

AGENDA

Bainbridge Island Metropolitan Park & Recreation District Regular Board Meeting 6:00 pm Thursday – May 16, 2024

Bainbridge Island Recreation Center
11700 Meadowmeer Circle NE
Bainbridge Is, WA 98110
206-842-5661

Remote access options for board meetings available at www.biparks.org.

10. CALL TO ORDER

- 10.1** Roll Call
- 10.2** Adjustments to the Agenda
- 10.3** Conflict of Interest Disclosure
- 10.4** Mission Statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District's parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

20. PUBLIC COMMENTS

30. BOARD CONSENT

- 30.1** Minutes: Regular Board Meeting of May 2, 2024
- 30.2** Financial: Approval of vouchers and payroll.

40. GENERAL BUSINESS

- | | | | |
|-------------|--|--------|----------|
| 40.1 | Ray Williamson Pool Renovation Bond Discussion
Action: Possible motion to approve. | Hamlin | (20 min) |
| 40.2 | Puget Sound Energy Easement at Sakai Park
Action: Motion to approve. | Harry | (10 min) |
| 40.3 | Puget Sound Energy Easement at Pritchard Park
Action: Information only. | Harry | (10 min) |

50. STAFF REPORT

60. UPCOMING MEETINGS

06/06/24	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center
06/20/24	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center
07/18/24	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center
08/01/24	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center
08/15/24	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center

70. BOARD MEMBER REMARKS

80. ADJOURNMENT

90. ADJOURN TO EXECUTIVE SESSION IF NEEDED

100. EXECUTIVE SESSION

110. RECONVENE TO REGULAR SESSION

120. ADJOURNMENT

Board Committees

Governance
Capital Facilities
Program
Budget & Finance
Personnel
Ad Hoc Committee: Forest Management
Ad Hoc Committee: Sakai Site Planning

2024 Board Representatives

Swolgaard/Janow

Janow/DeWitt
Kinney/Swolgaard

Board Liaisons

Park District Committees:
Trails Advisory Committee
Dog Advisory Committee

Goodlin/DeWitt
Kinney/Janow

Community/Public Agencies:
Bainbridge Island Parks & Trails Foundation
Bainbridge Island School District
City of Bainbridge Island

Goodlin/Janow

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING May 2, 2024
BAINBRIDGE ISLAND RECREATION CENTER

CALL TO ORDER: A quorum being present, the meeting was called to order at 6:00 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Ken DeWitt, Tom Goodlin, Dawn Janow, Jay Kinney, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Strike general business item 40.5.

CONFLICT OF INTEREST DISCLOSURE: Commissioner Goodlin said he received an email that asserted that he had a conflict of interest regarding the Ray Williamson pool renovation bond. The email did not say why, but presumably it is because he is a frequent user of the pool and a member of Bainbridge Aquatic Masters. Acting Executive Director Dan Hamlin consulted with Park District Attorney Hayes Gori who said he does not consider Commissioner Goodlin as having a conflict of interest regarding this item.

MISSION STATEMENT: Chair Swolgaard read the Park District's mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District's parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the April 18, 2024 regular board meeting, Chair Swolgaard stated the minutes stand approved as submitted.

Commissioner Janow noted that she threw around some numbers regarding how much of the swim team fees go towards Aquatic Center expenses at the last board meeting that were from her own personal calculations and did not come from staff. She encouraged people to always reach out for clarification if they have questions.

APPROVAL OF PAYMENTS: MSC: DeWitt/Janow: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amt	Pre-Approved
04/15/24	001 General Fund	27715-27732	50,921.45	04/15/24
04/19/24	001 General Fund 300 Capital Improvement Fund	27733-27772	137,131.24	04/19/24
04/22/24	001 General Fund 300 Capital Improvement Fund	27773-27785	32,455.70	04/22/24

GENERAL BUSINESS

RESOLUTION 2024-04: RAY WILLIAMSON POOL RENOVATION BOND: Acting Executive Director Dan Hamlin said tonight the board has the final draft of the bond resolution for the Ray Williamson pool renovation and the explanatory statement was shared this week.

The conversation about adding lanes to the Ray Williamson pool started in December 2023 when Stemper Architecture Collaborative found the addition of two lanes to be feasible after conducting a study. The expansion came with some tradeoffs, including loss of deck space. The reasons the project needs to be addressed sooner than later are cost, code, and closure. If the project is delayed costs will go up, code requirements will change, and there are imminent failure concerns

that need to be addressed to avoid the potential for closure. Phase I of the renovation will address most of the imminent failure concerns such as the electrical and the HVAC. Evening the depth of the pool has positives and negatives. An even depth will serve the community better but there are risks even with the minimal amount of excavation that would be required. More pool space would mean more space for aquatics programs. Possible outcomes of adding two lanes are more users served and shorter waitlists, which are concerns that have been pointed out for years as staff have worked with the aquatics community to solve the issue of the aging Ray Williamson pool. The Ray Williamson pool is 54 years old, and the Park District must do something. There have been several renditions of efforts to meet this need. Replacing the facility was an option but due to cost the board has decided to renovate the existing facility.

On February 22 of this year there was a special board meeting to discuss funding options which were laid out by staff for the 6-lane renovation (Phase I and Phase II A) and the board narrowed down the options. The board passed a motion at the March 7 board meeting to commit up to 2.5 million dollars out of reserves and to fund the remainder of the estimated 5.5 million dollars for Phase I and Phase II A with a combination of fundraising, grants, and loans. At that point the 6-lane renovation had a funding plan even if the board decided not to go for a bond for the 8-lane option (Phase II B), or in case a bond for Phase II B was to fail. At the March 21 board meeting the board passed a motion to seek a bond to fund Phase II B. By the April 4 board meeting a campaign committee was forming and a sizable group showed up to support Phase II B. At the last board meeting the draft bond resolution was reviewed, and the board had the opportunity to weigh in on it.

Regarding the cost to run the Aquatic Center, the current budget is \$2,149,000, and of that \$883,000 is subsidy. A lot of pools are not built because even if the money can be found to build a pool, \$500,000-\$1,000,000 a year is needed to operate it. He noted that the Park District's current subsidy has increased by over \$100,000 in the last couple of years due to propane and chemical costs rising significantly. There were also impacts to Bainbridge Island Swim Club membership which decreased to the point of needing to subsidize the team last year. Staff are working to get the entire subsidy back to the annual range of \$700,00-\$750,000. However, those savings will not be realized until after the Ray Williamson pool is renovated and reopened. Commissioner Janow asked if there may be an opportunity to save some overhead costs during the period when the Ray Williamson pool is closed for renovation and Dan Hamlin said yes.

Steve Letson, president of Friends of the New Bainbridge Pool, posed a series of questions regarding the potential 8-lane Ray Williamson pool.

Ann Marie Borys said she is a lifelong swimmer and supports having Phase II B on the ballot.

Ken Bennett has been swimming with Bainbridge Aquatic Masters for about 12 years and supports putting Phase II B on the ballot. He is part of a group of Aquatic Center users who are planning how they can support the expansion and have already met with a professional fundraiser.

Marc Hoecker spoke in support of Phase II B.

Katherine Fort is a BAM member and has kids who are members of BISC, and she is part of a group of people who have already secured more than \$46,000 worth of pledges towards fundraising for Phase II B.

Commissioner Goodlin said having a pool facility has been a core service of the Park District since 1965 when the Park District was created in part due to the recognition of the need for a community pool. The original Ray Williamson pool opened in 1970 as a multipurpose pool with a shallow end and a deep end with diving boards because it was the only pool. Now the Don Nakata pool serves some of those original needs. The island population has roughly doubled since 1970 while the competition pool capacity has remained the same, which speaks to the need people have spoken of. He is in favor of anything that can be done to increase capacity.

MSC: Kinney/Goodlin: Move to approve Resolution 2024-04 to go forth to the public for a bond.

Commissioner Kinney said the resolution provides the ability to raise 10 million dollars to renovate the Ray Williamson pool. The current situation requires the Park District to move quickly due to code changes which would require significant additional funding. Stemper has experience renovating pools in the Seattle area, but the Park District has no bids yet. If it becomes impractical to build two extra lanes, then the Park District is not required to do so. The public is being asked for their confidence in the Park District and to give the Park District the authority to raise 10 million dollars for this project with the intention of expanding the pool. He likes the idea of expanding the pool because the Ray Williamson pool is 54 years old and if a new tank is built then all the systems will be brand new. There will be a bigger pool in the same spot to get the Park District through the next 50 years. It is a great idea because the island population is going to grow and there is going to be more demand for the pool. With the cost and operational expenses involved, building a new pool somewhere else is just not realistic. The bond is a lot of money, not everyone swims, and there are a lot of other needs on the island, but this is a once in 50 years chance.

Commissioner Janow said that her reservation regarding Phase II B is that there is not enough information about it. She is interested in a feasibility study to see the differences between the 6-lane and the 8-lane options. She asked if it is correct that the resolution gives the Park District the authority to use funds for all parts of the renovation and of the facility. Alice Ostdiek, bond counsel for the Park District, said that is correct. As it is written the resolution describes the Aquatic Center, with the Ray Williamson pool as one component, and related facilities. Commissioner Janow emphasized that there is no obligation to add lanes in the resolution and Alice Ostdiek said that is correct. Commissioner Janow said she is in favor of the resolution as it is written which gives the board a lot of flexibility, does not obligate the board to any one plan, and does not make any guarantees to the public.

Commissioner DeWitt said he is in favor of the resolution and letting the people of the island decide. The project cannot be delayed due to the impending code changes which will significantly increase the cost.

FOR AND AGAINST COMMITTEE APPOINTMENTS: Acting Executive Director Dan Hamlin said that in preparation for the potential of the board passing the bond resolution people have reached out to staff who are willing to serve on both the “for” and “against” committees for the voters’ pamphlet. Three people have volunteered to serve on the “for” committee: Katherine Fort, Kenneth Bennett, and Joy Archer as chair of the committee. **MSC: DeWitt/Kinney: Move to approve the “for” committee of Katherine Fort, Ken Bennett, and Joy Archer.** For the “against” committee the volunteers are Caitlin Lombardi and Chelsea Minola as chair. **MSC: Janow/Goodlin: Motion for the “against” committee: Caitlin Lombardi and Chelsea Minola.**

STEMPER ARCHITECTURE COLLABORATIVE ADD SERVICE REQUEST: Senior Planner Matthew Keough said Stemper Architecture Collaborative is under contract to work with the Park District on the Ray Williamson pool renovation from initial study to design to construction documentation and through project management of the construction. At the end of last year five items were added to the original scope of work and the total cost of the add service request is \$59,166. **MSC: DeWitt/Goodlin: Finding the five listed additional service items consistent with the current Stemper AC contract but not specifically identified in the contracted scope of work, move to authorize these add services and increase the Stemper AC contract by \$59,166.**

Commissioner Janow said her comment concerns the add service request item regarding expanding the original scope of the project from a strict renovation to an expansion of the pool space. She said the board can dither about language or about how that did or did not get approved, but she wanted to make a note that at the March 2 board meeting in 2023 the board told staff to focus on renovating the existing pool and to not spend any time on a new pool. She said she

understands there can be some ambiguity in the language and that the board never stopped the project from moving forward. She said the project is moving rapidly, which has been a concern for her. Commissioner Kinney said that a modified pool is not a brand-new pool in a brand-new building, and the additional lanes are a reasonable addition. The Ray Williamson pool is being renovated and the motion passed in 2023 by the board did not preclude expansion. Commissioner Goodlin said that in his opinion, based on the 2017 report which pointed out the challenges in addressing the piping under the current pool, replacing the entire shell and piping has benefits for longevity.

FLETCHER BAY PROPERTY ACQUISITION: Park Services Superintendent Lydia Roush said the Park District has an opportunity to receive the Fletcher Bay Property from an anonymous donor. The property is 0.4-acre and shows signs of community use. The site offers potential trail connections and has minimal amounts of invasive species. Staff sees it predominantly as a passive use park with some potential for a neighborhood pocket park.

Mary Meier, executive director of the Bainbridge Island Parks & Trails Foundation said this is a great opportunity to highlight what an incredible gift something like this is. Small parcels like this are very meaningful for building community. It is an incredible opportunity and a great example to other people in the community.

NATIONAL PARK SERVICE COOPERATIVE MANAGEMENT AGREEMENT FOR BAINBRIDGE ISLAND JAPANESE AMERICAN EXCLUSION MEMORIAL: Acting Executive Director Dan Hamlin said this draft agreement with the National Park Service has been brought to the board to review in case there are any concerns, although there are additional edits to be made. The agreement would give the Park District access to up to \$100,000 annually from NPS to implement an interpretive services plan. The Park District has asked the Bainbridge Island Japanese American Exclusion Memorial Association if they are interested in using the money to implement the interpretive services plan, which they are. The Park District would receive the funds, use a portion of them to cover the cost of services provided to the site, and pass the rest to BIJAEMA to implement the plan. Staff see this as a positive step for the site.

STAFF REPORT

Park Services Division: Park Services Superintendent David Harry said staff are in discussions with community members about a project to build a picnic shelter next to the KidsUp! Playground at Battle Point Park. Park Services Superintendent Lydia Roush said that after work on the tree thinning project at Moritani Preserve it looks messy, but that is part of the process like in a home renovation and she guarantees it is going to be gorgeous.

Recreation Division: Aquatic Program Administrator Jenette Reneau said the Aquatic Center is offering more swim lessons currently than it has since before the pandemic, and staff have built a very robust swim lesson program for summer. There are 27 new Bainbridge Aquatic Masters members who were able to be moved onto the team from the waitlist after some lane and schedule modifications were made. The Aquatic Center is almost fully staffed for summer when just a year ago staff was struggling to keep the pools open. Recreation Superintendent Bryan Garoutte said resident summer registration starts on Saturday and non-resident registration starts on Sunday. Staff have already begun work on the fall recreation catalog. The Fly Fishing Expo at Battle Point Park will be held May 18. There will be a middle school dance next Saturday. Two more recreation companions have been hired to provide individualized attention and support to program participants.

Acting Executive Director Dan Hamlin said he and Recreation Division Director Madison Collins are taking a tour of BARN tomorrow. Having Michelle Miller back on staff as procurement manager has been phenomenal, she is doing a great job. Dan Hamlin expressed appreciation to Aquatic Program Administrator Jenette Reneau and said she is the most qualified aquatics manager the Park District has had.

BOARD MEMBER REMARKS:

- Commissioner Janow thanked staff for accommodating her questions and concerns regarding the Aquatic Center.

- Commissioner Janow wished staff good luck with summer registration, which starts Saturday. She said the adaptive section of the catalog is fantastic and speaks to how staff are striving to meet the needs of everyone on the island.
- Commissioner Janow said she attended the Earth Day Expo at Battle Point Park last weekend and gave staff kudos for the event.
- Commissioner Janow said she met with Reed Price, executive director of the Bainbridge Island Senior Community Center, who was putting out feelers to see if the Park District can house BISCC programs during possible closures of their facility.
- Commissioner Janow said that there have been two Finance Committee meetings recently, and she is excited for the opportunity to analyze the budget in new and fresh ways.
- Commissioner Janow said Tyler Moniz was active in the roller hockey community. He could not see his way to stay on Earth and he left it when he was 21 years old. The Tyler Moniz Project was created by his family in his memory to put benches in the community to help spark conversation and connection. The Tyler Moniz project is now being housed under the auspices of Bainbridge Youth Services. She said projects like this are very impactful.
- Commissioner Janow read an email from a community member who said she was told that Helpline House ran out of funding for this year for those who qualify for financial assistance with Park District programming. Recreation Superintendent Bryan Garoutte said he has addressed this with Helpline House, which is not out of the funding allotted to them by the Park District.
- Commissioner DeWitt said on April 21 he attended Bainbridge Island Parks & Trails Foundation's presentation on mason bees at Prue's House. It was fascinating and there were a lot of kids in attendance.
- Commissioner DeWitt said Jack Niehaus, a young man who grew up on the island and was very involved in Park District activities, was killed in a car wreck in Thailand last week.
- Commissioner Kinney said he mentioned at the last board meeting that the pickleball group wanted to make a presentation to the board about plans for covered courts and that has been scheduled for the first regular board meeting in June.
- Commissioner Kinney asked if staff anticipates that the tennis courts at Sakai Park will be built this year and Acting Executive Director Dan Hamlin said yes.
- Commissioner Kinney said he thinks the aquatic community realizes that to encourage people to vote for the Ray Williamson pool renovation bond they are going to have to raise a lot of money themselves, and he is glad they are working on that. Fixing up the pool is a long-term gift to the aquatic community, but it is this current group that is going to be making the sacrifice during closure periods.
- Commissioner Goodlin said the disruption to and dislocation of swimmers during closure periods for the Ray Williamson pool renovation is going to be significant. Whatever staff can do to incentivize the contractors to do quality work quickly would be good.
- Commissioner Goodlin said at some point having an Aquatic Center committee may make sense for the Ray Williamson pool renovation project.

MEETING ADJOURNED at 7:43 pm.

Helen Stone
Dan Hamlin
BAINBRIDGE ISLAND METROPOLITAN

PARK & RECREATION DISTRICT

BY: _____
John Thomas Swolgaard

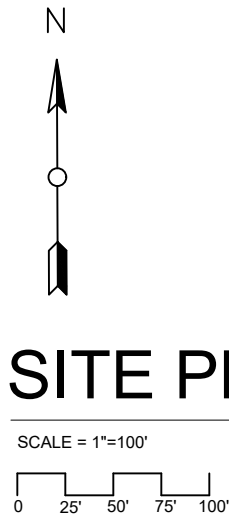
BY: _____
Dawn Janow

BY: _____
Kenneth R. DeWitt

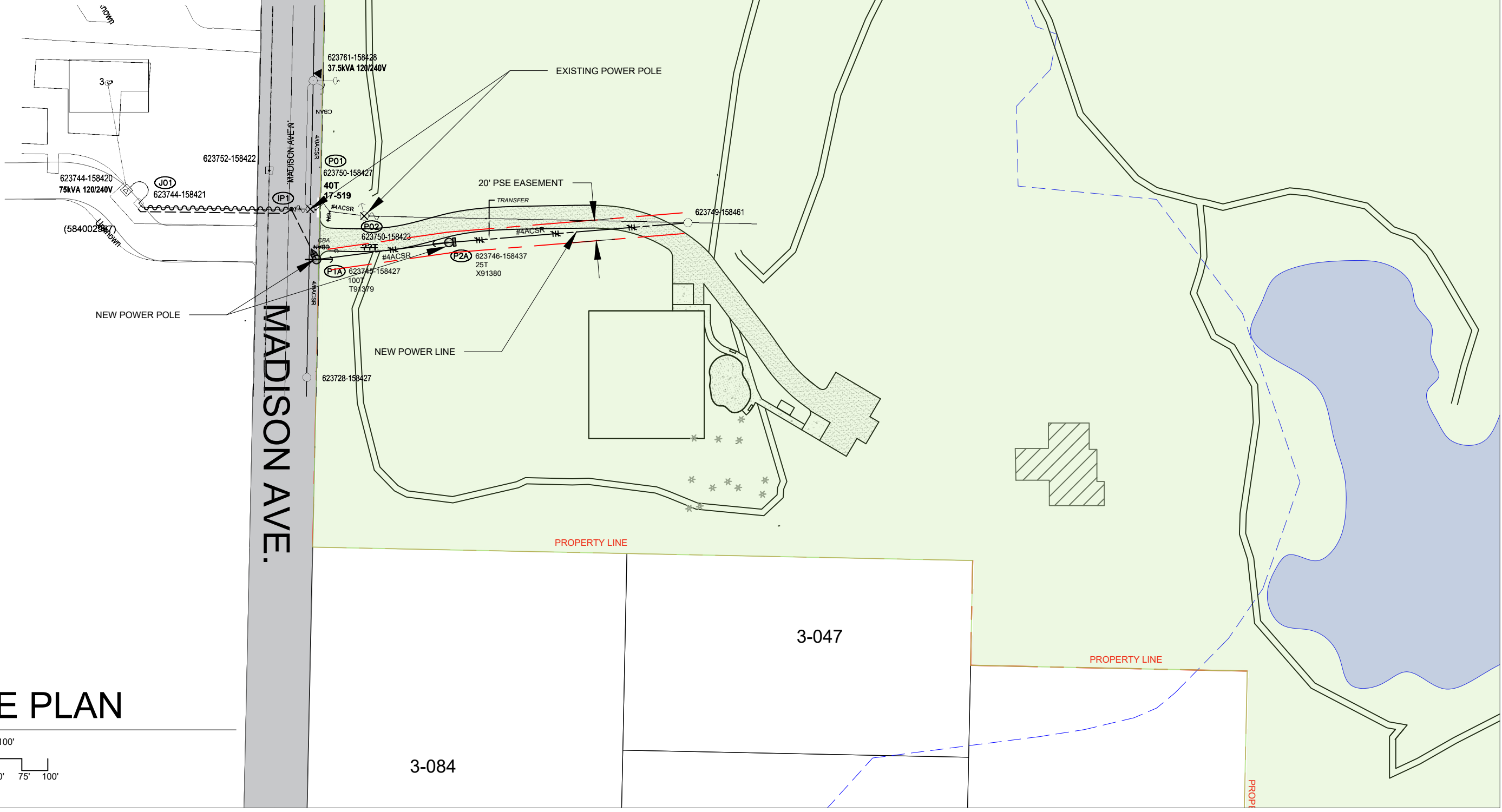
BY: _____
Jay C. Kinney

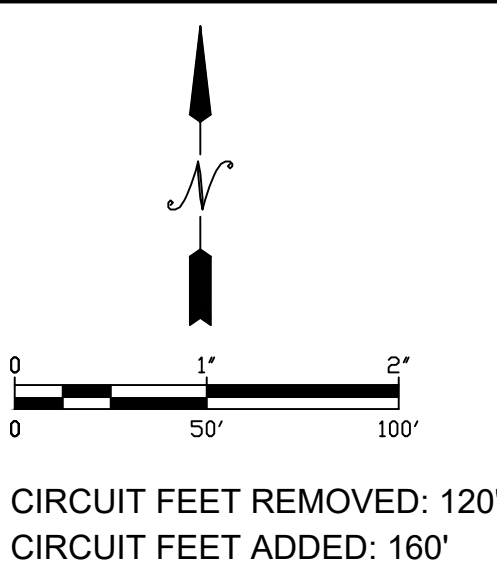
ATTEST: _____
Tom Goodlin

DRAFT



SITE PLAN

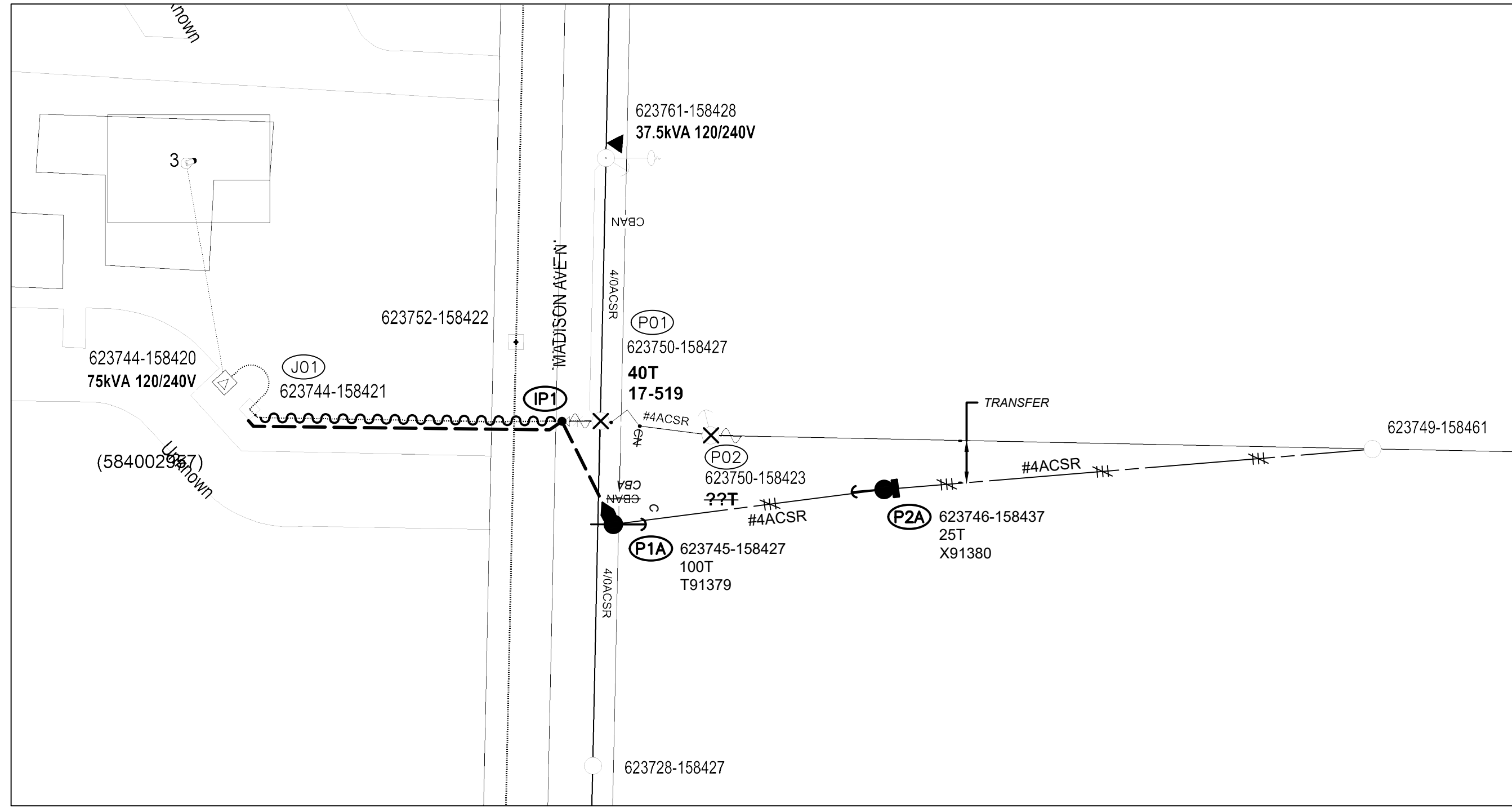




MADISON AVE IMPROVEMENT AT SAKAI PARK

POLE RELOCATION & 3Ø PRIMARY U/G LINE EXTENSION

CIRCUIT FEET REMOVED: 120'
CIRCUIT FEET ADDED: 160'



SITE PLAN
1" = 50'

P01: 623750-158427
-EX 45' CL 2, 1965 POLE TO BE RELOCATED
-TRANSFER 3Ø 4/0ACSR PRI & NEUT (N/S)
-TRANSFER 1Ø #4ACSR PRI & NEUT (E); EXTEND AS REQ'D
-ACTUAL #4ACSR PRI ADDED L= _____
-ACTUAL #4ACSR NEUT ADDED L= _____
-RM 3Ø TERM & SW C/O
-TRANSFER OH TPX SEC
-TRANSFER ST LIGHT (SLAT4082)
-REMOVE POLE & ALL PSE FACILITIES

P1A: 623745-158427 (Avg. Span = 155', Angle = 3°)
NEW GRID# FOR RELOCATED P01
-INST 45' CL 2 (PD452) 6010.1000 AS STAKED
-SET POLE 11'E & 37'S OF P01
-INST 3Ø SGL WINGARM 4/0ACSR (TASW313) 6033.4012
-INST 1Ø SLACK SPAN TAP #4ACSR (SSDF172) 6031.5010
-INST 3Ø TERM & L/I C/O (TSU3L1F) 6043.1000
-FUSE @ 100T (3412700)
-INST SW# T91379
-INST 4" PRI RISER (RIS4CSS) 6042.1000
-INST SNGL HELIX ANC (ANDH1) 6012.1000 (L = 10'E)
-INST 3/8" PRI & NEUT DG'S (GYD3SA) (GYD3SAN) 6013.0100
-INST GRID# 623745-158427

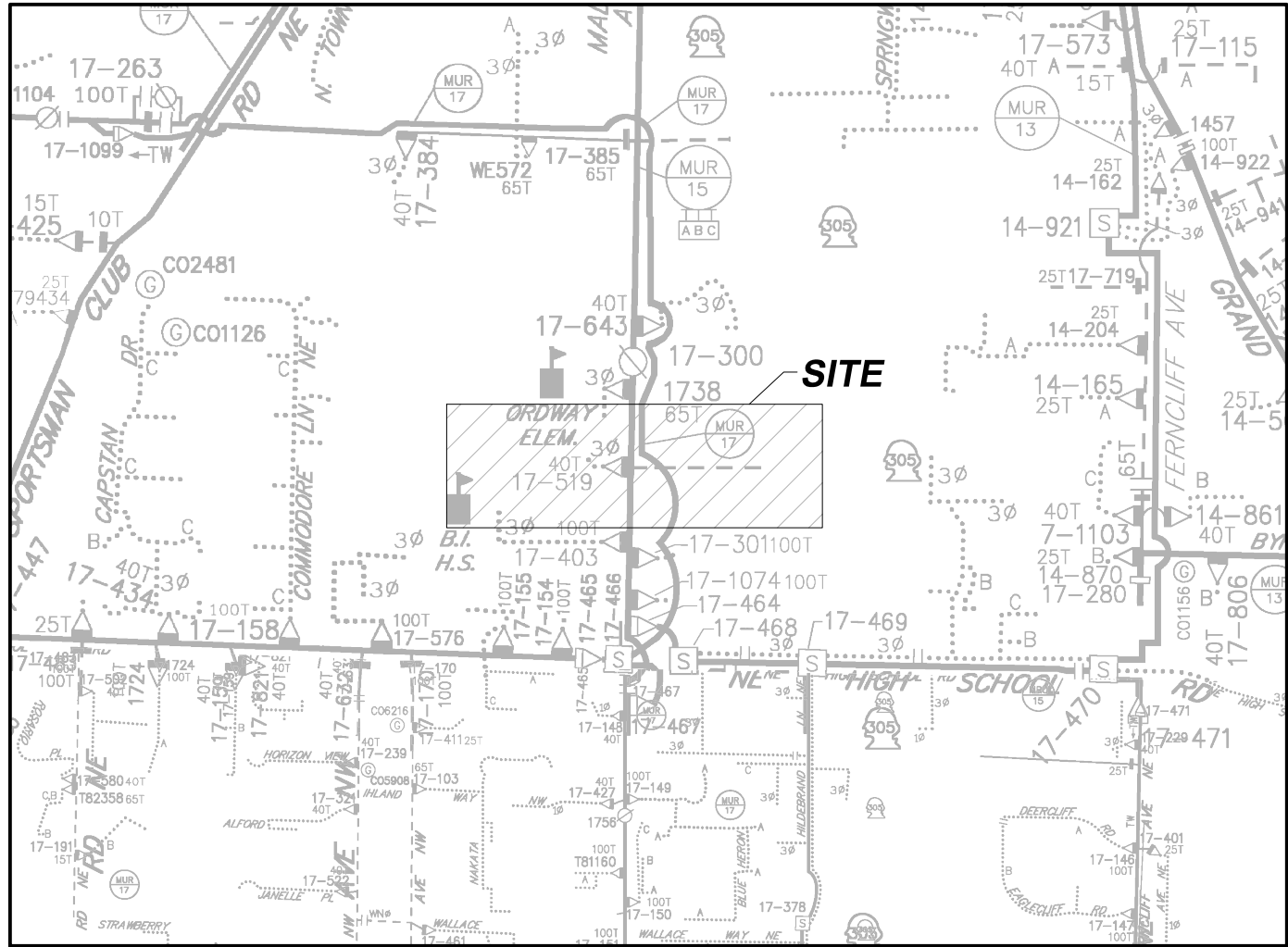
P02: 623750-158423
-EX 40' CL 2, 1995 POLE TO BE RELOCATED
-TRANSFER 1Ø #4ACSR PRI & NEUT (E/W); SHORTEN AS REQ'D
-ACTUAL #4ACSR PRI REMOVED L= _____
-ACTUAL #4ACSR NEUT REMOVED L= _____
-REMOVE POLE & ALL PSE FACILITIES

P2A: 623746-158437
NEW GRID# FOR RELOCATED P02
-INST 45' CL 3 (PD453) 6010.1000 AS STAKED
-SET POLE 80'E & 25'S OF P02
-INST 1Ø DE #4ACSR (DE2115) 6031.1040 (E)
-INST 1Ø L/B SWITCH C/O (DLS115L) 6022.1000
-FUSE @ 25T (3412400)
-INST SW# X91380
-INST 1Ø SLACK SPAN TAP #4ACSR (SSDF172) 6031.5010 (W)
-INST SNGL HELIX ANC (ANDH1) 6012.1000 (L = 10'SW)
-INST 3/8" PRI & NEUT DG'S (GYD3SA) (GYD3SAN) 6013.0100
-INST GRID# 623746-158437

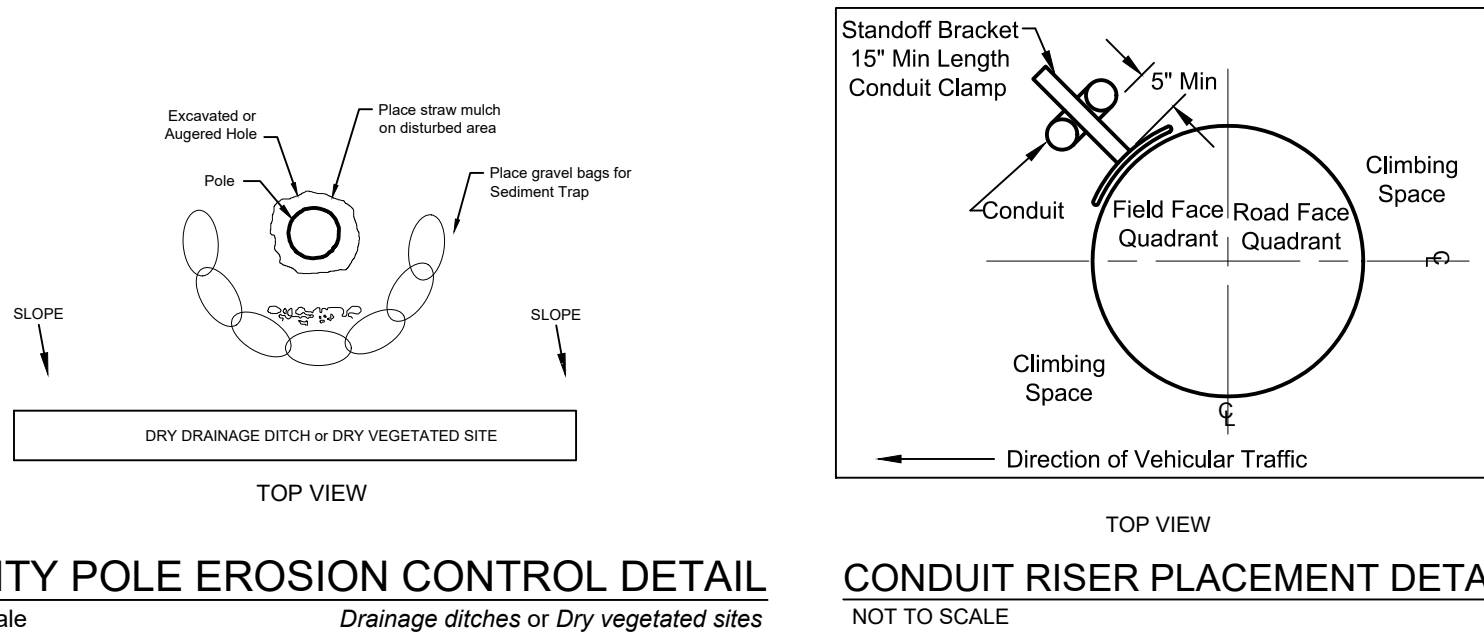
IP1:
-INTERCEPT & RE-ROUTE EX 4" PRI CONDUIT TO P1A
-SEE PRIMARY CABLE & CONDUIT TABLE

CABLE/WIRE REMOVAL TABLE

FROM	TO	SPAN		ACTUAL LENGTH		REMARKS
		CABLE TAG	LENGTH	CONDUIT	WIRE	
P01	J01	AØ18784 BØ18785 CØ18786	165'			

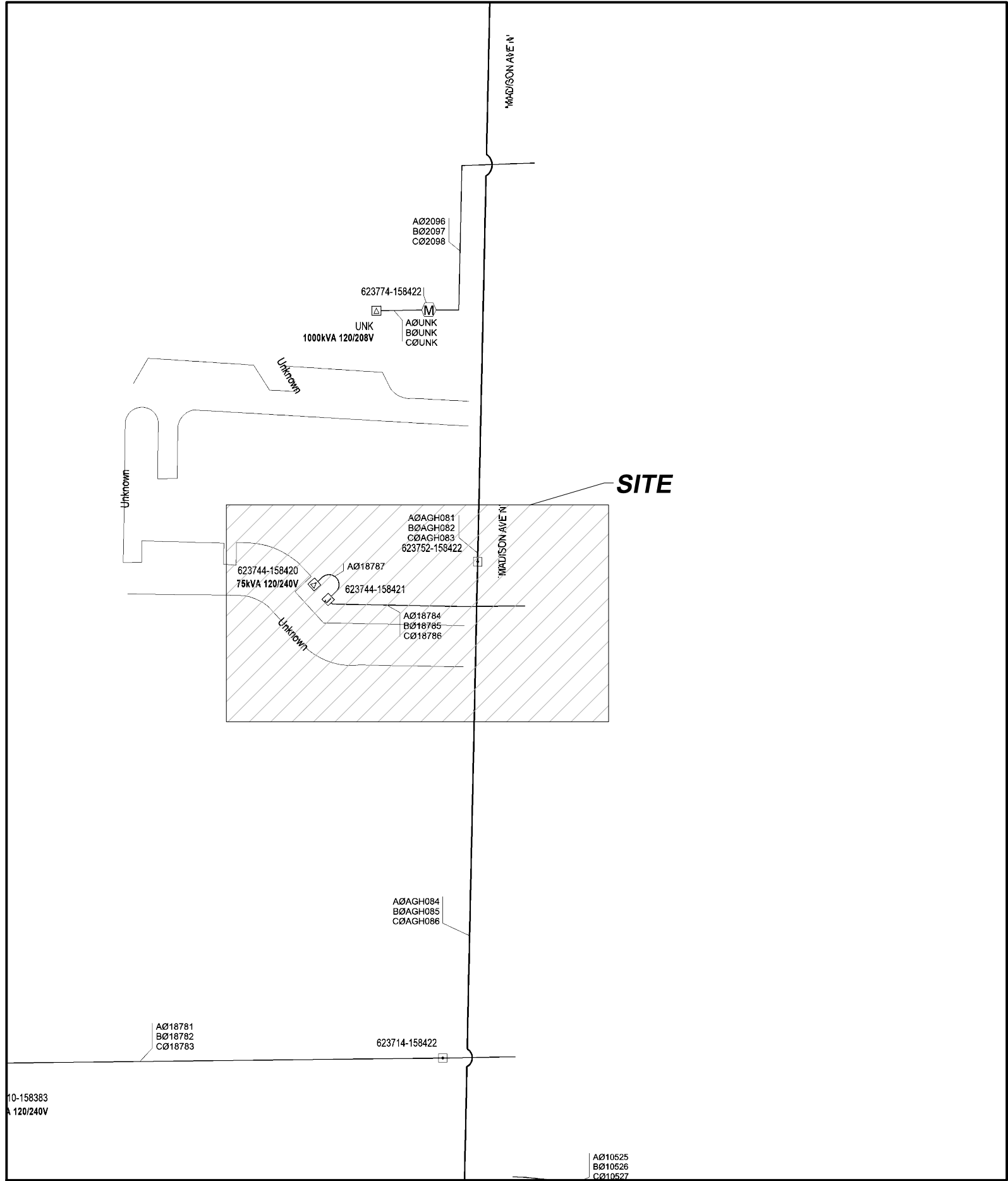


OVERHEAD CIRCUIT MAP
SCALE: NO SCALE



Site #	Pole Data				
	Grid #	Height	Class	Year	Remarks / Location Ref.
P1A	623745-158427	45	2		
P2A	623746-158437	45	3		

POLE RETIREMENT TABLE							TEMP TRANSFERS			ST. LIGHT TRANSFERS		
SITE #	POLE DATA				POLE		TEL	TV	FIBER	TRAN	RMVD	ID NUMBER
	GRID #	HEIGHT	CLASS	YEAR	TOPPED	RMVD						
P01	623750-158427	45	2	1965	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
P02	623750-158423	40	2	1995	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



UNDERGROUND CIRCUIT MAP
SCALE: NO SCALE

LEGEND

---	NEW CONDUCTOR AND OR TRENCH LINE
~~~~~	EXISTING CONDUCTOR TO BE REMOVED OR ABANDONED
●	NEW POLE
○	EXISTING POLE
X	DEMO POLE
~ OR ~	DISCONNECT - FUSED
~ OR ~	DISCONNECT - UNFUSED
^	OVERHEAD JUMPER CONNECTION
▽	OVERHEAD TRANSFORMER
▷ OR ▷	CONDUIT RISER
*	STREET LIGHT
←	DOWN GUY
⦿	ENERGY CUSTOMER DEMAND POINT
□	PULL VAULT OR SPLICE VAULT
△	JUNCTION VAULT/JUNCTION BOX
□	PADMOUNT TRANSFORMER
□	TOTAL UNDERGROUND TRANSFORMER
○	SECONDARY HANDHOLE

### EROSION & SEDIMENT CONTROL REQUIREMENTS

EROSION & SEDIMENT CONTROL SHALL BE PER PSE STANDARD PRACTICE 0150.3200 TECHNIQUES FOR TEMPORARY EROSION & SEDIMENT CONTROL & ANY ADDITIONAL LOCAL JURISDICTION REQUIREMENTS. (LOCAL JURISDICTIONS MAY HAVE ADDITIONAL REQUIREMENTS INCLUDING NOTES DETAILING WHERE EROSION OR SEDIMENT CONTROL STRUCTURES ARE TO BE INSTALLED, CROSS SECTION DETAILS OF THE TYPICAL EROSION STRUCTURES, & SPECIAL REQUIREMENTS FOR WORK IN SENSITIVE AREAS.)

**FOREMAN (CHECK BOX WHEN COMPLETED)**

☐ PSE Equipment LOCKED/SECURED & Work Area left in CLEAN/SAFE Condition.  
☐ Grid, Cable, and Switch numbers INSTALLED & VERIFIED.  
☐ Field Changes RED-LINED on As-built.  
☐ Material VERIFIED and CHANGES noted on Paperwork.  
☐ Total PRIMARY Cable noted on As-built.  
☐ Company IDs RECORDED in correct location on As-built.  
☐ Indicate correct FUSE SIZE on As-built & VERIFY proper PHASE.  
☐ Deviations noted on the As-built and their reason.

☐ I certify that the work performed meets PSE's standards and procedures and that all quality requirements are met.

Foreman's Signature _____ Date _____

**PROJECT PHASE**

PWR	Superior Removal	514761106	101170588
UG Misc Expense	N/A	N/A	108153086
OH Xlmr Expense	N/A	N/A	N/A
UG Xlmr Expense	N/A	N/A	N/A
OH Misc Expense	N/A	N/A	N/A

**CABLE TV**

**PHONE**

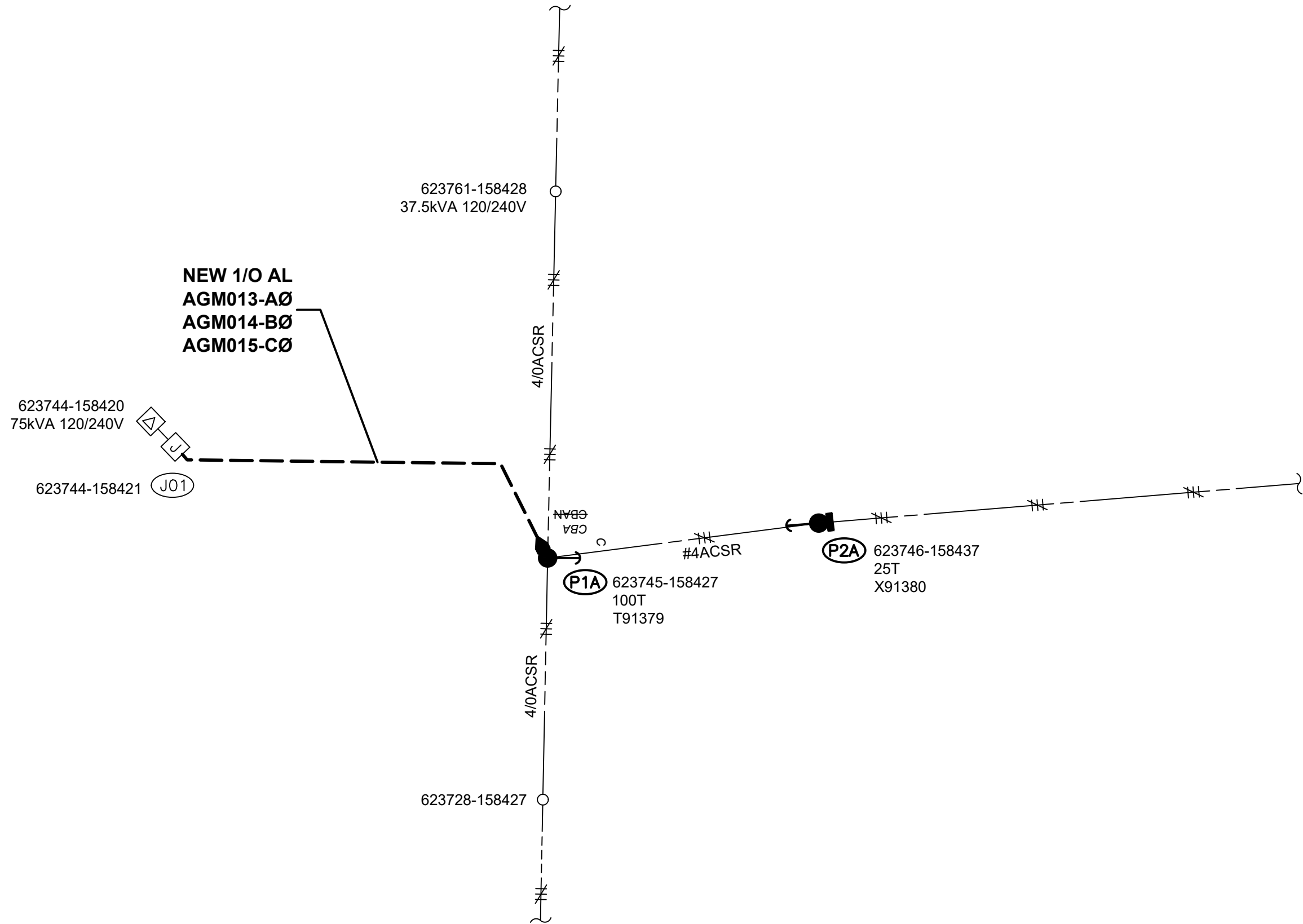
**Project Manager Contact Information:**  
Manager: ERROL BURGOS  
Cell Phone: 425-324-5341  
E-Mail: Errol.Burgos@pse.com

**REAL ESTATE/EASEMENT**

LOCATES REQUIRED	<input checked="" type="checkbox"/>	No
OUTAGES REQUIRED	<input checked="" type="checkbox"/>	No
FLAGGING REQUIRED	<input checked="" type="checkbox"/>	No

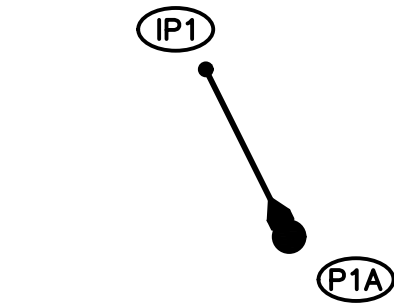
3							
2							
1							
REV#	DATE	BY		DESCRIPTION			
COUNTY		Emer Sect	Gas Wk Ctr	POWER WK CTR			
KITSAP		N/A	N/A	QSSPE			
1/4 SEC		OP MAP		PLAT MAP			
SW23-T25N-R02E		N/A		N/A			
U-MAP NO (POWER)		OH CKT MAP	UG CKT MAP	CIRCUIT NO			
Z502E091		Z503E076	Z502E091	MUR-15			





NEW PRIMARY UNDERGROUND CIRCUIT ONE-LINE DIAGRAM  
NOT TO SCALE

CONDUIT LEGEND



NEW CONDUIT DIAGRAM  
NOT TO SCALE

VAULT & EQUIPMENT TABLE

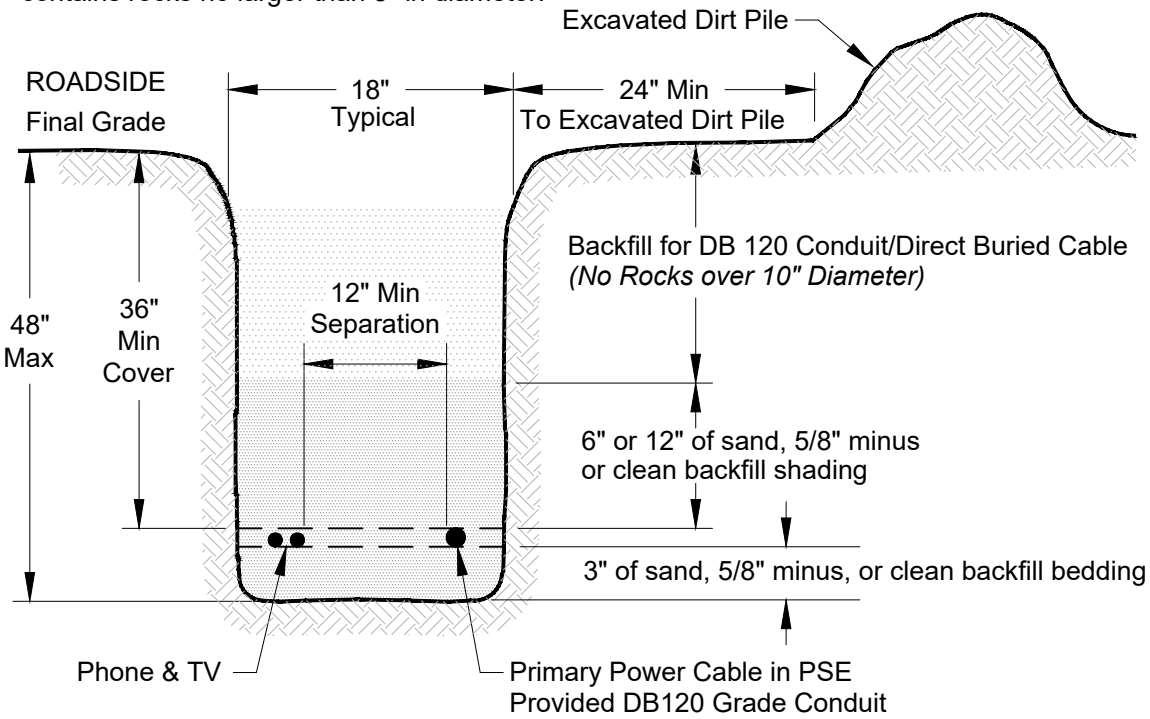
SITE #	GRID #	VAULT SIZE & COVER	TYPE & SIZE EQUIPMENT IN VAULT	PRIMARY BUSHINGS		TRANSFORMER ID NUMBERS (COMPANY ID)	AS-BUILT INFORMATION FOREMAN: INCLUDE PHASE TAPPED
				LB	DC		
Existing J01	623744 158421	4'8"x7'x5' w/2-3' Sq Doors Matid: Existing	J-Box Below Grade w/4-Pos J-Bus x3 Matid: Existing	3	-		ELB10J 6041.1000

PRIMARY CABLE & CONDUIT TABLE

LOCATION		CONDUIT								CABLE				ASBUILT INFORMATION - FOREMAN COMPLETE									
FROM	TO	SIZE (IN)	QTY.	DESIGN LENGTH (FT)	BENDS				PULL (LBS)	PULL REV (LBS)	CABLE SIZE	DESIGN LENGTH (FT)	PHASE - ID TAG			RECORD			RECORD PHASE TAPPED & ACTUAL FOOTAGE INSTALLED			LUBRICANT (Gal.)	
					90°	45°	22°	11°					A	B	C	MANUFACTURER	COMPOUND	YEAR	NOTES	CONDUIT	CABLE	EST.	ACTUAL
IP1	J01	4	1	40	-	1	-	-					-	-	-				-			1.4	
P1A	J01	CABLE ONLY							160	445	1/0 AL JKT	205	AGM013	AGM014	AGM015				-		TTL (Gal.)=	1.4	
4" PVC (FT) & BENDS = 40      0    1    0    0      3Ø 1/0 AL JKT TOTAL (FT) = 205																							

Trench and backfill requirements for primary electric line extension trenches (No PSE gas)

- A 12" layer of sand, 5/8" minus, or clean shading is required when excavated native material contains rocks up to 10" in diameter.
- A 6" layer of sand, 5/8" minus, or clean shading is allowed when excavated native material contains rocks no larger than 8" in diameter.



JOINT TRENCH DETAIL

Primary-DB120 CONDUIT (NTS)

For contacts below dial 1-888-CALL PSE (225-5773)

CALL (800) 424-5555  
2 BUSINESS DAYS BEFORE YOU DIG

THIS SKETCH NOT TO BE RELIED UPON FOR EXACT LOCATION OF EXISTING FACILITIES

REAL ESTATE/EASEMENT				PERMIT	
RW-133190				BAINBRIDGE	
3	-	-	-	FUNCTION	CONTACT
2	-	-	-	PROJECT MGR	E. BURGOS
1	-	-	-	ENGR - POWER	E. PASAYE
REV#	DATE	BY	DESCRIPTION	ENGR - GAS	
COUNTY	EMER SECT	GAS WK CTR	POWER WK CTR	DRAWN BY	E. PASAYE
KITSAP	N/A	N/A	QSSPE	CHECKED BY	
1/4 SEC	OP MAP	N/A	PLAT MAP	APPROVED BY	
SW23-T29N-R02E				FOREMAN #1	
U-MAP NO (POWER)	OH CKT MAP	UG CKT MAP	CIRCUIT NO	FOREMAN #2	
2502E091	2503E076	2502E091	MUR-15	MAPPING	
JOINT FACILITIES ARRANGEMENTS					
UTILITIES	LUMEN	COMCAST	KPUD		
CONTACT					
PHONE#					
	MADISON AVE IMPROVEMENT AT SAKAI PARK				INCIDENT
	POLE RELOCATION & 3Ø PRIMARY U/G LINE EXTENSION				N/A
	8489 MADISON AVE N, BAINBRIDGE ISLAND, WA 98110				MAOP
DESIGNED BY PUGET SOUND ENERGY				Gas Order	N/A
				SCALE	PAGE
				N/A	2 OF 2

**RETURN ADDRESS:**

**Puget Sound Energy, Inc.  
Attn: ROW Department / SJW  
3130 S. 38th Street  
Tacoma, WA 98409**



**EASEMENT**

**GRANTOR (Owner): BAINBRIDGE ISLAND METROPOLITAN PARK AND RECREATION DISTRICT  
GRANTEE (PSE): PUGET SOUND ENERGY, INC.  
SHORT LEGAL: RES PAR A, BLA 201704180186-7, PTN NE 35-25-02E  
ASSESSOR'S PROPERTY TAX PARCEL: 352502-1-001-2001**

For and in consideration of good and valuable consideration, the receipt and sufficiency of which are acknowledged, **BAINBRIDGE ISLAND METROPOLITAN PARK AND RECREATION DISTRICT**, a Washington municipal corporation ("Owner" herein), hereby grants and conveys to **PUGET SOUND ENERGY, INC.**, a Washington corporation ("PSE" herein), for the purposes described below, a nonexclusive perpetual easement over, under, along across and through the following described real property (the "Property" herein) in **KITSAP** County, Washington:

**RESULTANT PARCEL A OF BOUNDARY LINE ADJUSTMENT RECORDED UNDER AUDITOR'S FILE NO. 201704180186, AND AS DEPICTED ON SURVEY RECORDED UNDER AUDITOR'S FILE NO. 201704180187, IN VOLUME 84 OF SURVEYS, PAGES 48 AND 49, RECORDS OF KITSAP COUNTY, WASHINGTON, BEING A PORTION OF GOVERNMENT LOTS 3 AND 4 (IN THE NORTHEAST QUARTER), SECTION 35, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M. IN KITSAP COUNTY, WASHINGTON;  
TOGETHER WITH SECOND CLASS TIDELANDS TO THE LINE OF EXTREME LOW TIDE AS CONVEYED BY THE STATE OF WASHINGTON, SITUATE IN FRONT OF, ADJACENT TO AND ABUTTING THEREON**

Except as may be otherwise set forth herein PSE's rights shall be exercised upon that portion of the Property ("Easement Area" herein) described as follows:

**AN EASEMENT AREA THAT IS TEN (10) FEET IN WIDTH HAVING FIVE (5) FEET OF SUCH WIDTH ON EACH SIDE OF THE CENTERLINE OF GRANTEE'S FACILITIES LOCATED AS CONSTRUCTED OR TO BE CONSTRUCTED, EXTENDED OR RELOCATED, LYING SOUTH OF THE FORTY (40) FOOT WIDE ACCESS AND UTILITIES EASEMENT AS SHOWN ON AUDITOR'S FILE NO. 202012310447 LYING WITHIN THE ABOVE DESCRIBED PROPERTY.**

**1. Purpose.** PSE shall have the right to use the Easement Area to construct, operate, maintain, repair, replace, improve, remove, upgrade and extend one or more utility systems for purposes of transmission, distribution and sale of electricity. Such systems may include, but are not limited to:

**Underground facilities.** Conduits, lines, cables, vaults, switches and transformers for electricity; fiber optic cable and other lines, cables and facilities for communications; semi-buried or ground-mounted facilities and pads, manholes, meters, fixtures, attachments and any and all other facilities or appurtenances necessary or convenient to any or all of the foregoing.

Following the initial construction of all or a portion of its systems, PSE may, from time to time, construct such additional facilities as it may require for such systems.

**2. Access.** PSE shall have a reasonable right of access to the Easement Area over and across the Property to enable PSE to exercise its rights granted in this easement.

**3. Easement Area Clearing and Maintenance.** PSE shall have the right to cut, remove and dispose of any and all brush, trees or other vegetation in the Easement Area. PSE shall also have the right to control, on a continuing basis and by any prudent and reasonable means, the establishment and growth of brush, trees or other vegetation in the Easement Area.

**4. Trees Outside Easement Area.** PSE shall have the right to cut, trim remove and dispose of any trees located on the Property outside the Easement Area that could, in PSE's reasonable judgment cause damage to PSE's systems and/or present a hazard to the general public health, safety or welfare as defined in RCW 64.12.035. PSE shall, except in the event of an emergency, prior to the exercise of such right, identify such trees and make a reasonable effort to give Owner prior notice that such trees will be cut, trimmed, removed or disposed. Owner shall be entitled to compensation for the actual market value of merchantable timber (if any) cut and removed from the Property by PSE. .

**5. Restoration.** Following the initial installation, repair or extension of its facilities, PSE shall, to the extent reasonably practicable, restore landscaping and surfaces and portions of the Property affected by PSE's work to the condition existing immediately prior to such work. PSE shall use good faith efforts to perform its restoration obligations under this paragraph as soon as reasonably possible after the completion of PSE's work.

**6. Owner's Use of Easement Area.** Owner reserves the right to use the Easement Area for any purpose not inconsistent with the rights herein granted, provided, however, Owner shall not perform the following activities without PSE's prior written consent: (1) excavate within or otherwise change the grade of the Easement Area; (2) construct or maintain any buildings, structures or other objects on the Easement Area; and/or (3) conduct any blasting within 300 feet of PSE's facilities.

**7. Indemnity.** PSE agrees to indemnify Owner from and against liability incurred by Owner as a result of PSE's negligence, or the negligence of PSE's employees, agents or contractors in the exercise of the rights herein granted to PSE, but nothing herein shall require PSE to indemnify Owner for that portion of any such liability attributable to the negligence of Owner, its employees, agents or contractors or the negligence of third parties.

**8. Attorneys' Fees.** The prevailing party in any lawsuit brought to enforce or interpret the terms of this Easement shall be entitled to recover its reasonable attorneys' fees and costs incurred in said suit, including on appeal.

**9. Successors and Assigns.** This Easement is binding upon and will inure to the benefit of the successors and permitted assigns of the parties. PSE may not assign or otherwise transfer any of its rights, obligations or interest under this Easement without the prior written consent of Owner, which consent may not be unreasonably withheld. Notwithstanding the foregoing, PSE may assign this Easement to an affiliate or in connection with a merger, acquisition, corporate reorganization, sale of assets or other change in control.

**10. Complete Agreement; Amendment; Counterparts.** This Easement contains the entire agreement of the parties with respect to this subject matter and supersedes all prior writings or discussions relating to the Easement. This Easement may not be amended except by a written document executed by the authorized representatives of Owner and PSE. This Easement may be executed in counterparts, each of which shall be treated as an original for all purposes and all executed counterparts shall constitute one agreement.

**11. Warranty and Representation of Authority.** The parties each represent to the other that the person or persons executing this Easement have authority to do so and to bind the parties hereunder. All consents, permissions and approvals related to this Easement, and the obligations hereunder, have been obtained. Owner further warrants to PSE that it has the necessary right, title and interests in the Property to grant the easement rights set forth herein.

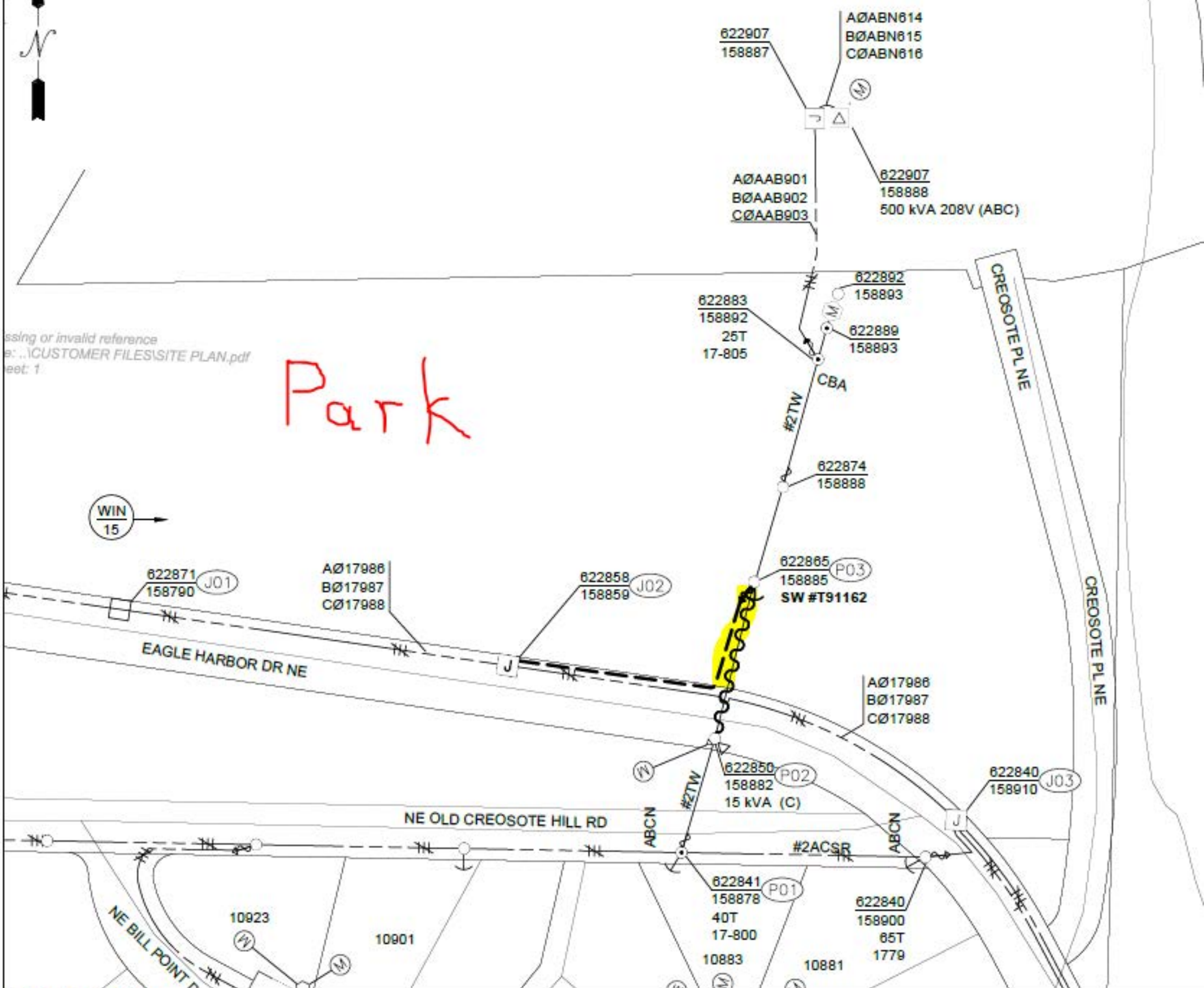
**12. Severability.** Invalidity of any of the provisions contained in this Easement, or of the application thereof to any person, by judgment or court order, shall in no way affect any of the other provisions thereof or the application thereof to any other person and the same shall remain in full force and effect. If a provision is found to be unenforceable or invalid, that provision shall be modified or partially enforced to the maximum extent permitted by law to effectuate the purpose of this agreement.





Missing or invalid reference  
e: ..\CUSTOMER FILES\SITE PLAN.pdf  
heet: 1

Park



SITE PLAN

**RETURN ADDRESS:**

**Puget Sound Energy, Inc.  
Attn: ROW Department / SJW  
3130 S. 38th Street  
Tacoma, WA 98409**



**EASEMENT**

**GRANTOR (Owner): CITY OF BAINBRIDGE ISLAND  
GRANTEE (PSE): PUGET SOUND ENERGY, INC.  
SHORT LEGAL: RES PAR B, BLA 201704180186-7, PTN NE 35-25-02E  
ASSESSOR'S PROPERTY TAX PARCEL: 352502-1-034-2002**

For and in consideration of good and valuable consideration, the receipt and sufficiency of which are acknowledged, **CITY OF BAINBRIDGE ISLAND**, a Washington municipal corporation ("Owner" herein), hereby grants and conveys to **PUGET SOUND ENERGY, INC.**, a Washington corporation ("PSE" herein), for the purposes described below, a nonexclusive perpetual easement over, under, along across and through the following described real property (the "Property" herein) in **KITSAP** County, Washington:

**RESULTANT PARCEL B OF BOUNDARY LINE ADJUSTMENT RECORDED UNDER AUDITOR'S FILE NO. 201704180186, AND AS DEPICTED ON SURVEY RECORDED UNDER AUDITOR'S FILE NO. 201704180187, IN VOLUME 84 OF SURVEYS, PAGES 48 AND 49, RECORDS OF KITSAP COUNTY, WASHINGTON, BEING A PORTION OF GOVERNMENT LOTS 3 AND 4 (IN THE NORTHEAST QUARTER), SECTION 35, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M. IN KITSAP COUNTY, WASHINGTON;  
TOGETHER WITH SECOND CLASS TIDELANDS TO THE LINE OF EXTREME LOW TIDE AS CONVEYED BY THE STATE OF WASHINGTON, SITUATE IN FRONT OF, ADJACENT TO AND ABUTTING THEREON**

Except as may be otherwise set forth herein PSE's rights shall be exercised upon that portion of the Property ("Easement Area" herein) described as follows:

**AN EASEMENT AREA THAT IS TEN (10) FEET IN WIDTH HAVING FIVE (5) FEET OF SUCH WIDTH ON EACH SIDE OF THE CENTERLINE OF GRANTEE'S FACILITIES LOCATED AS CONSTRUCTED OR TO BE CONSTRUCTED, EXTENDED OR RELOCATED, LYING WITHIN THE SOUTH HALF OF THE ABOVE DESCRIBED PROPERTY.**

**1. Purpose.** PSE shall have the right to use the Easement Area to construct, operate, maintain, repair, replace, improve, remove, upgrade and extend one or more utility systems for purposes of transmission, distribution and sale of electricity. Such systems may include, but are not limited to:

**Underground facilities.** Conduits, lines, cables, vaults, switches and transformers for electricity; fiber optic cable and other lines, cables and facilities for communications; semi-buried or ground-mounted facilities and pads, manholes, meters, fixtures, attachments and any and all other facilities or appurtenances necessary or convenient to any or all of the foregoing.

Following the initial construction of all or a portion of its systems, PSE may, from time to time, construct such additional facilities as it may require for such systems.



**2. Access.** PSE shall have a reasonable right of access to the Easement Area over and across the Property to enable PSE to exercise its rights granted in this easement.

**3. Easement Area Clearing and Maintenance.** PSE shall have the right to cut, remove and dispose of any and all brush, trees or other vegetation in the Easement Area. PSE shall also have the right to control, on a continuing basis and by any prudent and reasonable means, the establishment and growth of brush, trees or other vegetation in the Easement Area.

**4. Trees Outside Easement Area.** PSE shall have the right to cut, trim remove and dispose of any trees located on the Property outside the Easement Area that could, in PSE's reasonable judgment cause damage to PSE's systems and/or present a hazard to the general public health, safety or welfare as defined in RCW 64.12.035. PSE shall, except in the event of an emergency, prior to the exercise of such right, identify such trees and make a reasonable effort to give Owner prior notice that such trees will be cut, trimmed, removed or disposed. Owner shall be entitled to compensation for the actual market value of merchantable timber (if any) cut and removed from the Property by PSE. .

**5. Restoration.** Following the initial installation, repair or extension of its facilities, PSE shall, to the extent reasonably practicable, restore landscaping and surfaces and portions of the Property affected by PSE's work to the condition existing immediately prior to such work. PSE shall use good faith efforts to perform its restoration obligations under this paragraph as soon as reasonably possible after the completion of PSE's work.

**6. Owner's Use of Easement Area.** Owner reserves the right to use the Easement Area for any purpose not inconsistent with the rights herein granted, provided, however, Owner shall not perform the following activities without PSE's prior written consent: (1) excavate within or otherwise change the grade of the Easement Area; (2) construct or maintain any buildings, structures or other objects on the Easement Area; and/or (3) conduct any blasting within 300 feet of PSE's facilities.

**7. Indemnity.** PSE agrees to indemnify Owner from and against liability incurred by Owner as a result of PSE's negligence, or the negligence of PSE's employees, agents or contractors in the exercise of the rights herein granted to PSE, but nothing herein shall require PSE to indemnify Owner for that portion of any such liability attributable to the negligence of Owner, its employees, agents or contractors or the negligence of third parties.

**8. Attorneys' Fees.** The prevailing party in any lawsuit brought to enforce or interpret the terms of this Easement shall be entitled to recover its reasonable attorneys' fees and costs incurred in said suit, including on appeal.

**9. Successors and Assigns.** This Easement is binding upon and will inure to the benefit of the successors and permitted assigns of the parties. PSE may not assign or otherwise transfer any of its rights, obligations or interest under this Easement without the prior written consent of Owner, which consent may not be unreasonably withheld. Notwithstanding the foregoing, PSE may assign this Easement to an affiliate or in connection with a merger, acquisition, corporate reorganization, sale of assets or other change in control.

**10. Complete Agreement; Amendment; Counterparts.** This Easement contains the entire agreement of the parties with respect to this subject matter and supersedes all prior writings or discussions relating to the Easement. This Easement may not be amended except by a written document executed by the authorized representatives of Owner and PSE. This Easement may be executed in counterparts, each of which shall be treated as an original for all purposes and all executed counterparts shall constitute one agreement.

**11. Warranty and Representation of Authority.** The parties each represent to the other that the person or persons executing this Easement have authority to do so and to bind the parties hereunder. All consents, permissions and approvals related to this Easement, and the obligations hereunder, have been obtained. Owner further warrants to PSE that it has the necessary right, title and interests in the Property to grant the easement rights set forth herein.

**12. Severability.** Invalidation of any of the provisions contained in this Easement, or of the application thereof to any person, by judgment or court order, shall in no way affect any of the other provisions thereof or the application thereof to any other person and the same shall remain in full force and effect. If a provision is found to be unenforceable or invalid, that provision shall be modified or partially enforced to the maximum extent permitted by law to effectuate the purpose of this agreement.



CIRCUIT FEET ADDED: 400'

Sq. Footage: SHED

Panel Size: 2000 AMPS

Heat Type: N/A

Est. Demand: 895.21KW

LRC: 84A

% V. Drop: 4.0%

% Flicker: 0.5%

750kVA 277/480v

Fault Current: 17,000

R/X: 0.1 %Z: 5.30

