

AGENDA

**Bainbridge Island Metropolitan Park & Recreation District
Regular Board Meeting 6:00 pm
Thursday – November 7, 2024**

Strawberry Hill Center
7666 High School Road NE
Bainbridge Is, WA 98110
206-842-5661

Remote access options for board meetings available at www.biparks.org.

10. CALL TO ORDER

- 10.1** Roll Call
- 10.2** Adjustments to the Agenda
- 10.3** Conflict of Interest Disclosure
- 10.4** Mission Statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District's parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

20. PUBLIC COMMENTS

30. BOARD CONSENT

- 30.1** Minutes: Regular Board Meeting of October 17, 2024
- 30.2** Financial: Approval of vouchers and payroll.

40. GENERAL BUSINESS

- | | | | |
|-------------|---|---------|----------|
| 40.1 | Resolution 2024-11: Honoring Shannon Buxton
Action: Motion to adopt. | Collins | (5 min) |
| 40.2 | Resolution 2024-12: Surplus Property
Action: Motion to adopt. | Collins | (5 min) |
| 40.3 | Interpretive Services for Bainbridge Island Japanese American Exclusion Memorial Site
Action: Information only. | Hamlin | (10 min) |
| 40.4 | Payroll Policy
Action: Information only. | Swenson | (10 min) |
| 40.5 | 2024 Budget vs Actual
Action: Information only. | Swenson | (10 min) |
| 40.6 | 2025 Budgets
Action: First reading. | Swenson | (30 min) |

50. STAFF REPORT

60. UPCOMING MEETINGS

11/21/24	Regular Board Meeting	6 pm	Strawberry Hill Center
12/05/24	Regular Board Meeting	6 pm	Strawberry Hill Center
12/19/24	Regular Board Meeting	6 pm	Strawberry Hill Center
01/02/25	Regular Board Meeting	6 pm	Strawberry Hill Center
01/16/25	Regular Board Meeting	6 pm	Strawberry Hill Center

- 70. **BOARD MEMBER REMARKS**
- 80. **ADJOURNMENT**
- 90. **ADJOURN TO EXECUTIVE SESSION IF NEEDED**
- 100. **EXECUTIVE SESSION** — real estate, per RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.
- 110. **RECONVENE TO REGULAR SESSION**
- 120. **ADJOURNMENT**

Board Committees

2024 Board Representatives

Governance	Swolgaard/Janow
Capital Facilities Program	
Budget & Finance	Janow/DeWitt
Personnel	Kinney/Swolgaard
Ad Hoc Committee: Forest Management	
Ad Hoc Committee: Sakai Site Planning	

Board Liaisons

Park District Committees:	
Trails Advisory Committee	Goodlin/DeWitt
Dog Advisory Committee	Kinney/Janow
Community/Public Agencies:	
Bainbridge Island Parks & Trails Foundation	Goodlin/Janow
Bainbridge Island School District	
City of Bainbridge Island	

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING October 17, 2024
STRAWBERRY HILL CENTER**

CALL TO ORDER: A quorum being present, the meeting was called to order at 6:00 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Ken DeWitt, Dawn Janow, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Remove agenda item 40.2 and add to board consent the approval of the October 3, 2024 work session minutes.

MISSION STATEMENT: Chair Swolgaard read the Park District’s mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District’s parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

PUBLIC COMMENTS

Adam Hunt spoke about the legal process resulting from the recall charges he filed in May of 2023.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the October 3, 2024 regular board meeting, Chair Swolgaard stated the minutes stand approved as submitted.

Upon hearing there were no corrections to the minutes of the October 3, 2024 work session, Chair Swolgaard stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: DeWitt/Janow: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amt	Pre-Approved
10/01/24	001 General Fund 300 Capital Improvement Fund 310 Land Acquisition Fund	28744-28779	424,834.94	10/01/24
10/09/24	001 General Fund 300 Capital Improvement Fund 990 Pooled Cash – Kitsap County	28780-28818	91,289.95	10/09/24
10/14/24	001 General Fund	28819-28824	21,156.85	10/14/24

GENERAL BUSINESS

PROPOSAL FOR STRAWBERRY HILL PARK FROM BAINBRIDGE ISLAND PICKLEBALL CLUB: Executive Director Dan Hamlin said after Bainbridge Island Pickleball Club’s presentation at the June 6, 2024 board meeting proposing a covered pickleball facility at either Battle Point Park or Strawberry Hill Park, BIPC has decided they prefer Strawberry Hill Park. Staff sent notification to Strawberry Hill Park neighbors that this proposal was on the agenda tonight. Melissa Bang-Knudsen, who is the chair of BIPC, said year-round play is a goal for BIPC. Wet conditions in the winter and heat in the summer both affect levels of play. Strawberry Hill Park is a desirable location due to its proximity to schools, it is accessible to visitors, there are current permits for nighttime lighting in the park, and the park has space for future growth. Jonathan Thwaites talked about high level concept design for the pickleball courts which would be in a covered open-air facility with lighting. The idea is to integrate sustainable principles and regional design.

The proposed location for the facility is the south end of Strawberry Hill Park on the east side of the current entrance. The area is relatively flat, close to existing infrastructure on the site, would keep vehicular traffic from going very far into the park, and would create the least impact from an acoustical perspective. Commissioner Janow asked what kind of trees are in the area currently. Park Services Superintendent Lydia Roush said the forest in that area of the park is overstocked, 98% douglas fir, and in very poor condition. The area needs thinning and replanting as part of a restoration effort. Dan Hamlin noted that whether this project moves forward or not, the forest in that area will need to have forest management practices put in place.

A woman in the audience noted that pickleball is noisy. Melissa Bang-Knudsen agreed and said the pickleball community is aware and there are efforts being made to help mitigate noise including with the design of the paddles and the balls.

Melissa Bang-Knudsen said BIPC is actively seeking a year-round location and is genuinely interested in what the community has to say and wants to secure a venue that the community supports. Commissioner Janow asked what BIPC is envisioning in terms of financial commitment from the Park District. Melissa Bang-Knudsen said BIPC is under the impression they will be doing the fundraising themselves; they would take any support offered such as through grant opportunities. Commissioner Janow asked how an additional covered facility will affect the pickleball courts at Battle Point Park. Melissa Bang-Knudsen said she thinks the shade will be important in the summer and with the growth of pickleball both facilities will be needed.

Jean Sargent said probably sometime in the next decade, after they pass away, their sons will probably sell their 25 acres to a developer and the park will have more neighbors and that should be taken into consideration.

Jack Sargent said he thinks lighting under the roof is a good idea as you can reduce the amount of excess light.

Commissioner Janow said she is on board with the proposition and as the birthplace of pickleball she likes the idea of being on the forefront of providing a cool and environmentally sound building.

Staff will begin to work with BIPC regarding logistics then bring back additional information to the board and keep neighbors informed. Commissioner Swolgaard noted that this will be a long process.

MEETING ADJOURNED to a five-minute recess at 6:57 pm with announced time to reconvene at 7:02 pm. **MEETING RECONVENED** at 7:02 pm.

STAFF REPORT

Park Services Division: Park Services Superintendent Lydia Roush said staff have been busy with Haunted Hayride. Senior Planner Matthew Keough said the leadership team is planning the 2026 comprehensive plan update and staff will soon begin the process of finding a consultant to assist.

Recreation Division: Recreation Division Director Madison Collins said blended lines for two pickleball courts are being added on tennis court four at Bainbridge Island Recreation Center. They will only be used for scheduled programming to support a robust community. Staff will be hosting an indoor pickleball tournament at BIRC in March for which reservations will go live on November 1. Recreation Superintendent Bryan Garoutte said staff have applied for a grant from Bainbridge Island Parks & Trails Foundation for an adaptive pottery wheel. A middle school dance is scheduled for November 2 and is already half full. Winter/spring registration is happening earlier this year, it will be starting December 7.

Executive Director Dan Hamlin said it is fun to see the whole staff pull together for the Haunted Hayride. There was a meeting with the Bainbridge Island Japanese American Exclusion Memorial Association to talk about the cooperative management agreement with the National Park Service and the interpretive services agreement with BIJAEMA.

BOARD MEMBER REMARKS:

- Commissioner Janow gave kudos to everyone for the Haunted Hayride.
- Commissioner Janow asked about the new Battle Point Park restrooms. Park Services Superintendent David Harry said staff are waiting for the Kitsap County Health District to approve the plans. Executive Director Dan Hamlin said the City of Bainbridge Island will not review the permit application until the KCHD approves the plans.
- Commissioner Janow asked about the status of the west Grand Forest parking lot. Executive Director Dan Hamlin said staff are still assessing alternative sites.
- Commissioner Janow asked about the status of the bike park at Strawberry Hill Park. Park Services Superintendent Lydia Roush said the building permit is approved so work is being done on bid documents and fundraising. A phased build will probably be proposed, and staff are within a month or two of getting the bid out.
- Commissioner Swolgaard said the Personnel Committee is working on updating the job description for the executive director.

MEETING ADJOURNED at 7:19 pm.

Helen Stone
Dan Hamlin
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____
John Thomas Swolgaard

BY: _____
Dawn Janow

BY: _____
Kenneth R. DeWitt

BY: _____
Jay C. Kinney

ATTEST: _____
Tom Goodlin

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2024-11

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, IN HONOR OF SHANNON BUXTON, RECREATION PROGRAM MANAGER.

WHEREAS, Shannon Buxton was hired by the District on October 29, 1990 as a regular part-time program specialist for youth activities and in January of 2006 began to work full-time in recreation; and

WHEREAS, one of her most notable contributions was her vision for and subsequent creation of the Teen Center which provided a safe, fun, and enriching space for numerous teens over the years; and

WHEREAS, she provided an array of creative and popular summer camps; and

WHEREAS, she supervised and supported the Eagledale Pottery Studio and helped build a sense of community within the studio; and

WHEREAS, she is persistent, flexible, and creative in her approach to recreation programming; and

WHEREAS, her “think out of the box” mentality allowed her to bring great ideas to her department and the whole recreation division; and

WHEREAS, she is a champion of fun for people of all ages, interests, and abilities; and

WHEREAS, her ability to hold space and give her full attention to every person she spends time with will be missed; and

WHEREAS, she is a kind and generous person who has dedicated her career to creating joyful moments and memories for youth of all ages,

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that Shannon Buxton be commended and acknowledged for her service to the citizens of Bainbridge Island and to its Park District.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, WA, at a regular meeting thereof held this 7th day of November, 2024, the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
John Thomas Swolgaard

BY: _____
Dawn Janow

BY: _____
Kenneth R. DeWitt

BY: _____
Jay C. Kinney

ATTEST: _____
Tom Goodlin

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2024-12

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, AUTHORIZING THE SALE OF A CERTAIN SURPLUS PROPERTY ITEM.

WHEREAS, The Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District has a responsibility to ensure an efficient and cost effective park district operation; and

WHEREAS, the Board of Commissioners has the power to dispose of real and personal property as provided in RCW 35.61.132; and

WHEREAS, the Bainbridge Island Metropolitan Park & Recreation District has in its inventory a certain obsolete, unrepairable or surplus piece of equipment, which personal property item is identified on Exhibit "A" attached to this resolution,

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the personal property identified in Exhibit "A" be declared surplus since it is not needed presently or in the foreseeable future for Park District purposes, and it would be in the best interest of the Park District for said property to be sold.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 7th day of November 2024, the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
John Thomas Swolgaard

BY: _____
Dawn Janow

BY: _____
Kenneth R. DeWitt

BY: _____
Jay C. Kinney

ATTEST: _____
Tom Goodlin

Eagledale Pottery Studio Surplus Item 2024

Crucible kiln surplus sale

This front loading gas-fire “Crucible” brand kiln was donated to the Park District pottery program from a private individual in 2018. It’s intended use was to be refit as a soda-firing kiln to enhance the Eagledale Program glaze finishing options. However, that use was deemed too toxic and damaging for the metal kiln yard roof and too expensive to install a proper hood, venting, and gas connection. The donated kiln is not connected and has never been used at Eagledale, nor has it ever been insured by the Bainbridge Island Metropolitan Park and Recreation District.

Kiln Description

- One front loaded gas-fire kiln to be sold “as is”
- “Crucible” brand, supported by Seattle Pottery
- 12 cubic feet (4”x3” interior space), 120 V, Cone 10, max. temp 2380
- Very good condition, with some exterior weathering due to outdoor storage
- Section of fitted roof vent pipe included

Approximate Market Value

12 cubic feet, front loading gas pottery kilns run \$21,810 (Laguna brand) to \$11,130 (Olympic brand). A fair price for a good condition kiln of this size is \$8,000.

Sale Process

This kiln will be sold first-come, first-served and include the vent pipe listed above. Kiln will be available for viewing by arrangement. Interested buyer will initiate purchase by emailing Program Manager Shannon Buxton at shannon@biparks.org to schedule viewing and payment. Submitting full payment in the form of a cashiers check is required to secure item. Successful purchaser must make arrangements to pick up/load/haul kiln from Bainbridge Island, Eagledale Pottery Studio within two weeks of purchase payment. If there are questions about the item or process, please contact Shannon Buxton at shannon@biparks.org.

AGREEMENT FOR INTERPRETIVE SERVICES

This **AGREEMENT FOR Interpretive Services** (“Agreement”) is entered into as of the date written below between the Bainbridge Island Metropolitan Park & Recreation District (“BIMPRD”), a Washington state municipal corporation, and Bainbridge Island Japanese Exclusion Memorial Association (BIJAEMA),

WHEREAS, BIMPRD has entered into a Cooperative Management Agreement (CMA) with the National Park Service (NPS) to provide Interpretive Services to the Memorial which will provide annual funding to implement said services; and

WHEREAS, BIMPRD desires to engage BIJAEMA to provide Interpretive Services at the Bainbridge Island Japanese American Exclusion Memorial (Memorial).

WHEREAS, BIJAEMA has the expertise and experience to provide said services and is willing to do so in accordance with the terms and conditions of this Agreement; and

WHEREAS, this agreement is an acceptable solution to fulfill the requirements of the CMA between BIMPRD and NPS.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and between BIMPRD and BIJAEMA as follows:

1. SERVICES BY BIJAEMA

BIJAEMA shall provide the interpretive services as defined in this Agreement and as necessary to accomplish the scope of work described in the CMA between BIMPRD and NPS dated _____, BIJAEMA shall serve as the agent to provide BIMPRD’s assigned duties as written in the CMA under article III.B.

2. PAYMENT

A. BIJAEMA shall submit bills for providing the services described in the CMA to BIMPRD as follows:

B. BIJAEMA shall bill for services rendered by submitting an invoice in a format and on a schedule acceptable to BIMPRD. BIJAEMA shall maintain time and expense records and provide them to BIMPRD upon request.

C. BIMPRD shall pay invoices within thirty (30) days of receipt by way of a check made payable to BIJAEMA.

D. If the services rendered do not meet the requirements of this Agreement, BIJAEMA shall correct or modify the work to comply with this Agreement. BIMPRD may withhold payment for such work until it meets the requirements of this Agreement.

3. INSPECTION AND AUDIT

BIJAEMA shall maintain all books, records, documents and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of BIMPRD and/or the Washington State Auditor at all reasonable times, and BIJAEMA shall afford the proper facilities for such inspection and audit. Representatives of BIMPRD and/or the Washington State Auditor may copy such books, accounts and records where necessary to conduct or document an audit. BIJAEMA shall preserve and make available all such books of account and records for a period of three (3) years after any payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, BIJAEMA shall provide BIMPRD with appropriate clarification, and appropriate financial adjustments between BIMPRD and BIJAEMA shall be made within thirty (30) calendar days of discovery of the discrepancy.

4. INDEPENDENT CONTRACTOR

A. BIMPRD and BIJAEMA expressly agree that BIJAEMA is an independent contractor in the performance of each and every part of this Agreement. BIJAEMA expressly represents, warrants and agrees that its status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195. BIJAEMA, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. BIJAEMA shall make no claim of BIMPRD employment nor shall it claim any related employment benefits, social security, and/or retirement benefits.

B. BIJAEMA shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event BIMPRD is assessed a tax or assessment as a result of BIJAEMA's failure to comply with this Section 4.B, BIJAEMA shall pay the same before it becomes due.

C. Removed

5. DISCRIMINATION AND COMPLIANCE WITH LAWS

A. BIJAEMA agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state or local law or ordinance, except for a bona fide occupational qualification.

B. BIJAEMA shall comply with all federal, state and local laws and ordinances applicable to the work to be done under this Agreement.

C. Violation of this Section 5 shall be a material breach of this Agreement and grounds for cancellation, termination or suspension by BIMPRD, in whole or in part, and may result in ineligibility for further work for BIMPRD.

6. TERM AND TERMINATION OF AGREEMENT

A. This Agreement shall become effective upon execution by both parties and shall continue in full force and effect until terminated. Every year BIJAEMA shall assess its scope of work (Attachment A) and compensation (hourly rate and Attachment B) under this Agreement to ensure it is providing necessary and appropriate services and receiving adequate compensation to cover its costs of providing said services. BIJAEMA shall submit any proposed changes regarding scope of work and/or compensation to BIMPRD no later than November 30, and any changes mutually agreed upon (and executed as per Section 11 below) by December 31 shall be effective as of January 1.

B. This Agreement may be terminated by either party with or without cause upon thirty (30) calendar days' written notice to the other party. In the event of termination, all finished or unfinished documents, reports, or other material or work of BIJAEMA pursuant to this Agreement shall be submitted to BIMPRD, and BIJAEMA shall be entitled to compensation for services provided through the date of termination.

7. GENERAL ADMINISTRATION AND MANAGEMENT

BIMPRD's Executive Director, or designee, shall be the BIMPRD representative, and shall oversee and approve all services to be performed, coordinate all communications, and review and approve all invoices, under this Agreement.

8. HOLD HARMLESS AND INDEMNIFICATION

A. BIJAEMA agrees to protect, defend, indemnify, and hold harmless BIMPRD, its elected officials, officers, employees and agents from any and all claims, demands, losses, liens, liabilities, penalties, fines, lawsuits, and other proceedings and all judgments, awards, costs and expenses (including reasonable attorneys' fees and disbursements) caused by or occurring by reason of any negligent act, error and/or omission of BIJAEMA, its officers, employees, and/or agents, arising out of or in connection with the performance or non-performance of the services, duties, and obligations required of BIJAEMA under this Agreement.

B. In the event that BIJAEMA and BIMPRD are both negligent, then BIJAEMA's liability for indemnification of BIMPRD shall be limited to the contributory negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorneys' fees and disbursements) that can be apportioned to BIJAEMA, its officers, employees and agents.

C. The foregoing indemnity is specifically and expressly intended to constitute a waiver of the immunity of BIJAEMA under Washington's Industrial Insurance Act, RCW Title 51, as

respects the other parties only, and only to the extent necessary to provide the indemnified party with a full and complete indemnity of claims made by the employees of BIJAEMA. The parties acknowledge that these provisions were specifically negotiated and agreed upon by them.

D. BIMPRD inspection or acceptance of any of BIJAEMA's services when completed shall not be grounds to void, nullify and/or invalidate any of these covenants of indemnification.

E. Nothing contained in this section of this Agreement shall be construed to create a liability or a right of indemnification in any third party.

F. The provisions of this section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

9. INSURANCE

BIJAEMA shall maintain appropriate liability insurance to cover its provision of services under this Agreement.

10. ASSIGNING CONTRACT

This Agreement, or any interest herein or claim hereunder, shall not be assigned or transferred in whole or in part by BIJAEMA to any other person or entity without the prior written consent of BIMPRD. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of BIJAEMA as stated herein.

11. EXTENT OF AGREEMENT/MODIFICATION

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified or added to only by written instrument properly signed by both parties.

12. SEVERABILITY

A. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

13. FAIR MEANING

The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

14. NON-WAIVER

A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

15. NOTICES

Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To BIMPRD: Bainbridge Island Metropolitan Park & Recreation District
11700 NE Meadowmeer Circle
Bainbridge Island, WA98110
Attention: Executive Director

To BIJAEMA: Bainbridge Island Japanese Exclusion Memorial Association
221 Winslow Way West, Suite 102
Bainbridge Island WA 98110
Attention: Val Tollefson

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by regular U.S. Mail, postage prepaid, or hand delivered. Such notices shall be deemed effective when mailed or hand delivered at the addresses specified above.

16. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In any dispute arising out of this Agreement, including arbitration proceedings, the substantially prevailing party shall be entitled to recover its costs and expenses (including reasonable attorney fees) from the other party. The provisions of this section shall survive the expiration or termination of this Agreement and be fully enforceable thereafter.

17. VENUE

Subject to Section 19, the venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

18. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement. Electronic and facsimile signatures shall be deemed the equivalent of original signatures for all purposes.

19. DISPUTE RESOLUTION

In General. If a dispute arises between the parties on account of this Agreement, including the performance of any provision of this Agreement or the interpretation thereof, whether before or after termination or expiration of this Agreement, the parties agree to follow the procedure set forth in this Section 19. It is the goal of the parties to resolve their differences as early in this step process as possible.

A. *Step One – Informal Discussions.* The parties must meet in person to see if the matter can be informally resolved. This may involve more than one meeting.

B. *Step Two – Written Notification And Resolution.* If informal discussions are not successful, then a written notice of dispute shall be mailed to the address for notices set forth herein. The notice shall set forth the nature of the dispute and the desired outcome. A written response shall be provided within ten (10) business days. The response shall provide the responding party's version of the dispute and a proposed resolution. The parties shall meet in person within ten (10) business days after the response is received in order to see if the matter can be amicably resolved.

C. *Step Three – Mediation.* If the dispute is not resolved in Step One or Step Two, it shall be referred to mediation with a neutral, third-party mediator jointly selected by the parties. If the parties are unable to agree on a mediator, the President of the Kitsap County Bar Association shall select the mediator. Costs and fees charged by the mediator shall be borne by the parties in equal shares.

D. *Step Four – Arbitration.* If the dispute is not resolved in Step One or Step Two or Step Three, it shall be referred to arbitration with a neutral, third-party arbitrator jointly selected by the parties. If the parties are unable to agree on an arbitrator, the President of the Kitsap County Bar Association shall select the arbitrator. Venue for the arbitration hearing shall be Bainbridge Island, Washington. All remedies, legal and equitable, available in court shall also be available in arbitration. The arbitrator’s decision shall be final and binding, and judgment may be entered thereon in any court of competent jurisdiction.

The provisions of this section shall survive the expiration or termination of this Agreement and be fully enforceable thereafter.

IN WITNESS WHEREOF, the parties have executed this Agreement as of _____
20____.

BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BAINBRIDGE ISLAND JAPANESE
AMERICAN EXCLUSION MEMORIAL
ASSOCIATION

By _____
Dan Hamlin, Executive Director

By _____
Val Tollefson, Board President

**Cooperative Management Agreement
between the
Bainbridge Island Metro Parks & Recreation District
and the
United States Department of the Interior, National Park Service
for the
Cooperative Management of the
Bainbridge Island Japanese American Exclusion Memorial**

This Cooperative Management Agreement (Agreement) is entered into, by and between the National Park Service (NPS), a bureau of the United States Department of the Interior, acting through the Regional Director, Interior Regions 8, 9, 10, and 12, and the Executive Director of the Bainbridge Island Metro Park & Recreation District (District).

The purpose of this Agreement is to set forth the terms and conditions under which the NPS and the District will cooperate in the management of the Bainbridge Island Japanese American Exclusion Memorial (Memorial). Throughout this Agreement, the NPS and the District may be each referred to as “Party” or jointly as the “Parties.”

Article I – Background and Objectives

The District owns 8-acres of land (with a small inholding by the City of Bainbridge Island) that compromises the Memorial as part of a 50-acre park (Pritchard Park) with parking, walking trails, and shore access. The District is also the property owner of the Memorial’s visitor facilities. The NPS does not seek to acquire the Memorial’s land or visitor facilities.

NPS administrative responsibility for the Memorial has been assigned to the staff of Seattle Area National Park Sites. In addition to the District, the NPS partners with three other organizations for the development, management, and interpretation of the Memorial:

- Bainbridge Island Japanese American Exclusion Memorial Association (www.bijaema.org): Dedicated to overseeing a permanent memorial at the site from which the Japanese and Japanese Americans of Bainbridge Island were forcibly excluded under Executive Order 9066 and Civilian Exclusion Order No. 1 during World War II.
- Bainbridge Island Japanese American Community (www.bijac.org): Dedicated to honoring the heritage of the Issei (first-generation Japanese) who came to the United States, and particularly to Bainbridge Island, to make a new life for themselves and their children.
- Bainbridge Island Historical Museum (www.bainbridgehistory.org): Dedicated to preserving and sharing the stories of Bainbridge Island to promote a greater understanding of our community and the world in which we live.

P.L. 110-229 (May 8, 2008), as amended by P.L. 113-171 (September 26, 2014), Sec.313(b)(1) created the Memorial to be “administered as part of Minidoka National Historic Site” to commemorate the Japanese Americans of Bainbridge Island who were “the first to be forcibly removed from their homes” and sent to concentration camps during World War II.

This Agreement will allow the NPS and the District to cooperatively manage interpretive services (e.g., hosting visitors and answering questions; leading tours; conducting historical research; developing exhibits, waysides, and informational handouts; and, managing content shared via the web and social media) at the Memorial.

Article II – Authority

A. The NPS enters into this agreement pursuant to:

1. 54 USC §101703 authorized the Secretary, under such terms and conditions as the Secretary considers advisable, to enter into an agreement with a State or local government agency to provide for the cooperative management of the Federal and State or local park areas where a System unit is located adjacent to or near a State or local park area, and cooperative management between the Service and the State or local government agency of a portion of either the System unit or state or local park will allow for more effective and efficient management of the System unit and State or local park. The Secretary may not transfer administration responsibilities for any system unit under this paragraph.

Article III – Statement of Work

A. The NPS will:

1. Manage the Memorial as part of the Minidoka National Historic Site.
2. Assign the Superintendent of Seattle Area National Park Sites as the NPS lead for the cooperative management of the Memorial.
3. Provide to the District as needed/requested technical assistance, expertise, and training in interpretive services.
4. Maintain Memorial information within NPS webpages, the NPS App, and other NPS information portals.
5. Acknowledge the District as a managing partner of the Memorial in external communication.
6. Subject to Congressional appropriations, provide permanent and/or seasonal employees to provide interpretive services at the Memorial and/or provide funding under this Agreement to the District to provide such employees.

7. Conduct an annual review and approval of the District's Interpretive Services Plan.

B. The District will:

1. Assign the Park Services Division Director of the District as the District lead for the cooperative management of the Memorial.
2. Develop and implement an annual Interpretive Services Plan.
3. Submit an annual report and workplan to the NPS lead in October for the annual review of the Interpretive Services Plan in December.
4. Adhere to the applicable guidelines for interpretive services contained in National Park Service Director's Order 6: Interpretation and Education.
(www.nps.gov/subjects/policy/upload/DO_6_1-19-2005.pdf)

Article IV – Property Utilization

All tools, equipment, and facilities furnished by NPS will be on a loan basis. Tools, equipment and facilities will be returned in the same condition received except for normal wear and tear in project use.

Article V – Expenditure of Funds

- A. This Agreement does not obligate NPS or the District to expend any funds in excess of appropriations authorized by law. The commitment of funds in furtherance of this Agreement shall be authorized by individual Project Agreements issued against this Agreement identifying each project or group of projects, amount of funding, key officials, and any other special terms or conditions applicable to the specific project.
- B. Unless otherwise specified, the terms and conditions as stated in this Agreement shall apply to all Project Agreements. Subsequent Project Agreements shall become part of this Agreement.
- C. Each Party shall assign unique Project Agreement numbers for use in transferring funds between the Parties. Each Project Agreement shall be fully executed in writing prior to commencement of work or obligation of funds.

Article VI – Terms of Agreement

- A. This agreement will be effective on the date of the last signature in Article XI and will continue in effect for a term of five years after that date, unless terminated earlier in accordance with Article VIII.

- B. This agreement may be modified during the annual review process, in writing, and as mutually agreeable.

Article VII – Key Officials and Notices

- A. Key officials are essential to ensure maximum coordination and communication between the Parties. The key officials for this agreement are:

Dan Hamlin Executive Director, Bainbridge Island Metro Parks & Recreation District 7666 NE High School Road 98110 Bainbridge Island, WA 98110 dan@biparks.org 206-245-7385	[NAME] Park Services Division Director (Acting), Bainbridge Island Metro Parks & Recreation District 7666 NE High School Road Bainbridge Island, WA [Email] [Phone]
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David Szymanski Regional Director, NPS Interior Regions 8, 9, 10, 12 555 Battery, Suite 122 San Francisco, CA 94111 pwr_regional_director@nps.gov 415-623-2121	Charles Beall Superintendent Seattle Area National Park Sites 319 Second Avenue S Seattle, WA 98104 charles_beall@nps.gov 206-220-4232
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- B. Notices – Each Party will address Notices or other official communications regarding this agreement to the other Party’s Key Officials.
- C. Changes in Key Officials – At any time either Party may change its key officials through a modification of the Agreement per Article VII.

Article VIII – Modification of Agreement

- A. This agreement may be modified only by a written instrument executed by the Parties.
- B. The Interpretive Services Plan may be modified annually as needed, following the annual review, and as signed by the Parties.

Article IX – Resolution of Material Breaches and Termination of Agreement

- A. Both parties acknowledge that cooperative management of the Memorial is in the best interest of the public, and that both parties provide resources and expertise that make the partnership a success. Both Parties agree to make a good faith effort to resolve issues at the lowest level possible, generally between the NPS Superintendent and the District Park Services Division Director. Either Party may seek a remedy by recommending a revision to the Interpretive Services Plan during the annual review.

- B. If issues arise under this agreement that are not satisfied at the NPS Superintendent and the District Park Services Division Director level, the NPS Regional Director will seek to resolve the issue or material breach with the District Executive Director.
- C. Nothing in this Article VII shall be construed to suggest that termination is the sole remedy for material breach of this agreement. Both Parties retain all remedies available to them under law for damages resulting from breach of this agreement.
- D. Either party may initiate an action to terminate under this article by notifying the other party in writing at least 180 days in advance.

Article X – Liability

- A. To the extent authorized by applicable law, each Party will be responsible for the acts or omissions of its officers or employees while acting within the scope of their office or employment.
- B. Each Party to this agreement acknowledges that ~~the~~ other Party is self-insured.

Article XI – Standard Clauses

- A. Member of Congress.** Pursuant to 41 U.S.C. §22, no Member of Congress shall be admitted to any share or part of any contract or agreement made, entered into, or adopted by or on behalf of the United States, or to any benefit to arise thereupon.
- B. Captions and Headings.** The captions, headings, article numbers, and paragraph numbers appearing in this Agreement are inserted only as a matter of convenience and in no way shall be construed as defining or limiting the scope or intent of the provision of this Agreement nor in any way affecting this Agreement.
- C. Counterparts.** This Agreement may be executed in counterparts, each of which shall constitute an original, but all of which together shall constitute one and the same instrument.
- D. Non-Discrimination:** All activities pursuant to this Agreement shall be in compliance with the requirements of Executive Order 11246, as amended; Title VI of the Civil Rights Act of 1964, as amended, (78 Stat. 252; 42 U.S.C. §§2000d et seq.); Title V, Section 504 of the Rehabilitation Act of 1973, as amended, (87 Stat. 394; 29 U.S.C. §794); the Age Discrimination Act of 1975 (89 Stat. 728; 42 U.S.C. §§6101 et seq.); and with all other federal laws and regulations prohibiting discrimination on grounds of race, color, sexual orientation, national origin, disabilities, religion, age, or sex.
- E. Lobbying Prohibition:** All activities pursuant to this Agreement shall be in compliance with the requirements of 18 U.S.C. §1913, Lobbying with Appropriated Moneys, as amended by Public Law 107-273, Nov. 2, 2002 or the related restrictions on the use of

appropriated funds found in Div. F, §402 of the Omnibus Appropriations Act of 2008 (P.L. 110-161).

- F. Anti-Deficiency Act:** Pursuant to 31 U.S.C. §1341 nothing contained in this Agreement shall be construed as binding the NPS to expend in any one fiscal year any sum in excess of appropriations made by Congress, for the purposes of this Agreement for that fiscal year, or other obligation for the further expenditure of money in excess of such appropriations.
- G. Assignment:** No part of this Agreement shall be assigned to any other party without prior written approval of the NPS.
- H. Agency:** The Bainbridge Island Metro Parks & Recreation District is not an agent or representative of the United States, the Department of the Interior, NPS, or the Park, nor will the Bainbridge Island Metro Parks & Recreation District represent itself as such to third parties. NPS employees are not agents of the Bainbridge Island Metro Parks & Recreation District and will not act on behalf of the Bainbridge Island Metro Parks & Recreation District.
- I. Non-Exclusive Agreement:** This Agreement in no way restricts the Bainbridge Island Metro Parks & Recreation District or NPS from entering into similar agreements, or participating in similar activities or arrangements, with other public or private agencies, organizations, or individuals.
- J. Partial Invalidity:** If any provision of this Agreement or the application thereof to any party or circumstance shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement or the application of such provision to the parties or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby and each provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- K. No Employment Relationship:** This Agreement is not intended to and shall not be construed to create an employment relationship between NPS and the Bainbridge Island Metro Parks & Recreation District or its representatives. No representative of the Bainbridge Island Metro Parks & Recreation District shall perform any function or make any decision properly reserved by law or policy to the Federal government.
- L. No Third-Party Rights:** This Agreement creates enforceable obligations between only NPS and the Bainbridge Island Metro Parks & Recreation District except as expressly provided herein, it is not intended nor shall it be construed to create any right of enforcement by or any duties or obligation in favor of persons or entities not a party to this Agreement.

M. Endorsements:

1. The Bainbridge Island Metro Parks & Recreation District shall not publicize or otherwise circulate promotional material (such as advertisements, sales brochures, press releases, speeches, still and motion pictures, articles, manuscripts or other publications) which states or implies governmental, Departmental, bureau, or government employee endorsement of a business, product, service, or position which the Bainbridge Island Metro Parks & Recreation District represents. No release of information relating to this agreement may state or imply that the Government approves of the Bainbridge Island Metro Parks & Recreation District work products, or considers the Bainbridge Island Metro Parks & Recreation District work product to be superior to other products or services.
2. All information submitted for publication or other public releases of information regarding this project shall carry the following disclaimer: “The views and conclusions contained in this document are those of the authors and should not be interpreted as representing the opinions or policies of the U.S. Government. Mention of trade names or commercial products does not constitute their endorsement by the U.S. Government.”
3. The Bainbridge Island Metro Parks & Recreation District must obtain prior Government approval for any public information releases concerning this agreement which refer to the Department of the Interior or any bureau or employee (by name or title). The specific text, layout photographs, etc. of the proposed release must be submitted with the request for approval.

Article XII – Authorizing Signatures

In witness here of, the Parties’ authorized representatives have signed this Agreement on the date(s) indicated below, thereby executing it.
For the District:

_____ Date _____
Dan Hamlin
Executive Director (Acting), Bainbridge Island Metro Park & Recreation District

For the NPS:

_____ Date _____
David M. Szymanski
Regional Director, Interior Regions 8, 9, 10, and 12

Payroll Policy

Purpose

This Payroll Policy outlines the procedures and guidelines for the timely and accurate processing of employee compensation. The policy ensures that all employees are paid in accordance with District standards, and applicable labor laws. This payroll policy supersedes any other policy written prior to November ___, 2024.

Scope

This policy applies to all employees of Bainbridge Island Metro Park and Recreation District, including full-time, part-time, and temporary staff.

Payroll Schedule

- **Pay Period:** Employees are paid on a monthly] basis.
 - **Full time.** All employees will be paid from the 16th to the 15th. Full time staff that have worked at the District as of September 16, 2024 will have been paid a draw of half a month? This will be due to the District upon termination. Employees hired after that are paid from the 16th to the 15th with no draw.
 - **Part time** pay period begins on the 16th of the calendar month and ends on the 15th of the next calendar month (example: August 16 to September 15).
- **Payday:** The designated payday is the last day of the month. Generally, if payday falls on a holiday or weekend, payment will be issued on the preceding business day. *Some months may be short (for example February) or holidays, weather, internet issues may interfere with performing payroll. In those instances, employees will be paid no later than the last day of the month.*

Employee Classification

1. **Exempt Employees:** Paid a fixed salary and not eligible for overtime pay as per the Fair Labor Standards Act (FLSA).
2. **Non-Exempt Employees:** Paid hourly and are eligible for overtime pay in accordance with federal and state labor laws. The employee can opt to convert overtime to comp time. This must be done before the employee submits their time sheets. *See benefit section regarding maximum accrual etc.*

Payment Methods

1. **Direct Deposit:** All employees are encouraged to enroll in direct deposit to receive their pay. Payments are made directly to the employee's designated bank account.
2. **Paper Checks:** If a direct deposit is not used, employees will receive paper checks, which will be mailed on payday.

- **Electronic Pay Stubs:** Pay stubs will be provided electronically through the company's payroll system.

Timekeeping and Attendance

- All non-exempt employees must accurately record their working hours using the company's approved time-tracking system. Some exemptions can be made with prior approval of the payroll department, and with completing the proper paperwork (as determined by the payroll department)
- The payroll department will determine when the timesheets are due.
- Employees are responsible for ensuring that their time records are accurate and submitted for approval by the date determined by the payroll department.
- Any discrepancies in time reporting must be promptly reported to the employee's supervisor for correction.
- Previous pay period corrections will be turned into the payroll department in the manner determined by that department (example: a manual timesheet may be requested).

Rounding of Hours

- Currently rounding is not utilized by the District. The Executive Director has the discretion to institute rounding at any time.
- Rounding simply means time worked is rounded to the nearest quarter-hour (15 minutes) or some other set increment.
- This rounding system will follow the Fair Labor Standards Act (FLSA) and be applied consistently for all employees.

Overtime/Compensatory time

- Overtime is paid at one and a half times the employee's regular hourly rate for all hours worked beyond 40 hours per week, in accordance with applicable state and federal labor laws. Employees have the option to convert overtime to compensatory time. Maximum compensatory time accruals are 80 hours. Once that limit is met, overtime pay will be made to that employee.
- Overtime worked must be pre-approved by a supervisor or manager. Overtime approval is part of the timesheet approval process.

Holiday Pay

See Personnel Policies

Salary Scale

Salary scale is approved by the Board of Directors. See Personnel Policy for additional information.

Merit Increases

See Personnel Policies for additional information.

Call out pay

See call out procedures

Accrual payout

See Personnel Policies

Deductions

The District is required by law to make certain deductions from employee wages, including:

- Federal and state income taxes
- Social Security and Medicare taxes
- Wage garnishments (as required by law)
- PERS retirement (based on the employees' choice or lack of choice in the time allowed). Washington state law will be followed and will determine the number of days the employee can choose and when, if any, time they can change the choice. Participation is also determined by state law and may change from time to time.
- Any additional deductions (e.g., health insurance, deferred comp contributions) as authorized by the employee.
- Any other deductions as required by law.

Payroll Errors

- If an employee notices an error in their paycheck, they should immediately notify the payroll department.
- Corrections will be processed as soon as possible, and any underpayments will be corrected by the next payroll cycle.

Rehires

- Anyone hired back after leaving employment in good standing will be credited for previous time served for the organization. This is regarding longevity, accruals and other seniority-based benefits. If previous time worked cannot be determined, an estimate will be made based on the best information available. This may happen for much older records that have been destroyed.

Final Pay

- Upon termination of employment, whether voluntary or involuntary, employees will receive their final paycheck according to state labor laws. This will include all wages earned, including any accrued but unused vacation time or other benefits as per company policy.

Confidentiality

Employee payroll records are confidential and will only be disclosed to authorized personnel or as required by law.

Leave Policy

Covered under a separate policy

Policy Review

This policy is subject to review and may be updated periodically to ensure compliance with changes in employment law and company standards.

These policies will be available to employees on the employee District web page.

DRAFT

BAINBRIDGE ISLAND METRO PARK AND RECREATION DISTRICT
BUDGET VERSUS ACTUAL 2024
GENERAL FUND

	Budget 2024	Actual 09/31/2024 2024	\$ Difference 2024	% Difference 2024
<u>Revenue</u>				
Tax Revenue Operations	9,007,587.00	5,066,302.00	(3,941,285.00)	(0.44)
Administration	90,111.00	378,087.00	287,976.00	3.20
Park Services	574,300.00	404,873.00	(169,427.00)	(0.30)
Recreation	6,477,770.00	5,120,571.00	(1,357,199.00)	(0.21)
Total Revenue	16,149,768.00	10,969,833.00	(5,179,935.00)	2.25
<u>Expenses</u>				
Administration	3,209,189.00	2,790,658.00	418,531.00	0.13
Interfund Transfers	2,751,000.00	-	2,751,000.00	1.00
Park Services	3,288,861.00	2,539,966.00	748,895.00	0.23
Recreation	7,204,295.00	4,754,478.00	2,449,817.00	0.34
Total Expenses	16,453,345.00	10,085,102.00	6,368,243.00	1.70
Excess or (Deficiency) of				
Revenue over Expenditures	(303,577.00)	884,731.00	(11,548,178.00)	0.56

Notes:

Liability insurance over budget

Legal fees over budget

Vehicles almost spent out (partially due to theft)

Adm revenue up, due to Vehicle theft and insurance payment

Campground revenue strong

Swim Lesson Revenue over budget by Appx. 60K

Interfund transfer for CIP not completed yet

BIRC revenue and expenses are at as expected this time of year

**BAINBRIDGE ISLAND METROPOLITAN PARK AND RECREATION DISTRICT
2025 PROPOSED BUDGET
BY DIVISION**

Division	Account Type	2024 Board Approved	2025 Finance Director	Increase /(Decrease)	Percentage
	Estimated Beginning Balance		\$ 7,200,000.00		
	Tax Revenue	\$ 8,986,431.00	\$ 9,395,077.00	\$ 408,646.00	\$ 0.05
	Admin	\$ 111,267.00	\$ 138,517.00	\$ 27,250.00	\$ 0.24
	Parks	\$ 574,300.00	\$ 773,729.00	\$ 199,429.00	\$ 0.35
	Recreation	\$ 6,477,770.00	\$ 6,102,158.00	\$ (375,612.00)	\$ (0.06)
	Total Revenue	\$ 16,149,768.00	\$ 16,409,481.00	\$ 259,713.00	\$ 0.02
	Admin	\$ 3,203,389.00	\$ 3,720,452.00	\$ (517,063.00)	\$ (0.16)
	CIP Transfer	\$ 2,756,800.00	\$ 3,533,000.00	\$ (776,200.00)	\$ (0.28)
	Parks	\$ 3,288,861.00	\$ 3,403,211.00	\$ (114,350.00)	\$ (0.03)
	Recreation	\$ 7,204,295.00	\$ 7,002,700.00	\$ 201,595.00	\$ 0.03
	Total Expense	\$ 16,453,345.00	\$ 17,659,363.00	\$ (1,206,018.00)	\$ (0.07)
001 - General Fund	(Deficit) Surplus	\$ (303,577.00)	\$ (1,249,882.00)	\$ 1,465,731.00	\$ (4.83)
	Estimated ending balance		\$ 5,950,118.00		

My Budget Comparison Report

Group Summary

Account Type	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
	2024 Board Approve	2025 Finance Director	Increase / (Decrease)	
Program: 110 - Administration				
Revenue	9,044,148.00	9,461,594.00	417,446.00	4.62%
Expense	4,678,495.00	5,679,621.00	1,001,126.00	21.40%
Total Program: 110 - Administration:	4,365,653.00	3,781,973.00	-583,680.00	-13.37%
Program: 130 - Planning				
Expense	246,640.00	352,029.00	105,389.00	42.73%
Total Program: 130 - Planning:	246,640.00	352,029.00	105,389.00	42.73%
Program: 140 - Vehicles And Large Equipment				
Expense	155,000.00	155,000.00	0.00	0.00%
Total Program: 140 - Vehicles And Large Equipment:	155,000.00	155,000.00	0.00	0.00%
Program: 150 - Community Outreach				
Revenue	50,550.00	50,000.00	-550.00	-1.09%
Expense	224,852.00	228,004.00	3,152.00	1.40%
Total Program: 150 - Community Outreach:	-174,302.00	-178,004.00	-3,702.00	2.12%
Program: 160 - Records Management				
Expense	92,415.00	104,790.00	12,375.00	13.39%
Total Program: 160 - Records Management:	92,415.00	104,790.00	12,375.00	13.39%
Program: 170 - Safety Committee				
Expense	5,000.00	5,000.00	0.00	0.00%
Total Program: 170 - Safety Committee:	5,000.00	5,000.00	0.00	0.00%
Program: 180 - Computer/IT				
Expense	240,455.00	329,103.00	88,648.00	36.87%
Total Program: 180 - Computer/IT:	240,455.00	329,103.00	88,648.00	36.87%
Program: 190 - Marketing				
Revenue	3,000.00	22,000.00	19,000.00	633.33%
Expense	317,332.00	399,905.00	82,573.00	26.02%
Total Program: 190 - Marketing:	-314,332.00	-377,905.00	-63,573.00	20.22%
Program: 200 - Fay Campground				
Revenue	247,500.00	272,500.00	25,000.00	10.10%
Expense	198,222.00	203,825.00	5,603.00	2.83%
Total Program: 200 - Fay Campground:	49,278.00	68,675.00	19,397.00	39.36%
Program: 210 - Parks Services General				
Expense	396,797.00	336,089.00	-60,708.00	-15.30%
Total Program: 210 - Parks Services General:	396,797.00	336,089.00	-60,708.00	-15.30%

My Budget Comparison Report

Account Type	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
	2024 Board Approve	2025 Finance Director	Increase / (Decrease)	
Program: 220 - Park Services Op				
Revenue	65,000.00	53,000.00	-12,000.00	-18.46%
Expense	1,988,557.00	2,087,868.00	99,311.00	4.99%
Total Program: 220 - Park Services Op:	-1,923,557.00	-2,034,868.00	-111,311.00	5.79%
Program: 230 - Student Cons. Corp.				
Revenue	56,000.00	181,000.00	125,000.00	223.21%
Expense	114,550.00	162,100.00	47,550.00	41.51%
Total Program: 230 - Student Cons. Corp.:	-58,550.00	18,900.00	77,450.00	-132.28%
Program: 240 - Grounds And Hort				
Revenue	4,500.00	4,500.00	0.00	0.00%
Expense	24,100.00	24,100.00	0.00	0.00%
Total Program: 240 - Grounds And Hort:	-19,600.00	-19,600.00	0.00	0.00%
Program: 250 - Vehicles And Equip				
Expense	135,000.00	135,000.00	0.00	0.00%
Total Program: 250 - Vehicles And Equip:	135,000.00	135,000.00	0.00	0.00%
Program: 260 - Site Improvement				
Revenue	43,500.00	42,500.00	-1,000.00	-2.30%
Expense	88,950.00	86,950.00	-2,000.00	-2.25%
Total Program: 260 - Site Improvement:	-45,450.00	-44,450.00	1,000.00	-2.20%
Program: 270 - Trails				
Revenue	87,400.00	83,400.00	-4,000.00	-4.58%
Expense	152,605.00	120,600.00	-32,005.00	-20.97%
Total Program: 270 - Trails:	-65,205.00	-37,200.00	28,005.00	-42.95%
Program: 280 - Ball Fields				
Revenue	11,000.00	11,000.00	0.00	0.00%
Expense	15,500.00	15,500.00	0.00	0.00%
Total Program: 280 - Ball Fields:	-4,500.00	-4,500.00	0.00	0.00%
Program: 290 - Soccer-now Fund 320				
Revenue	13,000.00	50,000.00	37,000.00	284.62%
Expense	13,600.00	50,000.00	36,400.00	267.65%
Total Program: 290 - Soccer-now Fund 320:	-600.00	0.00	600.00	-100.00%
Program: 300 - Indoor Facilities				
Revenue	53,800.00	75,829.00	22,029.00	40.95%
Expense	160,980.00	181,179.00	20,199.00	12.55%
Total Program: 300 - Indoor Facilities:	-107,180.00	-105,350.00	1,830.00	-1.71%

My Budget Comparison Report

Account Type	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
	2024 Board Approve	2025 Finance Director	Increase / (Decrease)	
Program: 310 - Aquatics General				
Revenue	15,000.00	13,000.00	-2,000.00	-13.33%
Expense	463,534.00	410,813.00	-52,721.00	-11.37%
Total Program: 310 - Aquatics General:	-448,534.00	-397,813.00	50,721.00	-11.31%
Program: 320 - AQ Facility				
Expense	768,790.00	626,115.00	-142,675.00	-18.56%
Total Program: 320 - AQ Facility:	768,790.00	626,115.00	-142,675.00	-18.56%
Program: 330 - Swim Lessons				
Revenue	338,000.00	445,000.00	107,000.00	31.66%
Expense	77,880.00	140,282.00	62,402.00	80.13%
Total Program: 330 - Swim Lessons:	260,120.00	304,718.00	44,598.00	17.15%
Program: 340 - Water Exercise				
Revenue	34,000.00	39,000.00	5,000.00	14.71%
Expense	23,116.00	33,639.00	10,523.00	45.52%
Total Program: 340 - Water Exercise:	10,884.00	5,361.00	-5,523.00	-50.74%
Program: 350 - Public Swim				
Revenue	323,000.00	278,250.00	-44,750.00	-13.85%
Expense	364,847.00	531,730.00	166,883.00	45.74%
Total Program: 350 - Public Swim:	-41,847.00	-253,480.00	-211,633.00	505.73%
Program: 360 - AQ BD Parties				
Revenue	26,000.00	22,000.00	-4,000.00	-15.38%
Expense	2,000.00	2,000.00	0.00	0.00%
Total Program: 360 - AQ BD Parties:	24,000.00	20,000.00	-4,000.00	-16.67%
Program: 370 - Swim Team				
Revenue	330,000.00	235,000.00	-95,000.00	-28.79%
Expense	302,500.00	247,278.00	-55,222.00	-18.26%
Total Program: 370 - Swim Team:	27,500.00	-12,278.00	-39,778.00	-144.65%
Program: 380 - Masters Team				
Revenue	175,000.00	125,400.00	-49,600.00	-28.34%
Expense	142,795.00	137,941.00	-4,854.00	-3.40%
Total Program: 380 - Masters Team:	32,205.00	-12,541.00	-44,746.00	-138.94%
Program: 390 - Water Safety				
Revenue	17,000.00	26,000.00	9,000.00	52.94%
Expense	3,730.00	4,430.00	700.00	18.77%
Total Program: 390 - Water Safety:	13,270.00	21,570.00	8,300.00	62.55%

My Budget Comparison Report

Account Type	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
	2024 Board Approve	2025 Finance Director	Increase / (Decrease)	
Program: 410 - Sailing				
Revenue	133,000.00	100,000.00	-33,000.00	-24.81%
Expense	96,310.00	77,580.50	-18,729.50	-19.45%
Total Program: 410 - Sailing:	36,690.00	22,419.50	-14,270.50	-38.89%
Program: 420 - Paddling				
Revenue	81,000.00	69,000.00	-12,000.00	-14.81%
Expense	43,923.00	53,797.76	9,874.76	22.48%
Total Program: 420 - Paddling:	37,077.00	15,202.24	-21,874.76	-59.00%
Program: 520 - Art Classes				
Revenue	60,100.00	77,666.00	17,566.00	29.23%
Expense	30,898.00	45,012.00	14,114.00	45.68%
Total Program: 520 - Art Classes:	29,202.00	32,654.00	3,452.00	11.82%
Program: 530 - Pottery				
Revenue	171,500.00	180,947.00	9,447.00	5.51%
Expense	97,760.00	117,977.44	20,217.44	20.68%
Total Program: 530 - Pottery:	73,740.00	62,969.56	-10,770.44	-14.61%
Program: 550 - Music And Dance				
Revenue	20,600.00	0.00	-20,600.00	-100.00%
Expense	14,420.00	0.00	-14,420.00	-100.00%
Total Program: 550 - Music And Dance:	6,180.00	0.00	-6,180.00	-100.00%
Program: 560 - Youth And Teen				
Revenue	245,000.00	0.00	-245,000.00	-100.00%
Expense	148,860.00	0.00	-148,860.00	-100.00%
Total Program: 560 - Youth And Teen:	96,140.00	0.00	-96,140.00	-100.00%
Program: 561 - Youth Camps				
Revenue	0.00	212,415.00	212,415.00	0.00%
Expense	0.00	169,428.10	169,428.10	0.00%
Total Program: 561 - Youth Camps :	0.00	42,986.90	42,986.90	0.00%
Program: 570 - Canine Classes				
Revenue	35,000.00	48,880.00	13,880.00	39.66%
Expense	24,500.00	34,413.00	9,913.00	40.46%
Total Program: 570 - Canine Classes:	10,500.00	14,467.00	3,967.00	37.78%
Program: 580 - Adult Cultural Classes				
Revenue	19,000.00	0.00	-19,000.00	-100.00%
Expense	6,350.00	0.00	-6,350.00	-100.00%
Total Program: 580 - Adult Cultural Classes:	12,650.00	0.00	-12,650.00	-100.00%

My Budget Comparison Report

Account Type	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
	2024 Board Approve	2025 Finance Director	Increase / (Decrease)	
Program: 600 - Outdoor General				
Revenue	6,000.00	0.00	-6,000.00	-100.00%
Expense	115,405.00	116,248.10	843.10	0.73%
Total Program: 600 - Outdoor General:	-109,405.00	-116,248.10	-6,843.10	6.25%
Program: 610 - Sports General				
Expense	126,689.00	109,135.00	-17,554.00	-13.86%
Total Program: 610 - Sports General:	126,689.00	109,135.00	-17,554.00	-13.86%
Program: 630 - Fitness				
Revenue	68,970.00	38,725.00	-30,245.00	-43.85%
Expense	35,655.00	20,830.50	-14,824.50	-41.58%
Total Program: 630 - Fitness:	33,315.00	17,894.50	-15,420.50	-46.29%
Program: 640 - Tennis				
Revenue	125,400.00	65,301.50	-60,098.50	-47.93%
Expense	53,000.00	28,509.00	-24,491.00	-46.21%
Total Program: 640 - Tennis:	72,400.00	36,792.50	-35,607.50	-49.18%
Program: 650 - Sp Classes/Camps				
Revenue	234,000.00	285,126.00	51,126.00	21.85%
Expense	127,110.00	189,458.91	62,348.91	49.05%
Total Program: 650 - Sp Classes/Camps:	106,890.00	95,667.09	-11,222.91	-10.50%
Program: 660 - Outdoor Adventures				
Revenue	131,100.00	185,922.00	54,822.00	41.82%
Expense	78,975.00	106,645.52	27,670.52	35.04%
Total Program: 660 - Outdoor Adventures:	52,125.00	79,276.48	27,151.48	52.09%
Program: 670 - Sport Leagues				
Revenue	218,250.00	179,472.00	-38,778.00	-17.77%
Expense	131,625.00	124,997.32	-6,627.68	-5.04%
Total Program: 670 - Sport Leagues:	86,625.00	54,474.68	-32,150.32	-37.11%
Program: 680 - Ski Bus				
Revenue	15,000.00	0.00	-15,000.00	-100.00%
Expense	9,320.00	0.00	-9,320.00	-100.00%
Total Program: 680 - Ski Bus:	5,680.00	0.00	-5,680.00	-100.00%
Program: 700 - Gymnastics General				
Revenue	8,000.00	0.00	-8,000.00	-100.00%
Expense	146,797.00	97,921.26	-48,875.74	-33.29%
Total Program: 700 - Gymnastics General:	-138,797.00	-97,921.26	40,875.74	-29.45%

My Budget Comparison Report

Account Type	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
	2024 Board Approve	2025 Finance Director	Increase / (Decrease)	
Program: 710 - Gymnastics Classes				
Revenue	226,000.00	227,638.00	1,638.00	0.72%
Expense	173,129.00	128,947.30	-44,181.70	-25.52%
Total Program: 710 - Gymnastics Classes:	52,871.00	98,690.70	45,819.70	86.66%
Program: 720 - Gymnastics Camps				
Revenue	80,650.00	69,950.00	-10,700.00	-13.27%
Expense	26,400.00	30,683.00	4,283.00	16.22%
Total Program: 720 - Gymnastics Camps:	54,250.00	39,267.00	-14,983.00	-27.62%
Program: 730 - Gymnastics Team				
Revenue	183,300.00	184,554.00	1,254.00	0.68%
Expense	105,455.00	157,864.10	52,409.10	49.70%
Total Program: 730 - Gymnastics Team:	77,845.00	26,689.90	-51,155.10	-65.71%
Program: 760 - Gym Admission				
Revenue	6,000.00	0.00	-6,000.00	-100.00%
Expense	5,750.00	0.00	-5,750.00	-100.00%
Total Program: 760 - Gym Admission:	250.00	0.00	-250.00	-100.00%
Program: 790 - Adaptive Recreation				
Revenue	2,000.00	30,056.00	28,056.00	1,402.80%
Expense	124,010.00	167,201.82	43,191.82	34.83%
Total Program: 790 - Adaptive Recreation:	-122,010.00	-137,145.82	-15,135.82	12.41%
Program: 800 - Recreation Administration				
Expense	632,840.00	636,230.92	3,390.92	0.54%
Total Program: 800 - Recreation Administration:	632,840.00	636,230.92	3,390.92	0.54%
Program: 810 - Teen Center				
Revenue	8,500.00	0.00	-8,500.00	-100.00%
Expense	23,400.00	0.00	-23,400.00	-100.00%
Total Program: 810 - Teen Center:	-14,900.00	0.00	14,900.00	-100.00%
Program: 860 - All Day Child Care				
Revenue	100,000.00	0.00	-100,000.00	-100.00%
Expense	144,212.00	0.00	-144,212.00	-100.00%
Total Program: 860 - All Day Child Care:	-44,212.00	0.00	44,212.00	-100.00%
Program: 870 - YT General				
Expense	165,542.00	137,018.00	-28,524.00	-17.23%
Total Program: 870 - YT General:	165,542.00	137,018.00	-28,524.00	-17.23%
Program: 880 - YT Classes				
Revenue	112,500.00	0.00	-112,500.00	-100.00%

My Budget Comparison Report

Account Type	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
	2024 Board Approve	2025 Finance Director	Increase / (Decrease)	
Expense	68,190.00	0.00	-68,190.00	-100.00%
Total Program: 880 - YT Classes:	44,310.00	0.00	-44,310.00	-100.00%
Program: 881 - Youth and Teen Programs				
Revenue	0.00	115,194.00	115,194.00	0.00%
Expense	0.00	82,423.70	82,423.70	0.00%
Total Program: 881 - Youth and Teen Programs:	0.00	32,770.30	32,770.30	0.00%
Program: 900 - Intern				
Expense	8,655.00	8,800.00	145.00	1.68%
Total Program: 900 - Intern:	8,655.00	8,800.00	145.00	1.68%
Program: 910 - BIRC Facility				
Revenue	3,500.00	0.00	-3,500.00	-100.00%
Expense	791,058.00	783,763.00	-7,295.00	-0.92%
Total Program: 910 - BIRC Facility:	-787,558.00	-783,763.00	3,795.00	-0.48%
Program: 920 - Admin & Membership - BIRC				
Revenue	2,300,000.00	2,273,825.00	-26,175.00	-1.14%
Expense	693,970.00	720,549.60	26,579.60	3.83%
Total Program: 920 - Admin & Membership - BIRC:	1,606,030.00	1,553,275.40	-52,754.60	-3.28%
Program: 930 - Aquatic - BIRC				
Expense	37,625.00	46,237.00	8,612.00	22.89%
Total Program: 930 - Aquatic - BIRC:	37,625.00	46,237.00	8,612.00	22.89%
Program: 940 - Fitness & Exercise BIRC				
Revenue	165,000.00	194,809.00	29,809.00	18.07%
Expense	238,470.00	278,854.00	40,384.00	16.93%
Total Program: 940 - Fitness & Exercise BIRC:	-73,470.00	-84,045.00	-10,575.00	14.39%
Program: 950 - Racket Sports - BIRC				
Revenue	313,000.00	286,684.00	-26,316.00	-8.41%
Expense	342,700.00	292,765.00	-49,935.00	-14.57%
Total Program: 950 - Racket Sports - BIRC:	-29,700.00	-6,081.00	23,619.00	-79.53%
Program: 960 - Rec Programs - BIRC				
Revenue	140,000.00	92,344.00	-47,656.00	-34.04%
Expense	61,100.00	25,181.00	-35,919.00	-58.79%
Total Program: 960 - Rec Programs - BIRC:	78,900.00	67,163.00	-11,737.00	-14.88%
Program: 970 - BIRC - Equipment Replacement				
Expense	125,000.00	80,000.00	-45,000.00	-36.00%
Total Program: 970 - BIRC - Equipment Replacement:	125,000.00	80,000.00	-45,000.00	-36.00%
Report Total:	-303,577.00	-1,249,882.35	-946,305.35	311.72%

Fund	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
001 - General Fund				
Report Total:	-303,577.00	-1,249,882.35	-946,305.35	311.72%
	-303,577.00	-1,249,882.35	-946,305.35	311.72%

Capital Improvement

2025 Capital Improvement Fund
Budget-First Reading



Projects	Funding	Deferred Maint	FY25	FY26	FY27	FY 28	FY 29	FY 30
1 AQ Nakata Boiler	General Fund	Capital				150,000		
AQ Door Replace	General Fund	Capital						
2 ADA Improvements	General Fund	Capital		50,000	50,000	50,000	50,000	
AQ Nakata Pool Liner	General Fund	Capital						
3 Aquatic Ray Replacement Pool Upgrades	General Fund	Capital	900,000					
4 Aquatic Slide interior recoating	General Fund	Capital	150,000					
5 Aquatic Ray Loan payment	General Fund	Capital	300,000	350,000	350,000	350,000		
AQ restroom and locker updates	General Fund	Capital						
AQ Nakata Light replace	General Fund	Capital						
6 AQ Nakata Solar panels	General Fund	Capital	10,000					
7 AQ Ray Pool Solar (water)	General Fund	Capital				60,000		
Aquatic staircase	General Fund	Capital	160,000					
8 Aquatic Ray Planning	General Fund	Capital	300,000					
9 Asphalt Improvements	General Fund	Capital					50,000	
10 Aquatic Nakata steel truss re-coating	General Fund	Deferred Maint			40,000			
11 Battle Point picnic shelter renovation	General Fund	Capital						
12 Battle Point Turf Field	General Fund	Capital		1,500,000				

Projects	Funding	Deferred Maint	FY25	FY26	FY27	FY 28	FY 29	FY 30
13 Ball Field Improvements	General Fund	Capital	50,000	50,000	50,000	50,000		
14 Maintenance Area Plan	General Fund	Capital					500,000	
BPP Bathrooms Bld and Septic	General Fund	Capital	165,000					
15 Battle Point Transmitter membrane roof	General Fund	Large Maintenance		50,000				
16 Cave Property Improvements	General Fund	Capital			200,000			
Dog Park Expansion	General Fund	Capital						
17 Eagle Dale Roof-Pottery Studio	General Fund	Capital			150,000			
Eagle Dale Shelter Roof	General Fund	Capital	8,000					
18 Eagle Harbor Sail Float	General Fund	Capital	1,400,000					
19 Fay Bathroom/shower (building and Septic)	General Fund	Capital					350,000	
20 Ft Ward Shelter	General Fund	Capital				50,000		
21 Grand Forest Parking Expansion	General Fund	Capital		50,000				
22 Hidden Cove Shelter	General Fund	Capital			50,000			
23 Island Center Hall Heat	General Fund	Capital		25,000				
24 Island Center Hall Septic	General Fund	Capital					50,000	
25 Meigs trails corridor trail construction	General Fund	Capital				350,000		
New Admin Building	General Fund	Capital						
26 Gideon Playground Improvements	General Fund	Capital				50,000		
Pt White Pier	General Fund	Capital						
27 Pritchard Park improvements	General Fund	Capital			50,000			
Pru's/Hill Top septic	General Fund	Capital						

Projects	Funding	Deferred Maint	FY25	FY26	FY27	FY 28	FY 29	FY 30
28 Sakai Improvements	General Fund	Capital		100,000				
Sakai Road Approach	General Fund	Capital						
29 Seabold Playground	General Fund	Capital					20,000	
30 Seabold Roof Replacement	General Fund	Capital		40,000				
31 Seabold Foundation	General Fund	Capital			25,000			
Strawberry Hill batting cage	General Fund	Capital						
Strawberry Bike area	General Fund	Capital						
Strawberry Hill Skate Park Improvements	General Fund	Capital						
32 Strawberry Hill Center Heat pump	General Fund	Capital		25,000				
Tennis Court	General Fund	Capital						
33 SH Skate bowl Painting	General Fund	Large Maintenance	30,000					
34 SH Snack Shack roof	General Fund	Large Maintenance			25,000			
35 Court Resurface	General Fund	Capital	60,000					
36 TOTAL GENERAL AND LID LIFT FUNDING			3,533,000	2,240,000	990,000	1,110,000	1,020,000	-
37								
38 Aquatic - Ray Pool	Loan	Capital	2,200,000					
39 Battle Point Picnic Shelter (Kids Up)	Grant	Capital		200,000				
BP Tennis/Pickleball improvements	donation Dept of Commerce	Capital	53,000					
40 BIJAEMA Visitor Center		Capital	620,000					
41 Eagle Harbor Sail Float	Grant	Capital	500,000					

Projects	Funding	Deferred Maint	FY25	FY26	FY27	FY 28	FY 29	FY 30
42 EV Stations	Dept of Commerce	Capital	75,000					
43 Meigs Trail Improvements (Boardwalks)	Grants /BI Parks Foundation	Capital	100,000					
44 Moritani Habitat	Foundation	Capital	10,000	10,000	10,000	10,000		
45 Point White Pier	Donations	Capital			750,000			
Eagle Harbor Sail Float	Grant	Capital						
46 Strawberry Bike area	Donation	Capital	450,000					
47 Strawberry Hill Snack Shack	Donation	Capital				50,000		
48 Strawberry Hill Skate Park Improvements	Donation	Capital	1,150,000	150,000				
Strawberry Hill batting cage	Donation	Capital						
Tennis courts	Donation /BI Parks Foundation	Capital	70,000					
Williams	Foundation	Capital						
49 TOTAL OTHER FUNDING			5,228,000	360,000	760,000	60,000	0	0
50								
51 TOTAL ALL PROJECTS			8,761,000	2,600,000.00	1,750,000.00	1,170,000.00	1,020,000.00	-

Bainbridge Island Metro Park & Recreation District

2025 Capital Improvement Fund 2025 Budget - First Reading

PROJECT	GENERAL FUND TAX FUNDING	OTHER FUNDING	TOTAL FY 25 CIF BUDGET
Aquatic Ray Replacement Pool Upgrades	\$ 900,000.00	\$ 2,200,000.00	\$ 3,100,000.00
Aquatic Slide interior recoating	\$ 150,000.00		\$ 150,000.00
Aquatic Ray Loan payment	\$ 300,000.00		\$ 300,000.00
AQ Nakata Solar panels	\$ 10,000.00		\$ 10,000.00
AQ Nakata Staircase*	\$ 160,000.00		\$ 160,000.00
Aquatic Ray Planning	\$ 300,000.00		\$ 300,000.00
Ball Field Improvements	\$ 50,000.00		\$ 50,000.00
BPP Bathroom Bld Install & Septic**	\$ 165,000.00		\$ 165,000.00
BP Tennis/Pickleball Improvements**		\$ 53,000.00	
Eagle Dale Shelter Roof	\$ 8,000.00		\$ 8,000.00
Eagle Harbor Sail Float	\$ 1,400,000.00	\$ 500,000.00	\$ 1,900,000.00
SH Skate bowl Painting	\$ 30,000.00		\$ 30,000.00
Court Resurface	\$ 60,000.00		\$ 60,000.00
BIJAEMA Visitor Center		\$ 620,000.00	\$ 620,000.00
EV Stations		\$ 75,000.00	\$ 75,000.00
Meigs Trail Improvements (Boardwalks)		\$ 100,000.00	\$ 100,000.00
Moritani Habitat		\$ 10,000.00	\$ 10,000.00
Strawberry Bike area		\$ 450,000.00	\$ 450,000.00
Strawberry Hill Skate Park Improvements		\$ 1,150,000.00	\$ 1,150,000.00
Tennis Courts*		\$ 70,000.00	\$ 70,000.00
	\$ 3,533,000.00	\$ 5,228,000.00	\$ 8,708,000.00

*Awarded, moved from 2024 due to project delays

**Moved from 2024 due to project delays



Bainbridge Island Metro Park & Recreation

My Budget Comparison Report

Account Detail

Account Number
Program: 000 - No Program

Revenue
[310-000-200-3611](#)

Investment Interest

Total Revenue:

Expense
[310-000-200-5768-063](#)

Park Facilities - Trail Easement

Total Expense:

Total Program: 000 - No Program:

Report Total:

	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
	2024 Board Approve	2025 Finance Director	Increase / (Decrease)	
Investment Interest	120.00	120.00	0.00	0.00%
Total Revenue:	120.00	120.00	0.00	0.00%
Park Facilities - Trail Easement	50,000.00	50,000.00	0.00	0.00%
Total Expense:	50,000.00	50,000.00	0.00	0.00%
Total Program: 000 - No Program:	-49,880.00	-49,880.00	0.00	0.00%
Report Total:	-49,880.00	-49,880.00	0.00	0.00%

My Budget Comparison Report

Group Summary

Account Type	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Program: 000 - No Program				
Revenue	120.00	120.00	0.00	0.00%
Expense	50,000.00	50,000.00	0.00	0.00%
Total Program: 000 - No Program:	-49,880.00	-49,880.00	0.00	0.00%
Report Total:	-49,880.00	-49,880.00	0.00	0.00%

Fund	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
	2024 Board Approve	2025 Finance Director	Increase / (Decrease)	
310 - Land Acquisition Fund	-49,880.00	-49,880.00	0.00	0.00%
Report Total:	-49,880.00	-49,880.00	0.00	0.00%



Bainbridge Island Metro Park & Recreation

My Budget Comparison Report

Account Detail

Account Number
Program: 000 - No Program
Revenue

[320-000-100-3611](#)
[320-000-100-3970](#)

	Parent Budget 2024 Board Approve	Comparison 1 Budget 2025 Finance Director	Comparison 1 to Parent Budget Increase / (Decrease)	%
Investment Interest	120.00	120.00	0.00	0.00%
Transfer From CC 29	7,000.00	20,000.00	13,000.00	185.71%
Total Revenue:	7,120.00	20,120.00	13,000.00	182.58%
Total Program: 000 - No Program:	7,120.00	20,120.00	13,000.00	182.58%
Report Total:	7,120.00	20,120.00	13,000.00	182.58%

My Budget Comparison Report

Group Summary

Account Type	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Program: 000 - No Program				
Revenue	7,120.00	20,120.00	13,000.00	182.58%
Total Program: 000 - No Program:	7,120.00	20,120.00	13,000.00	182.58%
Report Total:	7,120.00	20,120.00	13,000.00	182.58%

Fund	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
	2024 Board Approve	2025 Finance Director	Increase / (Decrease)	
320 - Turf Field Replacement Fund	7,120.00	20,120.00	13,000.00	182.58%
Report Total:	7,120.00	20,120.00	13,000.00	182.58%