

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING March 5, 2026
STRAWBERRY HILL CENTER**

CALL TO ORDER: A quorum being present, the meeting was called to order at 6:00 pm by Chair DeWitt.

BOARD MEMBERS PRESENT: Ken DeWitt, Jay Kinney, Rachel Pritchett, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Add item 10.5 for introduction of new staff, as well as an executive session and a closed session.

CONFLICT OF INTEREST DISCLOSURE: None

MISSION STATEMENT: Chair DeWitt read the District’s mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District’s parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

NEW STAFF INTRODUCTION: Recreation Division Director Madison Collins introduced Winston Porter, who was recently hired to fill the tennis and pickleball program manager position.

PUBLIC COMMENTS

KC Halls spoke, regarding Fay Bainbridge Park, in support of additional accessible parking, additional kayak storage, extending the boardwalk, and expanding the observation deck area on the boardwalk.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the February 19, 2026 regular board meeting, Chair DeWitt stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Pritchett/Kinney: I have reviewed the following vouchers, warrants, and electronic payments and move that they be approved for payment.

Batch Date	Fund Number and Name	Warrant Numbers	Total Batch Amount
2/24/2026	001 General Fund 300 Capital Improvement Fund	31563-31605	\$298,618.77
2/27/2026	001 General Fund (February Payroll Benefits and Taxes)	EFT and 10120-10122	\$262,887.17
2/27/2026	001 General Fund (February Payroll)	EFT and 3509-3513	\$435,264.40
3/3/2026	001 General Fund	31606-31627	\$26,332.82

GENERAL BUSINESS

2025 STUDENT CONSERVATION CORPS AND VOLUNTEER REPORT: Volunteer Program Manager Sierra Kross briefly reviewed the history of the Student Conservation Corps which began in 2010 as a twelve-day employment opportunity for island youth. In 2025 there were four three-week sessions including one session of Neurodiverse Student Conservation Corps. Work was performed at 12 sites, including both parks and trails, with a total of 3,918 hours worked. In 2025, in addition to District funding, funding was received from Bainbridge Island Parks & Trails Foundation, City of Bainbridge Island, Bainbridge Island Land Trust, and Ocean Conservancy with Sustainable Bainbridge. In 2026 there will again be four three-week sessions. Staff are continuing to work on streamlining hiring and recruitment, developing curriculum, and pursuing grant and other funding opportunities.

2025 TRAILS CREW REPORT: Natural Resources Manager Morgan Houk said the trails crew is an employment opportunity for college-aged youth focusing on trail construction and maintenance that was established in 2015. All the funding for trails crew is provided by yearly grants from the Bainbridge Island Parks & Trails Foundation. The four-person crew works full-time throughout the summer. Accomplishments in 2025 included brushing the Lost Valley trail corridor, rebuilding beach access infrastructure on the Westwood Shore trail, closing social trails and doing tread work in Gazzam Lake Nature Preserve, and infrastructure maintenance in West Port Madison Nature Preserve. In 2026 the Bainbridge Island Parks & Trails Foundation is again granting the District \$20,000 to fund the trails crew program. The District is responsible for program administration including hiring, training, and supervising the trails crew.

BATTLE POINT PARK SEPTIC SYSTEM REPLACEMENT (KIDSUP! RESTROOM) PROJECT CHANGE ORDER: Assistant Finance Director Michelle Miller said staff are asking for approval for a change order for the septic system replacement project at Battle Point Park. The cost of the change order will be \$5,678.40. Risk and Capital Project Manager David Harry said the change order is to connect the plumbing from the new septic system to the drains, toilets, and sinks in the new restroom building. The contractor has not only the expertise but the equipment to do the work for less than it would cost to complete the work with staff, especially considering the cost of renting the necessary equipment. **MSC: Kinney/Swolgaard: Move to approve the change order to finish the septic system at Battle Point Park not to exceed \$5,700.**

STAFF REPORT

Administrative Division: Assistant Executive Director Amy Swenson said the Office of the Washington State Auditor will be wrapping up the District's 2025 audit soon. Assistant Finance Director Michelle Miller said the Ray Williamson Pool Renovation Phase II project is out to bid and the deadline has been extended to allow for extra time to answer questions from potential bidders to ensure the bids received are as accurate as possible. Risk and Capital Project Manager David Harry said staff are preparing to put multiple capital improvement projects out to bid soon.

Recreation Division: Recreation Division Director Madison Collins said spring and summer programs are now available to view via the District's online registration software and the digital catalog. Fitness Program Manager Marie Figgins recently participated in a podcast with the Bainbridge Island Senior Community Center. Outdoor Program Manager Stacey Stoner spoke about the District's outdoor programs at a recent Rotary Club meeting. The second annual Battle of the Paddle pickleball tournament at Bainbridge Island Recreation Center is this weekend. The Aquatic Center will be closed Saturday and Sunday for maintenance projects.

Park Services Division: Park Services Division Director Lydia Roush said staff are busy with spring cleaning and sprucing up parks and facilities.

Executive Director Dan Hamlin said Ellen Schroer will be interim city manager for the City of Bainbridge Island until at least July. The Board Retreat needs to be rescheduled because it conflicts with the Washington Recreation & Park Association annual conference.

BOARD MEMBER REMARKS:

- Commissioner Swolgaard said he was at the second Sounds of Winter concert, and it was well attended.
- Commissioner Pritchett said she has attended a couple of Sail Float Replacement Advisory Committee meetings and was at the Rotary Club meeting where Outdoor Program Manager Stacey Stoner made a presentation about District programs.
- Commissioner Pritchett said she attended the recent Bainbridge Island Parks & Trails Foundation meeting.
- Commissioner Pritchett said she attended a recent Bainbridge Island Land Trust meeting about watersheds.

- Commissioner Kinney said the forested area west of the Lande Administration Building is in need of rehabilitation.

MEETING ADJOURNED to a five-minute recess at 7:01 pm with announced time to reconvene at 7:06 pm. **MEETING RECONVENED** at 7:06 pm.

MEETING ADJOURNED TO EXECUTIVE SESSION at 7:06 pm as authorized by RCW 42.30.110(1)(b) for discussion regarding consideration of site selection or acquisition of real estate purchase or lease if likelihood that disclosure would increase price, and as authorized by RCW 42.30.110(1)(i) for discussion with District legal counsel about current or potential litigation with announced time to reconvene at 7:21 pm. District Attorney Hayes Gori was present via phone conference during the discussion with legal counsel about current or potential litigation per RCW 42.30.110(1)(i).

MEETING RECONVENED at 7:21 pm.

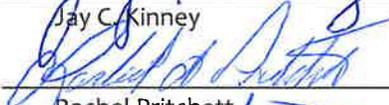
MEETING ADJOURNED TO CLOSED SESSION at 7:22 pm as authorized by RCW 42.30.140(4)(b) for that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress with announced time to reconvene at 7:32 pm.

MEETING RECONVENED at 7:32 pm and **ADJOURNED** at 7:32 pm.

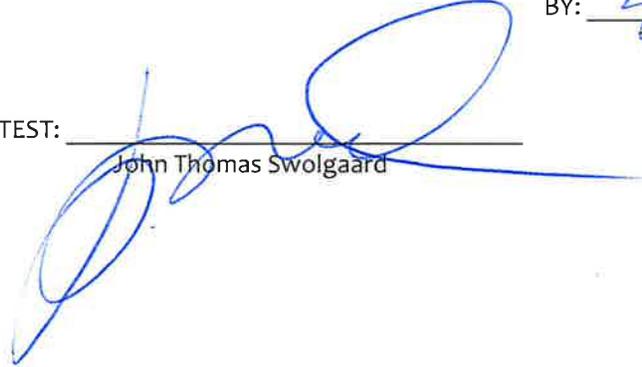
Helen Stone
Dan Hamlin
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Kenneth R. DeWitt

BY: 
Jay C. Kinney

BY: 
Rachel Pritchett

BY: 
Tom Goodlin

ATTEST: 
John Thomas Swolgaard