

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING August 21, 2025
STRAWBERRY HILL CENTER**

CALL TO ORDER: A quorum being present, the meeting was called to order at 6:00 pm by Vice-Chair Janow.

BOARD MEMBERS PRESENT: Ken DeWitt, Dawn Janow, Jay Kinney, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Add an executive session.

CONFLICT OF INTEREST DISCLOSURE: None

MISSION STATEMENT: Vice-Chair Janow read the District's mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District's parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

PUBLIC COMMENTS

Kellie Houghtaling spoke in support of sailing programs and moving the sail float replacement project forward.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon making the following revisions to the minutes of the August 7, 2025 regular board meeting, Vice-Chair Janow stated the minutes stand approved as corrected: Remove the approval of the July payroll which will be reapproved at this meeting with the correct batch amount read aloud during the approval of payments motion.

APPROVAL OF PAYMENTS: MSC: Kinney/Swolgaard: I have reviewed the following vouchers, warrants, and electronic payments and move that they be approved for payment.

Batch Date	Fund Number and Name	Warrant Numbers	Total Batch Amount
7/31/2025	001 General Fund (July Payroll)	EFT & 3445-3454	\$557,268.85
8/12/2025	001 General Fund	30547-30577	\$522,095.69
8/15/2025	001 General Fund	30578	\$20,657.73
8/19/2025	001 General Fund 300 Capital Improvement Fund	30579-30625	\$142,496.57

GENERAL BUSINESS

COMPREHENSIVE PLAN UPDATE: Senior Planner Matthew Keough said the survey results report was done by a professional survey group and includes both the statistically valid and open survey results. The survey results are one piece of information that will inform the demands and needs analysis in the updated Comprehensive Plan. The goals and objectives for the plan are being analyzed currently based on community feedback. Executive Director Dan Hamlin said there was an impressive amount of public participation with over 1,200 people responding between the statistically valid and open survey.

Adam Hunt emphasized the importance of the narrative and text of the survey report matching the data.

Commissioner DeWitt noted that there is a disconnect regarding feedback related to funding preferences. Respondents indicated 68% favorability in the statistically valid survey and 75% favorability in the open survey for bond passage as a funding source. However, passing a bond creates property tax increases and the favorability for property tax increases was 40% from the statistically valid survey and 45% from the open survey. It is widely accepted that about 75% favorability from

the community is desired to determine consensus for putting a bond on the ballot and the District will need to consider these numbers when talking about funding. Current property tax assessment levels also need to be considered when asking the community for financial support. If the measures on the ballot this fall pass to increase funding for Bainbridge Island Fire Department and Bainbridge Island School District, property taxes will increase. The District needs to coordinate with other agencies regarding potential upcoming property tax increase requests and on improvements planned for publicly owned facilities which will impact community needs. Commissioner Janow asked how much the District will be a part of shaping the future versus responding to the current population. Commissioner Swolgaard said there is a lot of information in the survey report that needs to be digested. Senior Planner Matthew Keough explained that the confidence level is about 95% that the same results would be obtained if the statistically valid survey was reissued.

PROJECT AGREEMENT WITH BAINBRIDGE ISLAND PARKS & TRAILS FOUNDATION FOR PICKLEBALL COURT CONVERSION:

Park Services Division Director Lydia Roush said that since Bainbridge Island Parks & Trails Foundation began fundraising for the conversion of the Battle Point Park tennis courts to pickleball courts, Bainbridge Pickleball Club became a non-profit organization and did some additional fundraising for the conversion project. The BIPTF raised \$53,272 for the court conversion. **MSC: DeWitt/Swolgaard: Move to approve the donation agreement between Bainbridge Island Metropolitan Park & Recreation District and the Bainbridge Island Parks & Trails Foundation regarding the pickleball courts at Battle Point Park and as part of that the agreement between Bainbridge Island Metropolitan Park & Recreation District and Bainbridge Island Pickleball.**

PROJECT AGREEMENT WITH BAINBRIDGE ISLAND PARKS & TRAILS FOUNDATION FOR SAIL FLOAT REPLACEMENT:

Executive Director Dan Hamlin said that at the last board meeting the sailing community shared their support for the sail float replacement project. The Bainbridge Island Parks & Trails Foundation is willing to form a project agreement with the District to form a committee to help fundraise. Staff recommend approving the agreement so that discussions can start immediately. **MSC: DeWitt/Kinney: Move to approve the project agreement for sail float replacement with the Bainbridge Island Parks & Trails Foundation.**

STAFF REPORT

Park Services Division: Park Services Superintendent David Harry said the new roof on the Eagledale Park picnic shelter is complete. In preparation for the contractors being on site, staff will finish moving utilities out of the expansion area on the north side of the courts that are being converted for pickleball. The transition period between the closing of the old and the opening of the new restrooms by KidsUp! Playground will be minimized as much as possible. The grand opening for the mountain bike park in Strawberry Hill Park is tentatively scheduled for mid-September. Park Services Division Director Lydia Roush said staff are redoing the lips of the Rotary Park ballfields. The final summer session of Student Conservation Corps ended this week. Senior Planner Matthew Keough said there will be a joint session with the City of Bainbridge Island on September 11 to review public input for the ADA transition plan.

Recreation Division: Recreation Division Director Madison Collins said next week is the last week of summer camps. Summer camps were at 70% capacity this year, up from 56% last year. The refund rate for summer camps is down to 15% this year from 25% last year. The interview process for the art and enrichment program manager position has begun and the adaptive recreation program coordinator position has been posted.

Executive Director Dan Hamlin said he has a meeting scheduled with City Manager Blair King to discuss the City of Bainbridge Island implementing a park zone. District staff will be meeting with National Park Service staff to discuss next steps regarding the cooperative management agreement for the Bainbridge Island Japanese American Exclusion Memorial. This year's Haunted Hayride event is nearly sold out already.

BOARD MEMBER REMARKS:

- Commissioner Kinney said he attended the Founders Tournament at Battle Point Park and complimented District staff on doing a great job supporting the event.
- Commissioner Kinney spoke in support of the District working with the City of Bainbridge Island to get their support on the sail float replacement project.
- Commissioner Janow said she recently visited Strawberry Hill Bike Park, which is still under construction, and it looks great.
- Commissioner Janow stated her support for getting more historical information into parks.

MEETING ADJOURNED TO EXECUTIVE SESSION at 6:46 pm for discussion regarding performance of a public employee per RCW 42.30.110(1)(g) with announced time to reconvene at 6:56 pm.

MEETING RECONVENED at 6:56 pm and **MEETING ADJOURNED** to a five-minute recess at 6:57 pm with announced time to reconvene at 7:02 pm.

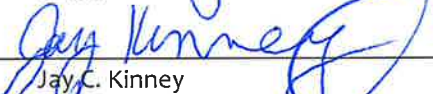
MEETING RECONVENED at 7:02 pm and **ADJOURNED TO EXECUTIVE SESSION** at 7:02 pm for continued discussion of the above item, with announced time to reconvene at 7:12 pm.

MEETING RECONVENED at 7:12 pm and **ADJOURNED** at 7:12 pm.

Helen Stone
Dan Hamlin
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Tom Goodlin

BY: 
Dawn Janow

BY: 
Jay C. Kinney

BY: 
John Thomas Swolgaard

ATTEST: 
Kenneth R. DeWitt