed.

SCHEDULE A – BASE BID

ITEM No.	BID ITEM DESCRIPTION	UNIT OF MEASURE	APPROX. QTY	UNIT PRICE	SUM TOTAL
1	Mobilization and Demobilization	Lump Sum	1		
2	Site Prep and Paving	Lump Sum	1		

BID SUBTOTAL _____

WASHINGTON STATE SALES TAX (9.2%) _____

SCHEDULE A TOTAL BASE BID _____

Evaluation of Bids: The evaluation of bids and determination of the lowest responsive and responsible bid will be based on Base Bid Subtotal in the above table.

Addenda: Bidder acknowledges review of all Addenda through No. _____